



Regular Meeting of the Town of Carolina Shores  
Board of Commissioners  
July 9, 2020 2:00pm

---

Pledge of Allegiance to the Flag and Moment of Silence

Call to Order

- I. Agenda Adjustments
  1. Adjustments to the agenda and approval thereof
- II. Public Comment
  2. Public Comments – agenda items only
- III. Consent Agenda
  3. Consent Agenda Items: None
- IV. Administrative Reports
  4. Administrative Reports
    - a. Administration Department
    - b. Finance Department
    - c. Public Works Department
    - d. Public Safety Department
  5. Committee & Volunteer Reports
- V. Public Hearings: None
- VI. Old Business: None
- VII. New Business:
  6. Consideration of Phase 1 Preliminary Plat for Shingletree Road Project by Pulte
  7. Discussion and Training on Public Bodies Remote Meetings During Declared Emergencies
- VIII. Public Comment
- IX. Mayor and Board of Commissioners Comments
- X. Closed Session: None
- XI. Adjournment

Town of Carolina Shores Board of Commissioners  
Agenda Item Summarization & Narrative

---

Item: Agenda Adjustments  
Contact: Ms. Joyce Dunn, Mayor  
Location: Agenda Adjustments  
"Adjustments to the agenda and approval thereof"  
Follow-up: None  
Requested Action: Board Action: Approve/Disapprove  
Budgetary Impact: None

Narrative:

This item presents for the Board's consideration adjustments to the agenda from the time the time the agenda was created to allow for flexibility in deliberations of the Board.

Town of Carolina Shores Board of Commissioners  
Agenda Item Summarization & Narrative

---

Item: Consent Agenda

Contact: Ms. Joyce Dunn, Mayor

Location: Consent Agenda  
"Consent Agenda"

Follow-up: None

Requested Action: Pass all items with one motion, second, vote.

Budgetary Impact: Possible subject to items.

Narrative:

This item presents for the Board's consideration an expedited, omnibus action item for non-controversial, pro-forma, and routine items.

Town of Carolina Shores Board of Commissioners  
Agenda Item Summarization & Narrative

---

Item: Administrative Report

Contact: Mr. Jon Mendenhall, Town Administrator

Location: Administrative Reports  
"Administrative Reports"

Follow-up: None

Requested Action: Receive reports on the administration of the Town

Budgetary Impact: None

Narrative:

This item presents for the Board's information various reports on the administration of the Town.

# TOWN OF CAROLINA SHORES NORTH CAROLINA



---

## MEMORANDUM

---

TO: Mayor and Board of Commissioners  
FROM: Jon M. Mendenhall, Town Administrator  
SUBJECT: July Administrative Report  
DATE: 6/29/20  
ENCL: None  
CC: File

---

This report serves as the report of administrative activities undertaken by the Town in the previous month and summarizes administrative, operational, and project updates for the reporting period.

### Administrative

Administrative work has focused primarily on two areas 1) transition due to Town Administrator transitioning to another locality, 2) emergency management – both COVID-19 and hurricane preparedness. The moderate debris contract is expiring, bids have been received are part of the departmental report on the agenda for review. It is recommended that action be taken in July to secure multiple moderate debris and repair contractors.

### Operational

#### *Finance*

No new items to report.

#### *Public Works*

##### Maintenance

Maintenance work is on-going in: vegetative cutting, canal maintenance, and park improvements, a substantial weather delay has been encountered with rain 2.5 weeks out of the last 3, a resulting schedule shift of park and canal work improvements to July 31, 2020 is expected due to 1) weather and 2) splitting shifts again for COVID-19 outbreak in the Myrtle Beach, SC-Brunswick County, NC MSA.

### Inspections

Inspection volumes are surging due to pent up demand, homebuilders indicate that projects are to continue at present.

### Planning & Zoning

The UDO changes 1 of 2 have been approved, it is expected that part 2 of 2 will come before the Planning Board at their July meeting and be ready for Board of Commissioner approval in August.

A request has been received to relinquish ETJ, this request is under Public Works Departmental update on the agenda.

### *Public Safety*

Code Compliance is working on routine items.

### Project

#### *Drainage*

No capital projects this fiscal year.

#### *Roadway*

Board imposed delay due to COVID-19 until January 1, 2021. Bids received.

BUILDING INSPECTIONS DIVISION  
MONTHLY ACTIVITY REPORT  
May 2020

This report covers the period of May 1-31, 2020. The month of May was moderately busy with permitting and inspections, but slower than normal due to COVID-19.

**BUILDING PERMITS & CERTIFICATES OF OCCUPANCY ISSUED**

1 permit for new single family homes was approved (construction value \$265,448).

In addition, there are 1 building permits for repair/remodel underway.

3 certificates of occupancy were issued in May 2020 (construction value \$389,818)

There are 35 valid new home permits open now where the homes are in various stages of construction.

**OTHER PERMITS ISSUED**

Mechanical: 21  
Electrical: 1  
Plumbing: 2  
Zoning: 16  
Floodplain: 35  
Driveway: 1  
Demolition: 0

**INSPECTIONS**

98 building inspections have been completed.

**TREE PERMITS**

Permits: 2  
Trees: 6  
Clearing: 0  
Approved: 6  
Denied: 0  
Replacement: 0

**OTHER ACTIVITIES**

Approximately \$11,881.75 in permit fees was collected in May 2020. YTD collected \$276,890.93.

All monthly reports to federal, state, and county have been completed in addition to weekly and monthly reports to construction statisticians.

Building inspections staff issued 0 recycle center stickers. The number of stickers issued per development is as follows: Beacon Townes-0, Carolina Shores-0, Calabash Lakes-0, Farm at Brunswick-0, Lighthouse Cove-0, and Village at Calabash-0. Building inspections staff also issued 36 emergency passes due to COVID-19.

ACTIVITY REPORT – BUILDING PERMITS  
TOWN OF CAROLINA SHORES  
MAY 2020

Single Family Residence	1
Total Cost of Construction (Stick built – SF)	\$265,448
Multi- Unit Housing	0
Total Cost of Construction (Multi-Unit Housing)	\$0
Modular Home Permits	0
Total Cost of Construction – Modular	\$0
Manufactured Home Permits	0
Total Cost of Construction – Manufactured Homes	\$0
Commercial/Industrial Building Permits	0
Total Cost of Construction Commercial/Industrial Building	\$0
<b>TOTAL BUILDING PERMIT CONSTRUCTION VALUATION</b>	\$265,448
Other Building Permits (i.e. Addition, fence, deck, garage, shed, sunroom, mail station, concrete/asphalt paving, roof over deck, windows) construction valuation	\$4,000
Building Permits	1
Demolition	0
Floodplain Permits	35
Electrical Permits	1
Driveway Permits	1
Mechanical Permits/Gas Permits	21
Zoning Permits	16
Plumbing Permits	2
Sign Commercial	0
Inspections Completed	98
Certificate of Occupancy Certificates	3
<b>TOTAL CERTIFICATE OF OCCUPANCY (CONSTRUCTION VALUATION)</b>	\$389,818
<b>PERMIT FEE REVENUE</b>	\$11,881.75
<b>YEAR TO DATE PERMIT REVENUE</b>	\$276,890.93

Cc: Town Administrator – FINAL REPORT May 2020  
July – Brunswick Co. Inspection Dept. 253-2024

**TOWN OF CAROLINA SHORES  
FINANCE REPORT  
5-31-2020**

**GENERAL FUND**

**BUDGET SUMMARY**

	<b>2019-2020 REVISED ADOPTED</b>	<b>ACTUAL AS OF 5-31-2020</b>	<b>PERCENT</b>
EXPENDITURES			
OPERATING	2,200,823	1,879,667	
CAPITAL	299,500	271,781	
TOTAL...	2,500,323	2,151,449	86%

REVENUES			
PROPERTY & MV TAX	517,000	572,083	
SALES TAX	970,000	1,030,468	
UTILITY FRANCHISE	138,500	122,564	
MISC. (Bldg.Permits, Beer/Wine, Interest)	548,500	354,451	
Hurricane Reibursement	0	177,148	
Approp. Funds	211,323	0	
Powell Bill Funds	115,000	113,396	
TOTAL...	2,500,323	2,370,110	95%

**CHECKING ACCOUNT**

<b>Beginning Balance- 5/1/20</b>	<b>\$ 624,991.86</b>
<b>Ending Balance - 5/31/20</b>	<b>\$ 591,159.17</b>

**GL Balance Sheet**  
 Period Ending 5/31/2020

Town of Carolina Shores

7/2/2020 9:46 AM

Page 1/1

<b>10</b>	<b>GERNERAL FUND</b>	
-----------	----------------------	--

Asset

10-0101-000	South State - Checking	\$591,159.17
10-0101-015	CAPITAL TRUST FUND	\$920,762.19
10-0101-020	SOUTH STATE - CD	\$249,886.99
10-0101-021	FIRST NATIONAL- CD	\$206,715.57
10-0110-000	TAXES RECEIVABLE	\$9,418.51
10-0110-010	MV TAXES REC.	\$1,467.90

<b>10</b>	<b>GERNERAL FUND</b>	<b>Asset Total</b>	<b>\$1,979,410.33</b>
-----------	----------------------	--------------------	-----------------------

Liability

10-0201-000	ACCOUNTS PAYABLE	-\$1.87
10-0201-010	ASSESMENT PAYABLE	-\$0.71
10-0210-001	State Tax 4.75%	-\$38,824.74
10-0210-010	County Tax 2.00%	-\$18,475.76
10-0224-000	RETIREMENT PAYABLE	\$454.95
10-0224-001	401K	\$5,467.99
10-0225-000	ACCRUED PAYROLL	\$6,562.23
10-0225-001	MEDICAL INS. PAYABLE	-\$253.29
10-0226-000	457 PLAN	\$745.98
10-0230-002	HOMEOWNERS FUND RECOVERY	\$2,204.00
10-0230-005	BUILDERS BOND	\$49,280.00
10-0280-000	DEFERRED REV TAXES	\$15,776.43
10-0299-000	FUND BALANCE	\$1,737,813.41
	Current Fund Balance Adjustment	\$218,661.71

<b>10</b>	<b>GERNERAL FUND</b>	<b>Liability Total</b>	<b>\$1,979,410.33</b>
-----------	----------------------	------------------------	-----------------------

## Budget vs Actual

Town of Carolina Shores  
7/2/2020 9:47:28 AM

Page 1 Of 7

Period Ending 5/31/2020

### 10 GERNERAL FUND

Description	Budget	MTD	YTD	Variance	Percent
<b>Revenues</b>					
10-0000-000 "GENERAL FUND"	0	0.00	0.00	0.00	
10-0300-000 GENERAL FUND	0	0.00	0.00	0.00	
<b>REVENUES</b>					
10-3100-101 TAXES-2019	467,000	3,151.54	516,686.91	49,686.91	111%
10-3100-102 TAXES, 2018	0	0.00	1,158.86	1,158.86	
10-3100-103 TAXES, 2020	0	0.00	0.00	0.00	
10-3113-144 TAXES, 2017	0	0.00	0.00	0.00	
10-3193-180 TAX INTEREST	0	11.95	77.13	77.13	
10-3194-120 MV TAXES	50,000	8,789.40	54,160.34	4,160.34	108%
10-3230-351 LOCAL OPTION SALES TAX	970,000	80,006.80	1,030,467.68	60,467.68	106%
10-3230-360 HOLD HARMLESS DISTRIBUTIONS	0	0.00	0.00	0.00	
10-3250-110 Solid Waste Disposal Tax	2,000	740.75	2,885.01	885.01	144%
10-3260-110 Business Registration	2,500	0.00	3,300.00	800.00	132%
10-3316-000 Powell Bill Revenue	115,000	0.00	113,396.05	(1,603.95)	99%
10-3321-000 Sales & Use Tax Refund	8,000	0.00	25,462.75	17,462.75	318%
10-3322-350 BEER/WINE EXCISE TAX	15,000	16,455.85	16,455.85	1,455.85	110%
10-3324-310 UTILITY FRANCHISE	138,500	0.00	122,564.50	(15,935.50)	88%
10-3325-310 TELECOMMUNICATIONS TAX	0	0.00	0.00	0.00	
10-3326-315 SALES OF SERVICE(FastTrack)	45,000	0.00	4,560.00	(40,440.00)	10%
10-3343-410 BUILDING PERMITS	375,000	9,572.35	248,158.62	(126,841.38)	66%
10-3343-415 ZONING PERMITS	30,000	700.00	12,000.00	(18,000.00)	40%
10-3343-430 CERTIFICATE OF OCCUPANCY	9,000	100.00	5,400.00	(3,600.00)	60%
10-3346-430 APPLICATION FEE/ZONING	5,000	0.00	0.00	(5,000.00)	
10-3831-491 INTEREST GENERAL FUND	45,000	114.72	30,687.41	(14,312.59)	68%
10-3832-630 Hurricane Reimbursement	0	43,202.51	177,148.13	177,148.13	
10-3839-890 MISC. INCOME	12,000	0.00	5,541.08	(6,458.92)	46%
10-3991-990 APPROP. FUNDS	211,323	0.00	0.00	(211,323.00)	
Revenues Totals:	2,500,323	162,845.87	2,370,110.32	(130,212.68)	95%

## Budget vs Actual

Town of Carolina Shores  
7/2/2020 9:47:28 AM

Page 2 Of 7

Period Ending 5/31/2020

10 GERNERAL FUND						
Description	Budget	MTD	YTD	Variance	Percent	
<b>Expenses</b>						
10-4110-000 GOVERNING BODY	0	0.00	0.00	0.00		
10-4110-126 BOARD/FEES	15,570	0.00	11,675.00	3,895.00	75%	
10-4110-181 FICA/MED	800	0.00	893.13	(93.13)	112%	
10-4110-310 TRAVEL	200	0.00	178.54	21.46	89%	
10-4110-499 MISC.	1,025	0.00	786.00	239.00	77%	
10-4110-500 PAY ADJUSTMENTS	0	0.00	0.00	0.00		
GOVERNING BODY Totals:	17,595	0.00	13,532.67	4,062.33	77%	
10-4120-000 ADMINISTRATION	0	0.00	0.00	0.00		
10-4120-121 SALARIES F/T	259,650	28,333.20	240,291.78	19,358.22	93%	
10-4120-126 SALARIES P/T	0	0.00	0.00	0.00		
10-4120-180 FRINGE BENEFITS	0	0.00	0.00	0.00		
10-4120-181 FICA/MED	19,900	2,167.50	18,382.41	1,517.59	92%	
10-4120-182 RETIREMENT	22,400	2,535.84	20,638.10	1,761.90	92%	
10-4120-183 GROUP INSURANCE	45,000	6,986.16	40,803.56	4,196.44	91%	
10-4120-184 457	0	0.00	0.00	0.00		
10-4120-185 401K	24,620	1,909.85	21,976.08	2,643.92	89%	
10-4120-190 CONTRACT SERVICE (ADMI)	7,000	450.91	4,970.31	2,029.69	71%	
10-4120-191 PROF FEES ACCTG	9,500	0.00	10,000.00	(500.00)	105%	
10-4120-192 PROF FEES LEGAL	15,000	2,795.05	23,475.98	(8,475.98)	157%	
10-4120-195 PROF FEE- TOWN CODE	2,000	0.00	3,992.20	(1,992.20)	200%	
10-4120-199 PROF FEES Other	2,000	0.00	1,221.20	778.80	61%	
10-4120-250 AUTO SUPPLIES	1,000	0.00	456.36	543.64	46%	
10-4120-260 OFFICE SUPPLIES	2,500	77.12	1,914.87	585.13	77%	
10-4120-265 OFFICE FURNITURE	0	0.00	0.00	0.00		
10-4120-321 TELEPHONE	8,000	661.07	7,310.49	689.51	91%	
10-4120-325 POSTAGE	1,000	55.24	683.49	316.51	68%	
10-4120-352 MAIN/REPAIR EQUIPT	1,000	0.00	48.48	951.52	5%	
10-4120-353 MAIN/REPAIRS AUTO	500	0.00	227.21	272.79	45%	
10-4120-370 LEGAL ADVERTISING	2,000	0.00	0.00	2,000.00		
10-4120-380 COMPUTER SER/PROGRAMS	10,000	49.99	12,922.33	(2,922.33)	129%	
10-4120-395 EMPLOYEE TRAINING	2,500	125.00	1,447.23	1,052.77	58%	
10-4120-450 INS/BOND/WC	58,000	0.00	58,037.79	(37.79)	100%	
10-4120-480 E.S.C. - Unemployment Pymts.	2,000	0.00	708.40	1,291.60	35%	
10-4120-491 DUES/SUBS	8,000	0.00	8,365.46	(365.46)	105%	
10-4120-499 MISC	6,000	26.56	5,390.18	609.82	90%	
ADMINISTRATION Totals:	509,570	46,173.49	483,263.91	26,306.09	95%	
10-4140-190 TAXES-COLLECTION FEE	4,000	23.64	3,883.85	116.15	97%	
10-4140-191 DMV-COLLECTION FEE	500	0.20	0.30	499.70	0%	
Totals:	4,500	23.84	3,884.15	615.85	86%	

## Budget vs Actual

Town of Carolina Shores  
7/2/2020 9:47:28 AM

Page 3 Of 7

Period Ending 5/31/2020

10 GERNERAL FUND					
Description	Budget	MTD	YTD	Variance	Percent
10-4170-190 Elections Fee	5,000	0.00	3,388.49	1,611.51	68%
ELECTIONS Totals:	5,000	0.00	3,388.49	1,611.51	68%
10-4190-000 PUBLIC BLDG/BEAUTY	0	0.00	0.00	0.00	
10-4190-126 SALARIES P/T	32,500	3,241.12	29,220.52	3,279.48	90%
10-4190-181 FICA/MED	2,000	247.95	2,235.41	(235.41)	112%
10-4190-182 RETIREMENT	0	0.00	0.00	0.00	
10-4190-190 CONTRACTED SERVICES	5,000	43.90	3,168.12	1,831.88	63%
10-4190-240 MAINT/REPAIR BLDG	9,000	0.00	5,929.36	3,070.64	66%
10-4190-290 DEPT. MATERIALS	4,000	356.28	3,344.61	655.39	84%
10-4190-291 RECREATIONAL/EVENTS	0	0.00	0.00	0.00	
10-4190-331 UTILITIES-TH	15,000	1,421.76	12,959.89	2,040.11	86%
10-4190-352 REPAIR/MAINT EQUIP	500	197.49	769.98	(269.98)	154%
10-4190-590 CAPITAL OUTLAY-OTHER	0	0.00	0.00	0.00	
PUBLIC BUILD/BEAUTY Totals:	68,000	5,508.50	57,627.89	10,372.11	85%
10-4330-000 PUBLIC SAFETY	0	0.00	0.00	0.00	
10-4330-126 SALARIES P/T	36,500	3,645.87	32,012.15	4,487.85	88%
10-4330-181 FICA/MED	3,000	278.91	2,448.95	551.05	82%
10-4330-190 CONTRACT SERVICES	21,000	1,800.00	19,305.00	1,695.00	92%
10-4330-240 CALABASH FIRE DEPT	30,000	0.00	30,000.00	0.00	100%
10-4330-245 CALABASH EMS	0	0.00	0.00	0.00	
10-4330-250 BRUNSWICK CTY FIRE FEES	500	0.00	890.68	(390.68)	178%
10-4330-255 AUTO SUPPLIES	600	27.85	494.36	105.64	82%
10-4330-260 DEPARTMENT SUPPLIES	1,500	50.00	1,233.51	266.49	82%
10-4330-266 EMERGENCY MGMT	14,512	60.42	15,365.83	(853.83)	106%
10-4330-395 EMPLOYEE TRAINING	500	0.00	245.00	255.00	49%
10-4330-500 PUBLIC SAFETY RESERVE	0	0.00	0.00	0.00	
10-4330-590 CAPITAL OUTLAY	5,000	0.00	0.00	5,000.00	
PUBLIC SAFETY Totals:	113,112	5,863.05	101,995.48	11,116.52	90%
10-4340-000 ECONOMIC DEVELOPMENT	0	0.00	0.00	0.00	
10-4340-180 INCENTIVE PAYMENTS	0	0.00	0.00	0.00	
10-4340-190 CONTRACT SERVICES	4,000	0.00	0.00	4,000.00	
10-4340-199 PROFESSIONAL FEES	2,000	0.00	0.00	2,000.00	
10-4340-250 BRUNSWICK COUNTY FIRE FEES	0	0.00	0.00	0.00	
10-4340-260 DEPARTMENT SUPPLIES	450	0.00	0.00	450.00	
10-4340-266 CHAMBER OF COMMERCE	0	0.00	0.00	0.00	
10-4340-310 TRAVEL	450	0.00	0.00	450.00	
10-4340-480 MARKETING	5,000	0.00	7,100.00	(2,100.00)	142%
10-4340-491 DUES/FEES - OTHER	100	0.00	0.00	100.00	

## Budget vs Actual

Town of Carolina Shores  
7/2/2020 9:47:28 AM

Page 4 Of 7

Period Ending 5/31/2020					
<b>NON-DEPARTMENTAL Totals:</b>					
	12,000	0.00	7,100.00	4,900.00	59%
10-4350-000 BUILDING INSPECTIONS	0	0.00	0.00	0.00	
10-4350-121 SALARIES F/T	155,000	18,524.10	153,085.10	1,914.90	99%
10-4350-126 SALARIES P/T	10,000	0.00	955.00	9,045.00	10%
10-4350-181 FICA/MED	23,000	1,417.08	11,710.89	11,289.11	51%
10-4350-182 RETIREMENT	12,600	1,657.86	13,629.20	(1,029.20)	108%
10-4350-183 GROUP INSURANCE	50,000	9,102.08	54,612.48	(4,612.48)	109%
10-4350-185 401K	3,200	368.70	2,970.47	229.53	93%
10-4350-231 EDUCATION/TRAINING	4,000	0.00	3,047.74	952.26	76%
10-4350-250 AUTO SUPPLIES/FUEL	2,500	40.00	1,606.91	893.09	64%
10-4350-260 DEPARTMENT SUPPLIES	7,000	25.74	5,881.81	1,118.19	84%
10-4350-265 EQUIPMENT	0	0.00	0.00	0.00	
10-4350-321 TELEPHONE	1,600	176.28	1,862.58	(262.58)	116%
10-4350-325 POSTAGE/PRINTING	700	55.25	753.43	(53.43)	108%
10-4350-352 REPAIRS/MAINT EQUIP	200	0.00	0.00	200.00	
10-4350-353 MAINTENANCE/REPAIRS VEHIC	2,100	0.00	2,093.38	6.62	100%
10-4350-380 COMPUTER SERVICE/PROGRAM	3,100	1,498.18	4,679.09	(1,579.09)	151%
10-4350-491 DUES/FEES	300	0.00	277.00	23.00	92%
10-4350-590 CAPITAL OUTLAY-VEHICLE	0	0.00	0.00	0.00	
<b>BUILDING INSPECTIONS Totals:</b>					
	275,300	32,865.27	257,165.08	18,134.92	93%
10-4500-000 STREETS	0	0.00	0.00	0.00	
10-4500-121 SALARIES F/T	362,250	33,814.07	308,611.32	53,638.68	85%
10-4500-126 SALARIES P/T	26,250	1,022.40	15,204.80	11,045.20	58%
10-4500-181 FICA/MED	21,000	2,664.99	24,771.82	(3,771.82)	118%
10-4500-182 RETIREMENT	29,500	3,026.35	27,459.56	2,040.44	93%
10-4500-183 GROUP INSURANCE	129,800	17,920.80	114,104.40	15,695.60	88%
10-4500-185 401K	33,750	2,723.46	24,573.87	9,176.13	73%
10-4500-190 CONTRACTED SERVICES	18,000	1,096.78	10,690.28	7,309.72	59%
10-4500-240 STREET SUPPLIES	25,000	809.96	22,743.93	2,256.07	91%
10-4500-250 AUTO SUPPLIES	32,500	506.00	23,430.76	9,069.24	72%
10-4500-321 TELEPHONES	2,500	171.43	1,817.03	682.97	73%
10-4500-331 STREET LIGHTS	110,500	19,386.00	105,832.29	4,667.71	96%
10-4500-350 STREET REPAIRS	20,000	0.00	3,103.43	16,896.57	16%
10-4500-352 REPAIR/MAINT EQUIP	45,500	1,264.44	31,787.87	13,712.13	70%
10-4500-395 EMPLOYEE TRAINING	500	0.00	468.94	31.06	94%
10-4500-590 CAPITAL OUTLAY	0	0.00	0.00	0.00	
<b>STREETS Totals:</b>					
	857,050	84,406.68	714,600.30	142,449.70	83%
10-4510-000 POWELL BILL	0	0.00	0.00	0.00	
10-4510-126 SALARIES P/T	0	0.00	0.00	0.00	
10-4510-181 FICA/MED	0	0.00	0.00	0.00	
10-4510-182 RETIREMENT	0	0.00	0.00	0.00	
10-4510-190 CONTRACTED SERVICES	0	0.00	0.00	0.00	
10-4510-240 STREET SUPPLIES	0	0.00	0.00	0.00	

## Budget vs Actual

Town of Carolina Shores  
7/2/2020 9:47:28 AM

Page 5 Of 7

Period Ending 5/31/2020

10 GERNERAL FUND					
Description	Budget	MTD	YTD	Variance	Percent
10-4510-352 REPAIR/MAINT EQUIPT	0	0.00	0.00	0.00	
10-4510-550 CAPITAL OUTLAY-EQUIPT	0	0.00	0.00	0.00	
10-4510-591 ROAD PAVING/PATCHING	115,000	0.00	115,000.00	0.00	100%
POWELL Totals:	115,000	0.00	115,000.00	0.00	100%
10-4700-000 ENVIRO. PROTECTIONS	0	0.00	0.00	0.00	
10-4700-190 CONTRACT SERVICE	25,000	2,109.00	22,838.40	2,161.60	91%
10-4700-240 Departmental Supplies	5,000	325.00	325.00	4,675.00	7%
10-4700-350	25,000	0.00	18,185.50	6,814.50	73%
DRAINAGE-RIPRAP,STONE					
10-4700-351 DRAINAGE DITCHES	0	(325.00)	0.00	0.00	
ENVIRO PROTECTION Totals:	55,000	2,109.00	41,348.90	13,651.10	75%
10-4710-000 SANITATION	0	0.00	0.00	0.00	
10-4710-126 SALARIES P/T	20,400	2,267.88	22,648.84	(2,248.84)	111%
10-4710-181 FICA/MED	1,600	173.48	1,732.67	(132.67)	108%
10-4710-182 Retirement	0	0.00	0.00	0.00	
10-4710-190 CONTRACTED SERVICES	60,000	2,667.88	35,577.96	24,422.04	59%
10-4710-290 DEPT. MATERIALS	1,500	0.49	982.12	517.88	65%
10-4710-352 REPAIR/MAINT EQUIP	500	0.00	0.00	500.00	
10-4710-580 CAPITAL OUTLAY	0	0.00	0.00	0.00	
SANITATION Totals:	84,000	5,109.73	60,941.59	23,058.41	73%
10-4910-000 PLANNING & ZONING	0	0.00	0.00	0.00	
10-4910-121 SALARIES F/T	2,000	0.00	1,604.90	395.10	80%
10-4910-126 BOARD/FEES	2,600	0.00	1,990.00	610.00	77%
10-4910-181 Fica/Med	1,600	0.00	275.10	1,324.90	17%
10-4910-182 RETIREMENT	126	0.00	125.74	0.26	100%
10-4910-183 GROUP INSURANCE	12,000	0.00	1,113.40	10,886.60	9%
10-4910-185 401	0	0.00	0.00	0.00	
10-4910-199 PROF FEES	10,000	6,150.00	10,810.00	(810.00)	108%
10-4910-260 Department Supplies	200	0.00	1,463.37	(1,263.37)	732%
10-4910-325 Postage/Printing	170	0.00	0.00	170.00	
10-4910-370 Legal Advertising	1,000	0.00	658.14	341.86	66%
10-4910-395 Education/Training	0	0.00	0.00	0.00	
PLANNING & ZONING Totals:	29,696	6,150.00	18,040.65	11,655.35	61%
10-6120-000 CULTURAL & RECREATIONAL					
10-6120-190 CONTRACT SERVICES	1,000	0.00	0.00	1,000.00	
10-6120-290 DEPARTMENT MATERIALS	500	0.00	450.00	50.00	90%
10-6120-331 UTILITIES-PARKS	0	0.00	0.00	0.00	
10-6120-352 REPAIRS/MAINTENANCE	500	0.00	0.00	500.00	
10-6120-450 SPECIAL EVENTS	3,000	0.00	1,328.66	1,671.34	44%
Totals:	5,000	0.00	1,778.66	3,221.34	36%
10-9910-000 CONTINGENCY	0	0.00	0.00	0.00	

## Budget vs Actual

Town of Carolina Shores  
7/2/2020 9:47:28 AM

Page 6 Of 7

Period Ending 5/31/2020

### 10 GERNERAL FUND

Description	Budget	MTD	YTD	Variance	Percent
10-9910-991 CONTINGENCY DEPT.	50,000	0.00	0.00	50,000.00	
CONTINGENCY Totals:	50,000	0.00	0.00	50,000.00	
10-9930-000 CAPITAL PROJECTS	0	0.00	0.00	0.00	
10-9930-199 PROFESSIONAL FEES	23,500	0.00	21,572.90	1,927.10	92%
10-9930-540 STORMWATER	0	0.00	0.00	0.00	
10-9930-545 PAVING	163,000	0.00	162,917.65	82.35	100%
10-9930-580 CAPITAL OUTLAY-EQUIP	21,000	0.00	20,079.02	920.98	96%
10-9930-581 CAPITAL OUTLAY-OTHER	92,000	0.00	67,211.27	24,788.73	73%
10-9930-990 CONTINGENCY	0	0.00	0.00	0.00	
RESERVES Totals:	299,500	0.00	271,780.84	27,719.16	91%
<b>Expenses Totals:</b>	<b>2,500,323</b>	<b>188,209.56</b>	<b>2,151,448.61</b>	<b>348,874.39</b>	<b>86%</b>

# Budget vs Actual

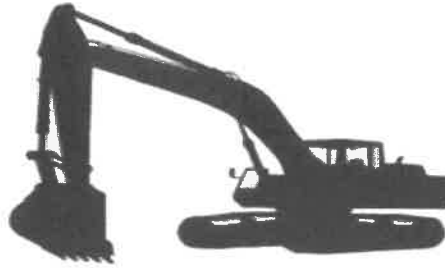
Town of Carolina Shores  
7/2/2020 9:47:28 AM

Page 7 Of 7

---

Period Ending 5/31/2020

10 GERNERAL FUND Totals:	(25,363.69)	218,661.71
--------------------------	-------------	------------



## **MORGAN TRUCKING & GENERAL CONSTRUCTION INC**

**P O BOX 91 SHALLOTTE, NC 28459**  
**910-842-8035 / 910-386-9407 / 910-842-8085-fax**

### **PROPOSAL**

This proposal is for the Town of Carolina Shores for:

1. Debris Removal
2. Storm Damage Repair

Morgan Trucking & General Construction, Inc is qualified for the removal and disposal of debris caused by sudden natural or man-made disaster. We have over twenty years of experiences in debris removal, land cleaning, storm drainage and site cleanup.

Please see below the qualification the RFP

**A. Surety Company:**

**Catalyst Risk Partners-Tyler Turnbull Office: 704-208-4861**

**B. Insurance Company:**

**Shallotte Insurance-Holly Biasi-910-754-8161**

**C. Debris Removal Experience:**

**Town of Carolina Shore**

**NC DOT-Division 3 Maintenance Division**

**NCDOT & SCDOT DBE/MBE/SBE HUB PREQUALIFIED SUBCONTRACTOR**  
**morgantrucking10@gmail.com**

City of Wilmington-Purchasing and Street Division

D. Sample of other services please see the list above

Town of Carolina Shore

NC DOT-Division 3 Maintenance Division

City of Wilmington-Purchasing and Street Division

E. List of company owned equipment available-please see the list of equipment in the RFQ with equipment and hourly rates.

F. Debris Removal Experience:

Town of Carolina Shore

NC DOT-Division 3 Maintenance Division

City of Wilmington-Purchasing and Street Division

G. Sample of other services please see the list above

Town of Carolina Shore

NC DOT-Division 3 Maintenance Division

City of Wilmington-Purchasing and Street Division

H. List of company owned equipment available-please see the list of equipment in the RFQ with equipment and hourly rates.

I. List of subcontractors under obligation/agreements

JAJ Hauling

Windy Snow Trucking

McLean Hauling

**Terms of Contract:**

We are requesting of 6% increase on equipment hourly rates and hourly labor rates for each year of the (5) five consecutive years starting one year after acceptance of contract.

**J. Indemnification and Insurance**

The Excess Liability is higher than NCDOT requires and we have worked for the Town of Carolina Shores in the pass and we did not have to meet these requirements, so are they negotiable

**K. General Information**

Morgan Trucking & General Construction, Inc. we have worked for the Town of Carolina Shores in the past and we are know your requirements and we can fulfill all the requirements and meet your standard to fulfill the obligation for your town.

### Hourly Prices for Debris Removal and Storm Repair

Equipment Type	Hourly Equipment Rate	Hourly Labor Rate	Total Hourly Rate
Small Loader	38.10	37.94	76.04
Crew Foreman w/phone and pickup truck	14.32	59.37	73.69
Dozer, Tracked, D5 or similar	54.20	59.37	113.57
Dozer, Tracked, D6 or similar	65.14	59.37	124.51
Dozer, Tracked, D7 or similar	98.77	59.37	158.14
Dozer, Tracked, D8 or similar	153.35	59.37	212.72
Dump Truck, 18 CY-20 CY	91.65	51.67	143.32
Dump Truck, 21 CY-30 CY	91.65	51.67	143.32
Generator and lighting	31.65	31.94	63.59
Grader with 12' blade	63.63	45.71	109.34
Hydraulic Excavator, 1.5 CY	55.30	46.77	102.07
Hydraulic Excavator, 2.5 CY	158.86	46.77	205.63
Knuckle boom loader	53.22	46.77	99.99
Laborer with chainsaw	3.73	37.74	41.47
Labor with small tools, traffic control/flag person	5.64	37.74	43.38
Lowboy trailer with tractor	91.37	40.06	131.43
Operations Manager w/phone and pickup truck	22.99	46.21	69.20
Pickup truck .5 ton	12.78	31.94	44.72
Soil compactor <81 HP	26.90	31.94	58.84
Soil compactor >80 HP	26.90	31.94	58.84
Soil compactor, towed unit	33.56	31.94	65.50
Truck flatbed	52.73	51.67	104.40
Tub grinder, 800-1000 HP	332.79	59.37	392.16
Water Truck	56.57	37.94	94.51
Wheel loader, 2.5 CY, 950 or similar	46.17	31.94	78.11
Wheel loader, 3.5-4 CY, 966	76.27	31.94	108.21

or similar			
Wheel loader, 4.5 CY, 980 or similar	79.50	31.94	111.44
Wheel loader-backhoe, 1.0- 1.5 CY	43.46	31.94	75.40
Other – please list			

**SIGNATURE PAGE**

NAME OF COMPANY

Morgan Trucking & General Const. Inc

BY: Natia Brown  
Signature

Natia Brown  
Print Name

Corp Secretary  
Title (i.e. Owner, Partner, Corporate Officer, etc.)

P.O. Box 91 Charlotte, NC 28459  
Address, City, State and Zip

910-842-8035  
Business Telephone

910-842-3035  
Business Fax

morgentrucking10@gmail.com  
E-Mail Address

Is your firm a  Corporation,  Sole Proprietorship, or  Partnership?

If incorporated, please list state of incorporation: \_\_\_\_\_

Affix Corporate Seal (below)


## STATEMENT OF ASSURANCES AND COMPLIANCE

The undersigned, as bidder provides assurance that the Firm represented and its principals in this bid, as indicated below:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.
- B. Have not within a three-year period preceding this proposal been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- C. Are not presently indicated for or otherwise criminally or civil charged by a government entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph 1 (b) of this certification.
- D. Have not within a three-year period preceding this proposal had one or more public transactions (Federal, State or Local) terminated for cause or default.

Where the bidder is unable to certify to any of these statements in this certification, it will attach an explanation to this to their proposal. Contractor will agree to comply with all requirements, stipulations, terms and conditions as stated in the bid document; and in any Contract entered into as a consequence of this bid. Contractor will further comply with all applicable Local, State and federal Laws and by signing below, affirm that they are not guilty of collusion with other contractors or vendors possibly interested in this bid or in determining prices to be submitted.

Such agent as indicated below is officially authorized to represent the firm in whose name this bid is submitted.

A handwritten signature in black ink, appearing to be 'T. H. O.', with a long horizontal line extending to the right.

**BID INFORMATION**

**CONTRACT PRICE**

Provide the hourly rates for performing the work to be stipulated in the contract documents, as follows:

<b>Equipment/ Machine/Operator</b>	<b>Mobilization/ Demob.Cost</b>	<b>Hourly Rate</b>
<b>Manufacturer, Model</b>		<b>Total unit rate shall be given which includes maintenance, fuel, overhead, profit, and any other costs associated with the equipment.</b>
<b>Labor Man-Hours</b>		<b>Protective clothing, fringe benefits, hand tools, supervision, transportation and any other cost.</b>

# **SIMMONS PUBLIC UTILITY SITE WORK, INC**

**6454 DOTHAN ROAD  
TABOR CITY, NC 28463**

**SURETY COMPANY: AEGIS SECURITY INSURANCE COMPANY  
CONTACT NAME: SUE BROOKS  
PHONE NUMBER: 843-553-7110**

**INSURANCE COMPANY: LIBERTY MUTUAL  
CONTACT NAME: SUE BROOKS  
CONTACT NUMBER: 843-553-7110**

Hourly Prices for Debris Removal and Storm Repair					
Equipment Type	Hourly Equipment Rate	TOTAL	Total Labor Rate	TOTAL	Total Hourly Rate
Small Loader	\$ 35.17	\$ 36.93	\$ 35.88	\$ 37.67	\$ 74.60
pickup truck	\$ 22.99	\$ 24.14	\$ 52.92	\$ 55.57	\$ 79.71
Dozer, Tracked, D5 or similar	\$ 65.14	\$ 68.40	\$ 35.88	\$ 37.67	\$ 106.07
Dozer, Tracked, D6 or similar	\$ 78.77	\$ 82.71	\$ 35.88	\$ 37.67	\$ 120.38
Dozer, Tracked, D7 or similar	\$ 153.35	\$ 161.02	\$ 35.88	\$ 37.67	\$ 198.69
Dozer, Tracked, D8 or similar	\$ 218.47	\$ 229.39	\$ 35.88	\$ 37.67	\$ 267.07
Dump Truck, 14CY	\$ 91.65	\$ 96.23	\$ 32.29	\$ 33.90	\$ 130.14
Dump Truck, 18 CY	\$ 136.57	\$ 143.40	\$ 32.29	\$ 33.90	\$ 177.30
Generator and Lighting	\$ 54.71	\$ 57.45	\$ 26.91	\$ 28.26	\$ 85.70
Grader with 12' blade	\$ 63.63	\$ 66.81	\$ 35.88	\$ 37.67	\$ 104.49
Hydraulic Excavator, 1.5 cy	\$ 55.30	\$ 58.07	\$ 35.88	\$ 37.67	\$ 95.74
Hydraulic Excavator, 2.5 cy	\$ 158.86	\$ 166.80	\$ 35.88	\$ 37.67	\$ 204.48
Knuckle boom loader	\$ 67.37	\$ 70.74	\$ 35.88	\$ 37.67	\$ 108.41
Laborer with chainsaw	\$ 3.62	\$ 3.80	\$ 21.53	\$ 22.61	\$ 26.41
control/flag person	\$ 4.56	\$ 4.79	\$ 21.53	\$ 22.61	\$ 27.39
Lowboy trailer with tractor	\$ 52.98	\$ 55.63	\$ 32.29	\$ 33.90	\$ 89.53
and pickup truck	\$ 22.99	\$ 24.14	\$ 60.00	\$ 63.00	\$ 87.14
Pickup truck .5 ton	\$ 12.78	\$ 13.42	\$ 28.70	\$ 30.14	\$ 43.55
Soil compactor <81 HP	\$ 24.09	\$ 25.29	\$ 28.70	\$ 30.14	\$ 55.43
Soil compactor >80 HP	\$ 26.90	\$ 28.25	\$ 28.70	\$ 30.14	\$ 58.38
Soil compactor, towed unit	\$ 23.56	\$ 24.74	\$ 28.70	\$ 30.14	\$ 54.87
Truck flatbed	\$ 28.55	\$ 29.98	\$ 32.99	\$ 34.64	\$ 64.62
Milling Machine	\$ 332.79	\$ 349.43	\$ 35.88	\$ 37.67	\$ 387.10
Water Truck	\$ 35.84	\$ 37.63	\$ 32.29	\$ 33.90	\$ 71.54
similar	\$ 46.17	\$ 48.48	\$ 35.88	\$ 37.67	\$ 86.15
similar	\$ 76.27	\$ 80.08	\$ 35.80	\$ 37.59	\$ 117.67
similar	\$ 79.50	\$ 83.48	\$ 35.88	\$ 37.67	\$ 121.15
CY	\$ 43.46	\$ 45.63	\$ 35.88	\$ 37.67	\$ 83.31
Air compressor 175 cfm	\$ 20.96	\$ 22.01	\$ 21.53	\$ 22.61	\$ 44.61
Bush hog, single spindle	\$ 20.61	\$ 21.64	\$ 32.29	\$ 33.90	\$ 55.55
Bush hog, lift,pull	\$ 28.74	\$ 30.18	\$ 28.70	\$ 30.14	\$ 60.31
All terrain vehicle, 1000cc	\$ 16.79	\$ 17.63	\$ 21.53	\$ 22.61	\$ 40.24
Back-pac blower	\$ 1.53	\$ 1.61	\$ 21.53	\$ 22.61	\$ 24.21
walk behind blower	\$ 6.83	\$ 7.17	\$ 21.53	\$ 22.61	\$ 29.78

Cutler, Brush	\$ 134.74	\$ 141.48	\$ 28.70	\$ 30.14	\$ 171.61
Hose, discharge, 8in	\$ 0.52	\$ 0.55	\$ 21.53	\$ 22.61	\$ 23.15
Vibrator, concrete, hand held	\$ 1.63	\$ 1.71	\$ 21.53	\$ 22.61	\$ 24.32
Striper, 40 gal.	\$ 16.92	\$ 17.77	\$ 28.70	\$ 30.14	\$ 47.90
Pump 3"	\$ 8.05	\$ 8.45	\$ 21.53	\$ 22.61	\$ 31.06
Pump 4"	\$ 27.45	\$ 28.82	\$ 21.53	\$ 22.61	\$ 51.43
Saw, concrete	\$ 7.62	\$ 8.00	\$ 21.53	\$ 22.61	\$ 30.61
saw, concrete, walk behind	\$ 35.13	\$ 36.89	\$ 21.53	\$ 22.61	\$ 59.49
Jackhammer,wet	\$ 2.02	\$ 2.12	\$ 21.53	\$ 22.61	\$ 24.73
Sprayer, seed 750 gal.	\$ 14.78	\$ 15.52	\$ 35.88	\$ 37.67	\$ 53.19
Sprayer, seed 1250 gal.	\$ 19.74	\$ 20.73	\$ 35.88	\$ 37.67	\$ 58.40
Sprayer, seed 3500 gal.	\$ 32.52	\$ 34.15	\$ 35.88	\$ 37.67	\$ 71.82
Mulcher 7TPH	\$ 15.59	\$ 16.37	\$ 28.70	\$ 30.14	\$ 46.50
Mulcher 10 TPH	\$ 23.12	\$ 24.28	\$ 28.70	\$ 30.14	\$ 54.41
Mulcher 20 TPH	\$ 33.58	\$ 35.26	\$ 28.70	\$ 30.14	\$ 65.39
Trencher	\$ 29.53	\$ 31.01	\$ 28.70	\$ 30.14	\$ 61.14
Trailer, semi	\$ 8.67	\$ 9.10	\$ 32.29	\$ 33.90	\$ 43.01
Pick-up, 3/4, ton, 4x4	\$ 22.64	\$ 23.77	\$ 21.53	\$ 22.61	\$ 46.38
Pick-up, 1 ton, 4x4	\$ 22.99	\$ 24.14	\$ 21.53	\$ 22.61	\$ 46.75
Pick-up, 1.25 ton, 4x4	\$ 26.82	\$ 28.16	\$ 21.53	\$ 22.61	\$ 50.77
Arrow Board	\$ 4.53	\$ 4.76	\$ 21.53	\$ 22.61	\$ 27.36
Pavement Broom	\$ 25.28	\$ 26.54	\$ 21.53	\$ 22.61	\$ 49.15
Skidder	\$ 56.25	\$ 59.06	\$ 28.70	\$ 30.14	\$ 89.20
Paver	\$ 96.52	\$ 101.35	\$ 35.88	\$ 37.67	\$ 139.02

<b>COMPANY OWNED EQUIPMENT</b>	
<b>Equipment Type</b>	<b>QUANTITY</b>
Crew Forman w/ phone and pickup truck	3
Dozer, Tracked, D5 or similar	2
Dump Truck, 14CY	3
Dump Truck, 18 CY	1
Generator and Lighting	1
Grader with 12' blade	2
Hydraulic Excavator, 1.5 cy	2
Hydraulic Excavator, 2.5 cy	1
Laborer with chainsaw	5
Labor with small tools, traffic control/flag person	5
Lowboy trailer with tractor	2
Operations Manager w/phone and pickup truck	2
Pickup truck .5 ton	3
Soil compactor <81 HP	1
Soil compactor >80 HP	1
Soil compactor, towed unit	1
Truck flatbed	1
Milling Machine	2
Water Truck	1
Wheel loader, 2.5 CY, 950 or similar	1
Wheel loader-backhoe 1.0-1.5 CY	2
Air compressor 175 cfm	1
Bush hog, single spindle	1
Bush hog, lift,pull	2
All terrain vehicle, 1000cc	1
Back-pac blower	2
walk behind blower	2
Cutler, Brush	1
Hose, discharge, 8in	1
Vibrator, concrete, hand held	2
Striper, 40 gal.	1
Pump 3"	2
Pump 4"	1
Saw, concrete	3
saw, concrete, walk behind	1

Jackhammer, wet	2
Sprayer, seed 750 gal.	1
Sprayer, seed 1250 gal.	1
Sprayer, seed 3500 gal.	1
Mulcher 7TPH	3
Mulcher 10 TPH	1
Mulcher 20 TPH	1
Trencher	1
Trailer, semi	2
Pick-up, 3/4, ton, 4x4	3
Pick-up, 1 ton, 4x4	2
Pick-up, 1.25 ton, 4x4	3
Arrow Board	1
Pavement Broom	2
Skidder	2
Paver	2

## **STATEMENT OF ASSURANCES AND COMPLIANCE**

The undersigned, as bidder provides assurance that the Firm represented and its principals in this bid, as indicated below:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.
- B. Have not within a three-year period preceding this proposal been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- C. Are not presently indicated for or otherwise criminally or civil charged by a government entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph 1 (b) of this certification.
- D. Have not within a three-year period preceding this proposal had one or more public transactions (Federal, State or Local) terminated for cause or default.

Where the bidder is unable to certify to any of these statements in this certification, it will attach an explanation to this to their proposal. Contractor will agree to comply with all requirements, stipulations, terms and conditions as stated in the bid document; and in any Contract entered into as a consequence of this bid. Contractor will further comply with all applicable Local, State and federal Laws and by signing below, affirm that they are not guilty of collusion with other contractors or vendors possibly interested in this bid or in determining prices to be submitted.

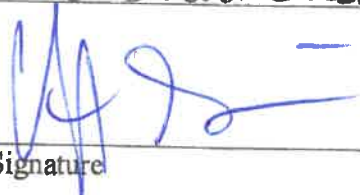
Such agent as indicated below is officially authorized to represent the firm in whose name this bid is submitted.

**SIGNATURE PAGE**

NAME OF COMPANY

Simmons Public Utility Site Work, Inc

BY:

  
Signature

Christopher Simmons  
Print Name

President  
Title (i.e. Owner, Partner, Corporate Officer, etc.)

6545 Dotman Road Tarboro City, NC 28463  
Address, City, State and Zip

910-653-9186  
Business Telephone

910-377-2078  
Business Fax

spusw1@atme.net  
E-Mail Address

Is your firm a  Corporation,  Sole Proprietorship, or  Partnership?

If incorporated, please list state of incorporation: North Carolina

Affix Corporate Seal (below)



**200 Persimmon Road  
Carolina Shores, N.C. 28467  
910-575-4877 Telephone  
910-575-0165 Fax**

## **MODERATE DISASTER DEBRIS REMOVAL & STORM REPAIR**

### **REQUEST FOR PROPOSALS**

This Request for Proposal (RFP) is issued by the Town of Carolina Shores (Town), for the removal and disposal of debris caused by sudden natural or man-made disasters falling within the moderate debris category as well as the repair of infrastructure associated with the disaster.

#### **INTRODUCTION**

The Town of Carolina Shores is requesting proposals from experienced firms for the following combined services (services):

1. Debris Removal
2. Storm Damage Repair

Acceptance by the Town of Carolina Shores of any submittal to this RFP for services shall not constitute or warrant a contract. The Town of Carolina Shores is not responsible for the cost associated with preparing a proposal and/or participating in an interview.

All payments under the contract resulting from this RFP shall be made only for services requested and approved by the Town. No work effort will begin without written authorization (Notice to Proceed) from the Town. No retainer shall be paid in order to keep the Contract in effect.

#### **GENERAL REQUIREMENTS**

- A. Submit one (1) original and one (1) copy of the response to this RFP.
- B. Proposers are to include all applicable requested information and are encouraged to include any additional information they wish to have considered.
- C. The Contractor shall comply with all applicable Federal, State and local codes, ordinances and requirements of all agencies having jurisdiction. The Contractor

will be responsible for obtaining all necessary permits and licenses to complete the scope of work.

- D. The quality of workmanship concerning the removal of vegetative debris must reflect professional work conduct.
- E. It is mutually agreed that the Contractor is an independent Contractor and not an agent of the Town. The Contractor shall not be entitled to any Town employment benefits, such as, but not limited to: vacation, sick leave, insurance, workers compensation, or pension and retirement benefits.
- F. No paid employee of the Town shall have a personal or financial interest, direct or indirect, as a contracting party or otherwise, in the performance of this agreement.

## **INSTRUCTIONS TO BIDDERS**

- A. Contractor will take affirmative action not to discriminate against any employee or applicant for employment or otherwise illegally deny any person participation in or the benefits of the program, which is the subject of this agreement because of race, creed, color, sex, age, disability or national origin.
- B. Contractor will be required to provide proof of previous experience performing debris removal services as the prime Contractor for a single contract equal to or less than 100,000 CY of debris. For US Army Corp of Engineers reference, this presumes: 2,000 households, medium vegetation, light commercial, and medium to heavy precipitation in a Category 2 to 3 event. Category 1 events would be addressed by the Town's own forces while Category 4 to 5 events would be addressed in cooperation with Brunswick County.
- C. As part of the proposal submission and due at deadline of submittal, Contractor(s) will provide additional documentation utilized in due diligence evaluation and Contractor qualification, these are:
  - a. Surety Company name, contact name and telephone number
  - b. Insurance Company name, contact name and telephone number
  - c. Debris removal experience past five years listed with contact information, volume, gross dollar, contact name and telephone number
  - d. Sample of other services provided with contact information, gross dollar, contact name and telephone number
  - e. List of company owned equipment available to service the Town of Carolina Shores vegetative debris removal contract
  - f. List of subcontractors under obligation/agreements with Contractor with list of available equipment to service the Town of Carolina Shores vegetative debris removal contract with contact names and telephone numbers

## **SCOPE OF WORK**

The Town, in order to deal with a moderate storm, disaster, or other event, will receive proposals for a contract for services as enumerated. The Town will accept proposals from qualified Contractors with experience in disaster debris removal and storm repair.

Proposers should thoroughly review the Town's geography prior to submitting their proposal. A Town representative will be able to meet with any prospective Contractor on these issues prior to the deadline and encourages site visits.

The Contractor will be responsible for gathering, loading, and hauling vegetative and construction/demolition debris from roads, right of ways and designated public property within the incorporated limits of the Town to the appropriate designated landfill/reduction site. Rights-of-way include both canal/drainage rights-of-way and street rights-of-way.

The Contractor will be responsible for repairing infrastructure damaged by falling debris, flooding, or other disaster related cause along rights-of-way including street and drainage repair.

It is the intent of this RFP to select multiple qualified contractors and enter into multiple contracts to provide services only when activated by the Town in response to a natural or man-made disaster.

## **BID SUBMITTAL**

- A. Please submit one original and one copy to the following address:  
Town of Carolina Shores  
200 Persimmon Road  
Carolina Shores NC 28467
- B. All submittals shall be received by the Town no later than 2:00 P.M. on June 19, 2020. The Town will make the final selection and will notify selected bidders. Any responses not received by the appointed date and correct location will be rejected.
- C. All bids shall be submitted on a form identical to the form included with the bidding documents. Bids shall be signed by the person or persons legally authorized to bind the bidder to a contract. A bid by a Corporation shall further give the state of incorporation and have the corporate seal affixed.
- D. The unit price bid shall be expressed in figures. Any interlineations, alteration or erasure must be initialized by the signer of the bids. Failure to submit a bid in the form requested or inclusion of any alternates, conditions, limitations or provisions not called for will render the bid irregular, and shall be considered sufficient cause for rejection of the bid.
- E. No bid may be modified, withdrawn, or canceled by the bidder for a period of 90 calendar days following the receipt of bids. Negligence or error on the part of any bidder in preparing his bid confers no right of withdrawal or modification of his bid after the bids have been opened.
- F. The bid as submitted is based upon providing the labor, materials, systems and equipment required to complete the scope of work without exceptions.
- G. Bidders must promptly notify the Town of any ambiguity, inconsistency or error which they may discover upon examination of the bidding documents. If a bidder

requires clarification or interpretation of the bidding documents they shall make a written request to the Town at least four (4) calendar days prior to the date for receipt of bids.

- H. Any interpretation, correction or change of the bidding documents will be made by written addenda. Interpretations, corrections or changes of the bidding documents made in any other manner will not be binding, and bidder shall not rely upon such interpretations, corrections or changes.

### **TERMS OF CONTRACT**

The term of the contract shall be for five (5) consecutive years beginning on the date of acceptance by and signature of the Town of Carolina Shores and the Contractor. The contract may be extended by mutual consent of both parties for an additional term of five (5) years.

### **PAYMENT FOR WORK**

Payment will be made within 30 business days after submission of monthly pay applications or invoices.

Five percent (5%) of all invoices will be retained until the contract is complete to the satisfaction of the Town.

All invoices shall be directed to:

Finance Department  
Town of Carolina Shores  
200 Persimmon Road  
Carolina Shores NC 28467

### **SCHEDULE OF WORK**

The parties agree that time is of the essence in the completion of the work called for under this Agreement.

The contractor agrees that all work shall be executed regularly, diligently, and uninterrupted at such a rate of progress as will ensure full completion thereof within the time specified.

### **GENERAL TERMS AND CONDITIONS**

#### **A. Termination by the Town for Cause**

The Town may terminate the contract if the Contractor:

- a. Persistently or repeatedly refuses or fails to supply enough properly skilled workers or proper equipment to perform in a timely manner as determined by the Town.
- b. Persistently disregard laws, ordinances, or rules, regulations or orders of a public authority having jurisdiction.

- c. Otherwise is guilty of substantial breach of a provision of the contract documents.

When any of the above reasons exist, the Town may without prejudice to any other rights or remedies of the Town and after giving the Contractor and the Contractor's surety, if any, two (2) days written notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:

- a. Accept assignment of subcontractors; and/or
- b. Finish the work by whatever reasonable method the Town may deem expedient; and /or
- c. Pay from the payment bond posted to any and all parties seeking retribution (for damages, subcontractors, etc.) with regards to the debris removal contract from the Contractor.

If the Town terminates the contract for one of the reasons stated above the Contractor shall not be entitled to receive further payment until the work is finished. If the unpaid balance of the contract sum exceeds additional cost incurred while finishing work, including compensation for the Town's services and expenses made necessary thereby, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor shall pay the difference to the Town. This obligation for payment shall survive termination of the contract.

#### B. Requirements and Services

1. Debris to be removed by the Contractor will be designated by the Town for removal.
2. Repair work to be completed by the Contractor will be designated by the Town for repair.
3. The Contractor will be responsible for damages caused by the Contractor to roadsides, roads, buildings and other permanent fixtures including private property (e.g. mailboxes).
4. The Contractor shall perform work so as not to interfere with the normal operations of the Town, State and/or Federal functions and/or violate existing regulations of these or other regulatory agencies.
5. The Contractor shall supervise accomplishment of the work effort directed by labor and proper equipment for all tasks. Safety of the Contractor's personnel and equipment is the responsibility of the Contractor.
6. The Contractor shall pay for all materials, personnel, taxes and fees necessary to perform under the terms of the contract.
7. The Contractor must furnish the Town with daily work reports including work accomplished, square yards of debris removed/disposed of and certification of hours worked for approval.

If the Contractor defaults or neglects to carry out the work in accordance with the contract documents and fails within a two (2) day period after receipt of written notice from the Town to commence and continue correction of such default or neglect with diligence and promptness, the Town may, without prejudice to other remedies, correct such deficiencies. In such case an appropriate change order shall be issued deducting from payments then or thereafter due the contractor the cost of correcting such

deficiencies, including compensation for the Town's additional services and expenses made necessary by such default, neglect or failure. If payments then or thereafter due the Contractor are not sufficient to cover such amounts, the Contractor shall pay the difference to the Town.

**C. Indemnification and Insurance**

**1. Indemnity**

Contractor shall agree to indemnify, defend, hold harmless and reimburse the Town, its agents and employees from and against any and all losses, liabilities, expenses, and all claims for damage of any nature whatsoever relating to or arising out of any action or failure to act by respondent, its subcontractors, officer, agents, and employees of any of the obligations under the contract. Losses, liabilities, expenses and claims for damages shall include, but are not limited to civil and criminal fines and penalties, loss of use and/or services, bodily injury, death, personal injury, or damage to real or personal property, defense costs, legal fees, and costs and attorney's fees for any appeal.

Contractor will agree to promptly notify the Town of any Civil or Criminal Actions filed against the contractor or of any notice of violation from any Federal or State Agency, or of any claim as soon as practical as relates to the services provided. The town, upon receipt of such notice shall have the right, at its election, to defend any and all actions or suits or join in defense.

**2. Insurance Requirements**

Certificates for Workers compensation, General Liability and Vehicle/Equipment Insurance will be required and submitted as part of the bid package. The contractor, at its own expense, shall keep in force and at all time maintain during the Agreement:

Insurance Type	Each Occurrence	Aggregate
General Liability		
Bodily Injury & Property Damage	\$1,000,000	\$3,000,000
Combine single Limit		
Automobile Liability		
Bodily Injury & Property Damage	\$1,000,000	
Combined Single Limit		
Owners Protective Liability or Project Specific Aggregate		
Bodily Injury & Property Damage	\$1,000,000	\$3,000,000
Combined Single Limit		
Excess Liability	\$5,000,000	\$10,000,000

The Town of Carolina Shores must be named as an additional named insured on the Contractor's insurance policy.

The following statement must be on the certificate of insurance: a blanket waiver of subrogation shall apply in favor of the Town of Carolina Shores and all additional insured's as required by contract.

#### Workers' Compensation Coverage

Full and complete Worker's Compensation Coverage, as required by the State of North Carolina, shall be required.

#### Cancellation

The Town shall be notified in writing of any reduction, cancellation, or substantial change of policy or policies at least thirty (30) days prior to the effective date of said action.

#### Additional Insurance Information

All insurance policies shall be issued by responsible companies who are acceptable to the Town and licensed and authorized to do business under the laws of North Carolina.

The Contractor's comprehensive general liability insurance shall include coverage for premises operations, independent contractors, completed operations, scope of work, products and contractual exposures. It must also protect the Contractor from claims arising out of any bodily injury, including accidental death, as well as claims for property, damages which may arise from operations under this contract, whether such operations are a result of the contractor or any subcontractor directly or indirectly employed by either of them.

Automobile liability insurance shall include coverage for all owned, hired and non-owned vehicles.

#### D. Correction of Work

The contractor shall promptly correct all work rejected by the Town as failing to conform to this Agreement. The Contractor shall bear all cost of correcting such rejected work. Rejected work shall consist of that work which is deemed ineligible by the Town's representative.

#### E. Right to Audit Records

The Town, State, and/or FEMA shall be entitled to audit the books and records of the Contractor or of any sub-contractor to the extent that such books and records relate to the performance of this Agreement or any sub-contract to this Agreement.

### **SPECIAL PROVISIONS**

- A. The Contractor must have a representative present on the job site within thirty-six (36) hours of Notification to Proceed and be able to mobilize equipment and

personnel to the designated location within forty-eight (48) hours of Notice to Proceed.

- B. The Contractor shall provide all necessary security and oversight for all operations.
- C. The Contractor shall provide sufficient traffic control and warning devices for conducting work on streets. All traffic control shall comply with the appropriate MUTCD standards.
- D. The anticipated Contractor work hours are sun up to sun down, seven days per week unless otherwise approved by the Town.
- E. The Contractor shall hire and supervise any needed hazardous materials specialists and handle the disposal of all hazardous substances in accordance with all laws and regulations.
- F. The Contractor shall operate within the requirements of the Occupational Safety and Health Act, and all other applicable federal and state laws, rules and regulations.
- G. The Town shall accept the serialized copy of the contractor's debris load tickets as the certified, original source documents to account for the measurement and accumulation of the volume of debris delivered and processed at the reduction and/or disposal site(s). The ticketing system will also be used in the event of additional debris transfer stations. These tickets shall be used as the basis of electronic generated billing and/or reports. They should include the following at minimum:
  - Date
  - Preprinted Number
  - Hauler's Name
  - Truck Number
  - Truck capacity in cubic yards
  - Load percentage full, as assigned by Debris Monitors
  - Load amounts in billable cubic yards
  - Debris classification as burnable, non-burnable, mixed other
  - Point of origin for debris collected and time loaded
  - Dumpsite location and time dumped
- H. The Contractor shall be responsible for reporting to the Town and cleaning up all spills caused by the contractor's operation at no additional cost to the Town or any other governmental entity. Immediate containment action shall be taken as necessary to minimize the effect of any spill or leak. Cleanup shall be in accordance with applicable federal, state, and local laws and regulations.

Spills shall be reported to the Town immediately following discovery. A written follow-up shall be submitted within seven (7) days after the initial report. The written report shall be in narrative form and as a minimum shall include the following:

- Description of the material spilled
- Determination as to whether or not the amount spilled is EPA/state reportable
- When and whom it was reported

Exact time and location of spill  
Receiving streams or waters  
Cause of incident and equipment and personnel involved  
Injuries or property damage  
Duration of discharge  
Containment procedures initiated  
Summary of all communication the Contractor had in regards to the spill  
Description of spill and cleanup procedures

#### **MISCELLANEOUS PROVISIONS**

- A. Assignment of this Agreement shall not be made without advance written consent of the Town.
- B. The Contractor shall comply with all applicable federal, state, and local laws, ordinances, rules and regulations pertaining to the performance of Work under this Agreement.
- C. No waiver, alterations, consent or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by the Town's Mayor or his/her designee.
- D. The Contractor is to procure all permits, licenses, and certificates, or any such laws, ordinances, rules and regulations, for proper execution and completion of the Work under this Agreement.
- E. This Agreement is deemed to be under and shall be governed by, and construed according to the laws of the State of North Carolina and the ordinances of the Town of Carolina Shores.
  - a. The Contractor must be duly licensed in the State of North Carolina per statutory requirements.
  - b. The Contractor and its subcontractors shall comply with Article 2 of Chapter 64 of the North Carolina General Statutes relating to the required use of the federal E-Verify program to verify the work authorization of new hired employees. Failure of the provider to comply with this provision or failure of its subcontractors to comply could render this contract void under North Carolina law. It is the expectation of the Town that the provider will comply with all applicable federal immigration laws in its hiring and contracting practices relating to the services covered by this contract involving Town Funds.
  - c. The Contractor and its subcontractors shall comply with North Carolina General Statute's 143C-6A-5(a) relating to the Iran Divestment Act to verify the Contractor and its subcontractors are not listed on the Final Divestment List created by the State Treasurer. A copy of the Iran Divestment Act Certification shall be furnished to the Contractor.
- F. Any litigation arising out of this Agreement shall be heard in Brunswick County, but only after mediation has occurred.
- G. The undersigned hereby certifies that this agreement is made without prior understanding, agreement or connection with any corporation, firm, or person who submitted bids for the work covered by this Agreement and is in all respects fair and without collusion or fraud. As to Contractor, the undersigned

hereby warrants and certifies that they are authorized to enter into this Agreement and to execute same on behalf of the Contractor as the act of the said Contractor.

- H. This Agreement, including any Exhibits hereto, contains all the terms and conditions agreed upon by the parties. No other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind either party hereto.

#### **GENERAL INFORMATION AND INSTRUCTIONS**

- A. This RFP is not a bid. The Town is not obligated to enter into contract on the basis of any proposal submitted in response to this request. The Town reserves the right, in its sole discretion, to reject all submissions, reissue a subsequent RFP, terminate, restructure or amend this procurement process at any time. The town may contact any or all proposers' after receiving their proposal to seek clarification or to schedule presentations by the proposer. The final selection and contract negotiation rest solely with the Town.
- B. Any proposals that do not conform to the essential requirements of the RFP shall be rejected. The Town reserves the right to waive informalities and minor irregularities in submittals and reserves the sole right to determine what constitutes informalities and minor irregularities. The Town reserves the right to reject any or all proposals and waive minor irregularities in the evaluation procedures. The Town reserves the right to negotiate modifications to proposals that it deems acceptable.
- C. All questions concerning this RFP shall be addressed to the Project Coordinator by telephone, fax or e-mail:
  - 910-575-4877 telephone
  - 910-575-4812 fax
  - [amantini@atmc.net](mailto:amantini@atmc.net)

**BID INFORMATION**

**CONTRACT PRICE**

Provide the hourly rates for performing the work to be stipulated in the contract documents, as follows:

Equipment/ Machine/Operator	Mobilization/ Demob.Cost	Hourly Rate
Manufacturer, Model		Total unit rate shall be given which includes maintenance, fuel, overhead, profit, and any other costs associated with the equipment.
Labor Man-Hours		Protective clothing, fringe benefits, hand tools, supervision, transportation and any other cost.

### Hourly Prices for Debris Removal and Storm Repair

Equipment Type	Hourly Equipment Rate	Hourly Labor Rate	Total Hourly Rate
Small Loader	80.00		80.00
Crew Foreman w/phone and pickup truck	26.00		26.00
Dozer, Tracked, D5 or similar	125.00		125.00
Dozer, Tracked, D6 or similar	175.00		175.00
Dozer, Tracked, D7 or similar	200.00		200.00
Dozer, Tracked, D8 or similar	220.00		220.00
Dump Truck, 18 CY-20 CY	80.00		80.00
Dump Truck, 21 CY-30 CY	85.00		85.00
Generator and lighting	50.00		50.00
Grader with 12' blade	105.00		105.00
Hydraulic Excavator, 1.5 CY	125.00		125.00
Hydraulic Excavator, 2.5 CY	150.00		150.00
Knuckle boom loader	100.00		100.00
Laborer with chainsaw	25.00		25.00
Labor with small tools, traffic control/flag person	22.00		22.00
Lowboy trailer with tractor	150.00		150.00
Operations Manager w/phone and pickup truck	30.00		30.00
Pickup truck .5 ton	45.00		45.00
Soil compactor <81 HP	100.00		100.00
Soil compactor >80 HP	90.00		90.00
Soil compactor, towed unit	85.00		85.00
Truck flatbed	75.00		75.00
Tub grinder, 800-1000 HP	450.00		450.00
Water Truck	70.00		70.00
Wheel loader, 2.5 CY, 950 or similar	95.00		95.00
Wheel loader, 3.5-4 CY, 966	105.00		105.00

w/support Equipment

or similar			
Wheel loader, 4.5 CY, 980 or similar	105.00		105.00
Wheel loader-backhoe, 1.0- 1.5 CY	90.00		90.00
Other – please list			
Street Sweeper	65.00		65.00

Tractor w/Rake 65.00 65.00

Tractor w/PTO Blower 65.00 65.00

Flat Bed Dump Trks 75.00 75.00

Pickup w/Dump Trailer 65.00 65.00

## STATEMENT OF ASSURANCES AND COMPLIANCE

The undersigned, as bidder provides assurance that the Firm represented and its principals in this bid, as indicated below:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.
- B. Have not within a three-year period preceding this proposal been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- C. Are not presently indicated for or otherwise criminally or civil charged by a government entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph 1 (b) of this certification.
- D. Have not within a three-year period preceding this proposal had one or more public transactions (Federal, State or Local) terminated for cause or default.

Where the bidder is unable to certify to any of these statements in this certification, it will attach an explanation to this to their proposal. Contractor will agree to comply with all requirements, stipulations, terms and conditions as stated in the bid document; and in any Contract entered into as a consequence of this bid. Contractor will further comply with all applicable Local, State and federal Laws and by signing below, affirm that they are not guilty of collusion with other contractors or vendors possibly interested in this bid or in determining prices to be submitted.

Such agent as indicated below is officially authorized to represent the firm in whose name this bid is submitted.

**SIGNATURE PAGE**

NAME OF COMPANY

Brunswick Trucking & Contracting

BY: Gerin S. Hughes  
Signature

Gerin S. Hughes  
Print Name

Owner  
Title (i.e. Owner, Partner, Corporate Officer, etc.)

6967 Hughes Smith Rd NW Ash, Nc 28420  
Address, City, State and Zip

910-443-9172  
Business Telephone

\_\_\_\_\_  
Business Fax

kdqshughes@yahoo.com  
E-Mail Address

Is your firm a \_\_\_ Corporation,  Sole Proprietorship, or \_\_\_ Partnership?

If incorporated, please list state of incorporation: \_\_\_\_\_

Affix Corporate Seal (below)

Town of Carolina Shores Board of Commissioners  
Agenda Item Summarization & Narrative

---

Item: Public Hearings

Contact: Ms. Joyce Dunn, Mayor

Location: Public Hearings  
“Public Hearings”

Follow-up: None

Requested Action: Conduct Public Hearing(s) as scheduled

Budgetary Impact: None

Narrative:

This item presents for the Board’s action various public hearings as scheduled by the Board subject to the rules of procedure duly adopted by the Board of Commissioners and further subject to the requirements of the North Carolina General Statutes.

Town of Carolina Shores Board of Commissioners  
Agenda Item Summarization & Narrative

---

Item: Consideration of Phase 1 Preliminary Plat for Shingletree Road Project by Pulte

Contact: Mr. Jon Mendenhall, Town Administrator

Location: New Business

Follow-up: None

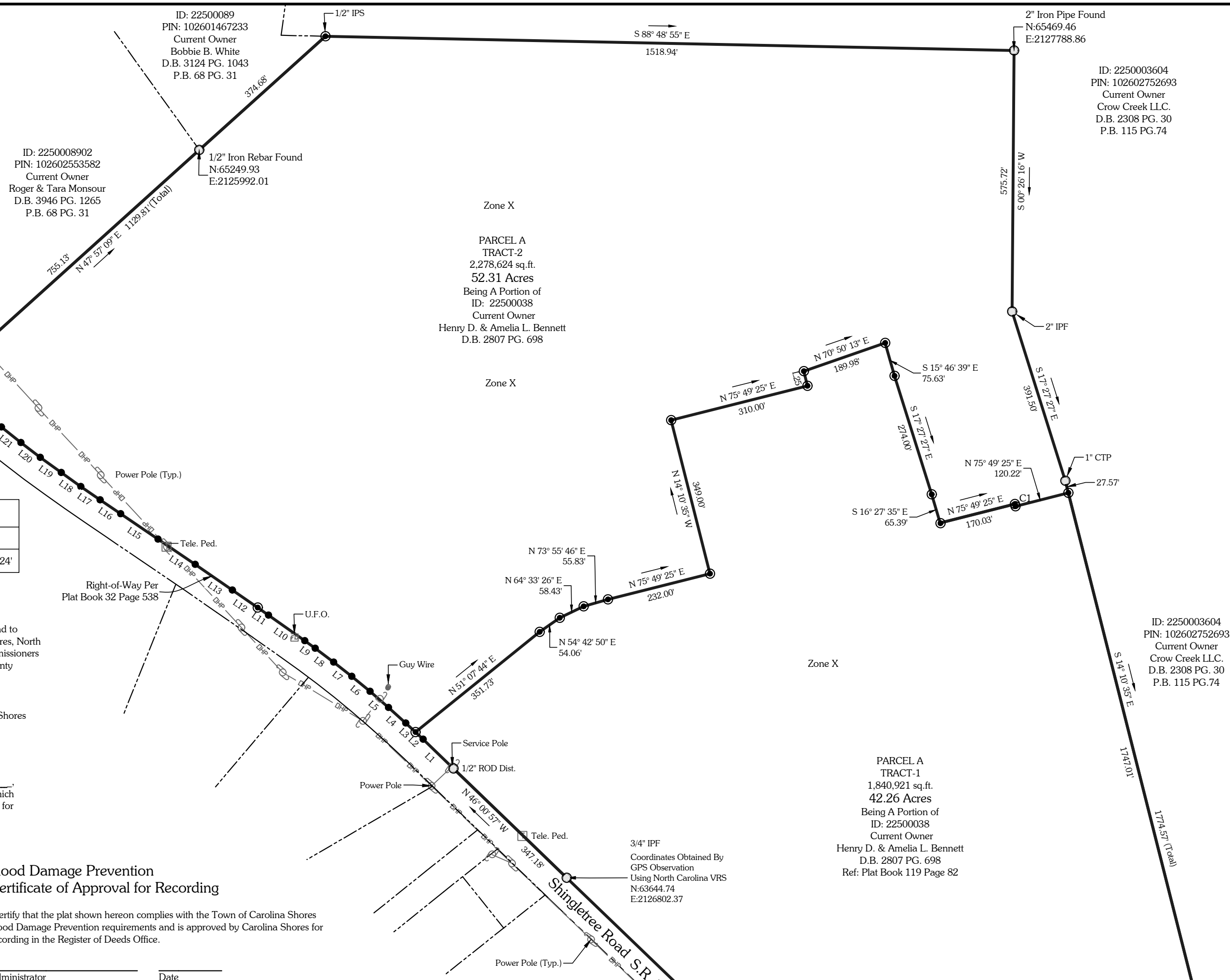
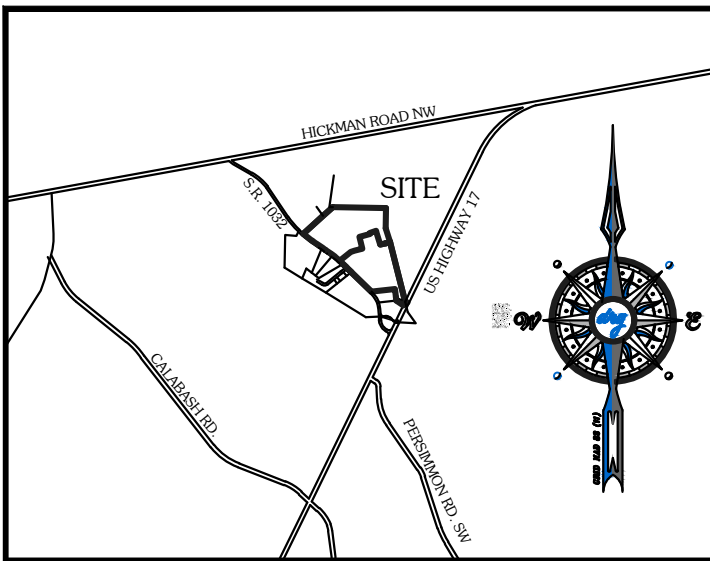
Requested Action: None

Budgetary Impact: New revenue – new buildable lots

Narrative:

This item presents the preliminary plat for the above referenced project.

DWG NAME: P:\19138 - PULTE - SHINGLETREE\SURVEY\CAD DRAWINGS\19138 1-09-20 SHINGLETREE TAKEDOWN.DWG



- NOTES:**
- PARCEL ID: 22500038  
PARCEL PIN: 102604740359  
Total Original Acreage of Tract-1 (94.57 Ac.)  
Deed Book 4238 Deed Page 1342  
Plat Book 119 Plat Page 82  
The zoning of this tract AD.
  - Owner of Record:  
Henry D. & Amelia W. Bennett  
6205 Old Shallotte Rd. NW  
Ocean Isle Beach, North Carolina 28469
  - This property is based on Brunswick County Flood Insurance Map 3720102600 K, Revised August 28th, 2018, Panel 1026 Community Town of Carolina Shores, CID 370517, located in Zone (AE 32.5') + or - and Zone (X) as scaled from F.I.R.M. This plat is not the basis for flood zone determination or flood zone related issues.
  - Declaration is made to original purchaser of the survey. It is not transferable to additional institutions or subsequent owners. This survey is only valid if print of same has original signature and embossed seal of the surveyor.
  - Surveyor has made no investigation or independent search for easements of record, encumbrances, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose.
  - Subsurface and environmental conditions were not examined or considered as a part of this survey. No statement is made concerning the existence of underground or overhead containers or facilities that may affect the use or development of this tract.
  - This property is subject to all easements or restrictions of record.
  - Last property transfer Deed Book 2807, Page 698.
  - 1/2" Iron Pipes Set at all corners unless noted otherwise.
  - All Bearings are based upon the North Carolina State Plane Coordinate System (NAD83)(2001). All distances shown are Horizontal not grid distances.
  - Area calculations are by the coordinate method.
  - This Property Subject to Development Agreement Filed in D.B. 4326 Pg. 404
  - Date of Field Survey: October, 2019

- REFERENCE:**
- Plat of "The Lands Claimed in Deed Book 457 Page 496. etc.", for Jerry McLamb Construction Company, dated June 21st, 2005 by Norris & Ward Land Surveyors recorded in Map Cabinet 32 Page 538 at the Brunswick County Register of Deeds.
  - Plat of "A Part of The Lands Claimed in Deed Book 547 Page 541", for Earl Wayne & Paula Smith, dated June 24th, 2008 by Norris & Ward Land Surveyors recorded in Map Cabinet 54 Page 5 at the Brunswick County Register of Deeds.
  - Plat of "Family Division, for Bobbie B. White and Dorothy B. Stern", dated June 17th, 2009 by Bobbie M. Long & Associates recorded in Map Cabinet 68 Page 31 at the Brunswick County Register of Deeds.
  - Subdivision / Combination Plat of Combined Area 94.57 Acres - Subdivided Area of 6.23 Acres, dated February 17th, 2020 by Development Resource Group of The Carolinas recorded in Map Cabinet 119 Page 82 at the Brunswick County Register of Deeds.

**Certificate of Ownership and Dedication**

I hereby certify that I am (we are) the owner(s) of the property shown and described hereon, and that I (we) hereby adopt this plan of subdivision with my (our) free consent, and dedicate all roads and other sites and easements to public use as noted in the Disclosure of Private Roadways, where applicable.

Owner(s) / Authorized Representative \_\_\_\_\_ Date \_\_\_\_\_

**Certificate of Approval for Recording Final Plat**

I, \_\_\_\_\_, UDO Administrator, certify that the Town of Carolina Shores fully approved the final plat of the Subdivision entitled \_\_\_\_\_

Administrator \_\_\_\_\_ Date \_\_\_\_\_

**CURVE TABLE**

CURVE #	LENGTH	RADIUS	DELTA	CHORD
C1	5.24'	1,825.00'	0° 09' 52"	S 15° 08' 31" E 5.24'

I hereby certify that the subdivision plat shown hereon has been found to comply with the subdivision regulations of the Town of Carolina Shores, North Carolina and that this plat has been approved by the Board of Commissioners for recording in the Office of the Register of Deeds of Brunswick County

Date \_\_\_\_\_ Mayor \_\_\_\_\_  
Town of Carolina Shores

**State of North Carolina**

I, \_\_\_\_\_ Review Officer of Brunswick County, certify that the map or plat which this certification is affixed meets all statutory requirements for recording.

Review Officer \_\_\_\_\_ Date \_\_\_\_\_

**LEGEND**

- IRON REBAR FOUND (IRF)
- IRON PIPE FOUND (IPF)
- CRIMP TOP PIPE (CTP)
- PIPE (ROD)
- IRON PIPE SET (IPS)
- CALCULATED POINT
- MONUMENT
- CORRUGATED PLASTIC PIPE (CPP)
- OVERHEAD POWER

**GRAPHIC SCALE**

200 0 100 200 300  
( IN FEET )  
1 inch = 200 ft.

**SUBDIVISION PLAT OF SHINGLETREE**  
PARCEL A TRACT-1 CONTAINING 42.26 ACRES  
PARCEL A TRACT-2 CONTAINING 52.31 ACRES

TOWN OF CAROLINA SHORES  
SHALLOTTE TOWNSHIP  
BRUNSWICK COUNTY - NORTH CAROLINA  
PREPARED FOR  
PULTE HOME COMPANY, LLC

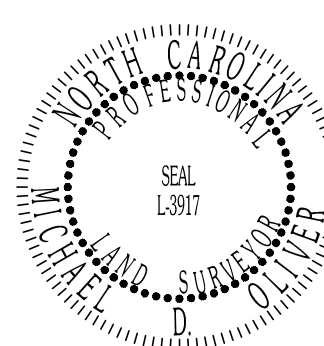
Development Resource Group of the Carolinas, PLLC  
1101 Johnson Avenue, Suite 300A  
Myrtle Beach, SC 29577  
Telephone: 843.839.3350  
www.drgpllc.com

**LINE TABLE**

LINE #	DIRECTION	LENGTH
L1	N45° 57' 05"W	92.90
L2	N47° 00' 56"W	23.15
L3	N47° 00' 56"W	29.35
L4	N48° 03' 21"W	51.23
L5	N48° 57' 58"W	54.03
L6	N50° 22' 20"W	52.14
L7	N51° 57' 18"W	50.70
L8	N53° 13' 26"W	51.09
L9	N53° 54' 15"W	28.22
L10	N54° 47' 40"W	98.11
L11	N55° 14' 21"W	28.80
L12	N55° 14' 21"W	68.19
L13	N55° 20' 24"W	99.38

**LINE TABLE**

LINE #	DIRECTION	LENGTH
L14	N55° 52' 08"W	99.23
L15	N55° 49' 33"W	99.62
L16	N55° 48' 58"W	54.70
L17	N55° 16' 33"W	51.77
L18	N54° 33' 56"W	52.94
L19	N54° 12' 02"W	57.13
L20	N52° 21' 47"W	53.80
L21	N51° 38' 04"W	55.02
L22	N50° 55' 13"W	53.30
L23	N49° 53' 13"W	53.31
L24	N48° 32' 30"W	56.25
L25	N14° 10' 35"W	33.22



**CERTIFICATE OF SURVEY AND ACCURACY**

I, Michael D. Oliver, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 2807, page 698, etc.); that the ratio of precision as calculated is 1: 10,000; that this plat was prepared in accordance with G.S. 47-30 as amended and that it is true and correct to the best of my knowledge and belief.

I further certify that this survey creates a subdivision of land within the area of a county or municipality that has an ordinance that regulates parcels of land.

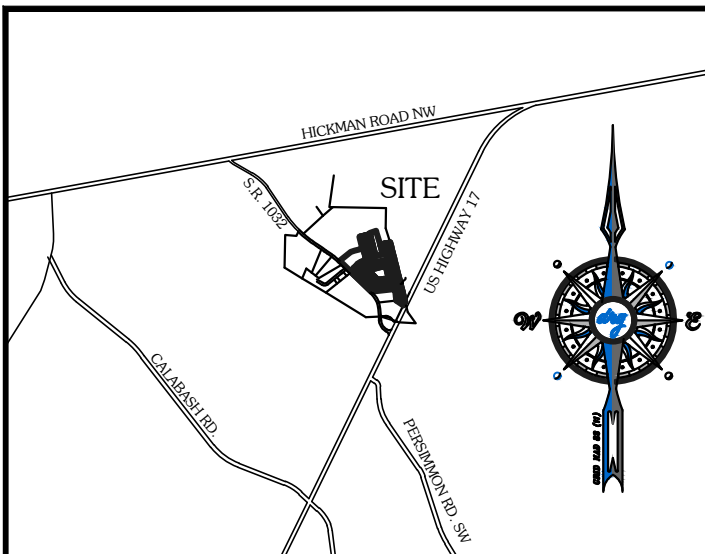
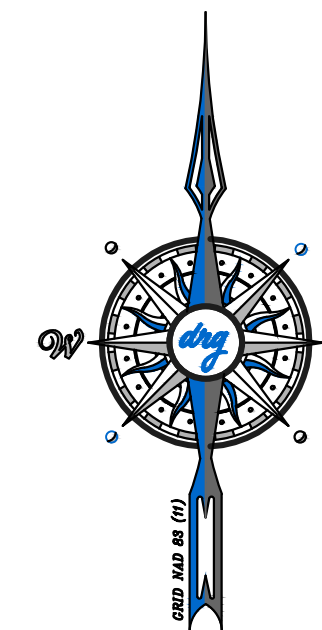
Witness my original signature, registration number and seal this 11th day of June A.D., 2020

Michael D. Oliver, PLS  
Registration Number L-3917

# PRELIMINARY PLAT OF SHINGLETREE

## PARCEL A TRACT-1 (113 LOT SUBDIVISION)

TOWN OF CAROLINA SHORES  
 SHALLOTTE TOWNSHIP  
 BRUNSWICK COUNTY - NORTH CAROLINA  
 PREPARED FOR  
 PULTE HOME COMPANY, LLC



~ VICINITY MAP N.T.S. ~

### NOTES:

1. PARCEL ID: \_\_\_\_\_  
 PARCEL PIN: \_\_\_\_\_  
 Total Original Acreage of Tract-1 (94.57 Ac.)  
 Deed Book \_\_\_\_\_ Deed Page \_\_\_\_\_  
 Plat Book \_\_\_\_\_ Plat Page \_\_\_\_\_  
 The zoning of this tract AD.  
 Owner of Record :  
 Henry D. & Amelia W. Bennett  
 6205 Old Shallotte Rd. NW  
 Ocean Isle Beach, North Carolina 28469
2. This property is based on Brunswick County Flood Insurance Map 3720102600 K, Revised August 28th, 2018, Panel 1026 Community Town of Carolina Shores, CID 370517, located in Zone (AE 32.5) + or - and Zone (X) as scaled from F.I.R.M. This plat is not the basis for flood zone determination or flood zone related issues.
3. Declaration is made to original purchaser of the survey. It is not transferable to additional institutions or subsequent owners. This survey is only valid if print of same has original signature and embossed seal of the surveyor.
4. Surveyor has made no investigation or independent search for easements of record, encumbrances, restrictive covenants, ownership title evidence, or any other factors that an accurate and current title search may disclose.
5. Subsurface and environmental conditions were not examined or considered as a part of this survey. No statement is made concerning the existence of underground or overhead containers or facilities that may affect the use or development of this tract.
6. This property is subject to all easements or restrictions of record.
7. Last property transfer Deed Book 2807, Page 698.
8. 1/2" Iron Pipes Set at all corners unless noted otherwise.
9. All Bearings are based upon the North Carolina State Plane Coordinate System (NAD83)(2001). All distances shown are Horizontal not grid distances.
10. Area calculations are by the coordinate method.
11. This Property Subject to Development Agreement Filed in D.B. 4326 Pg. 404
12. Date of Field Survey: October, 2019

### REFERENCE:

1. Plat of "The Lands Claimed in Deed Book 457 Page 496, etc.", for Jerry McLamb Construction Company, dated June 21st, 2005 by Norris & Ward Land Surveyors recorded in Map Cabinet 32 Page 538 at the Brunswick County Register of Deeds.
2. Plat of "A Part of The Lands Claimed in Deed Book 547 Page 541", for Earl Wayne & Paula Smith, dated June 24th, 2008 by Norris & Ward Land Surveyors recorded in Map Cabinet 54 Page 5 at the Brunswick County Register of Deeds.
3. Plat of "Family Division, for Bobbie B. White and Dorothy B. Stern", dated June 17th, 2009 by Bobbie M. Long & Associates recorded in Map Cabinet 68 Page 31 at the Brunswick County Register of Deeds.
4. Subdivision / Combination Plat of Combined Area 94.57 Acres - Subdivided Area of 6.23 Acres, dated February 17th, 2020 by Development Resource Group of The Carolinas recorded in Map Cabinet 119 Page 82 at the Brunswick County Register of Deeds.

### Certificate of Ownership and Dedication

I hereby certify that I am (we are) the owner(s) of the property shown and described hereon, and that I (we) hereby adopt this plan of subdivision with my (our) free consent, and dedicate all roads and other sites and easements to public use as noted in the Disclosure of Private Roadways, where applicable.

Owner(s) / Authorized Representative \_\_\_\_\_ Date \_\_\_\_\_

### Certificate of Approval for Recording Final Plat

I, \_\_\_\_\_, UDO Administrator, certify that the Town of Carolina Shores fully approved the final plat of the Subdivision entitled \_\_\_\_\_

Administrator \_\_\_\_\_ Date \_\_\_\_\_

### CERTIFICATE OF SURVEY AND ACCURACY

I, Michael D. Oliver, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 2807, page 698, etc.); that the ratio of precision as calculated is 1: 10,000; that this plat was prepared in accordance with G.S. 47-30 as amended and that it is true and correct to the best of my knowledge and belief.  
 I further certify that this survey creates a subdivision of land within the area of a county or municipality that has an ordinance that regulates parcels of land.  
 Witness my original signature, registration number and seal this 11th day of June A.D., 2020

Michael D. Oliver, PLS  
 Registration Number L-3917

### CERTIFICATE OF EASEMENT DEDICATION

This is a subdivision. This Temporary Variable Width easement is being (created) for the purpose of Construction and will be owned by Pulte Home Company, LLC.

Name \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_

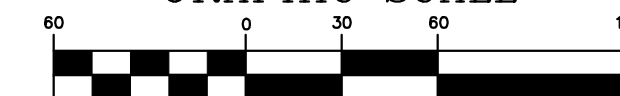
PARCEL A TRACT-1 SUBDIVISION DATA	
TOTAL TRACT	42.26 acres
TOTAL RIGHT OF WAY	6.10 acres
TOTAL COMMON AREA	6.87 acres
TOTAL PUMP STATION	0.08 acres
TOTAL AMENITY SITE	1.67 acres
TOTAL REMAINDER PARCEL A TR-1	6.64 acres
TOTAL PRIVATE LOTS	20.90 acres
LINEAR FEET OF PUBLIC STREETS	
	5,054.93 lf
TOTAL # OF LOTS	
	113
SMALLEST LOT (MULTIPLE)	
	6,240 sqft
LARGEST LOT (#254)	
	10,572 sqft



### LEGEND

- IRON REBAR FOUND (IRF)
- IRON PIPE FOUND (IPF)
- CRIMP TOP PIPE (CTP)
- PIPE (ROD)
- IRON PIPE SET (IPS)
- CALCULATED POINT (CP)
- MONUMENT
- DHP — OVERHEAD POWER
- (T) TOTAL DISTANCE

### GRAPHIC SCALE



( IN FEET )  
 1 inch = 60 ft.

### Town of Carolina Shores

I hereby certify that the subdivision plat shown hereon has been found to comply with the subdivision regulations of the Town of Carolina Shores, North Carolina and that this plat has been approved by the Board of Commissioners for recording in the Office of the Register of Deeds of Brunswick County

Date \_\_\_\_\_ Mayor \_\_\_\_\_  
 Town of Carolina Shores

### State of North Carolina

I, \_\_\_\_\_, Review Officer of Brunswick County, certify that the map or plat which this certification is affixed meets all statutory requirements for recording.

Review Officer \_\_\_\_\_ Date \_\_\_\_\_

### Flood Damage Prevention Certificate of Approval for Recording

I certify that the plat shown hereon complies with the Town of Carolina Shores Flood Damage Prevention requirements and is approved by Carolina Shores for recording in the Register of Deeds Office.

Administrator \_\_\_\_\_ Date \_\_\_\_\_



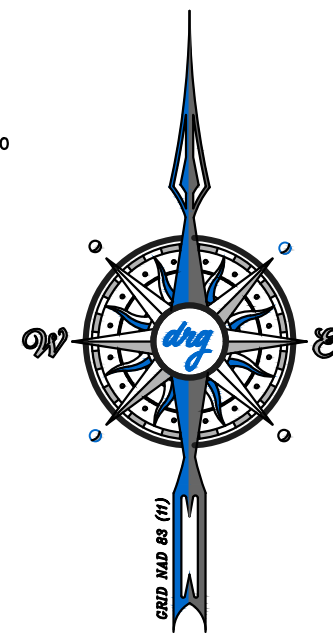
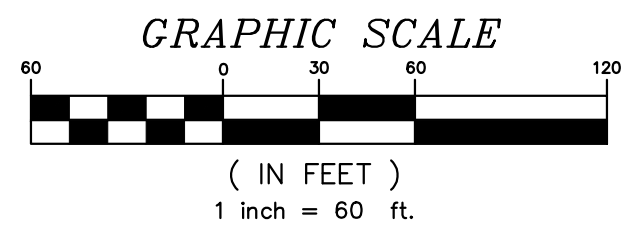
Development Resource Group of the Carolinas, PLLC  
 1101 Johnson Avenue, Suite 300A  
 Myrtle Beach, SC 29577  
 Telephone: 843.839.3350  
 www.drgpllc.com

### COVER

DATE: 06-25-2020 SCALE: 1"=200' 19.138

LINE #	DIRECTION	LENGTH
L1	S83° 47' 53" W	8.76
L2	S86° 58' 26" W	32.69
L3	N86° 40' 27" W	32.69
L4	N79° 11' 47" W	44.26
L5	N70° 35' 34" W	44.26
L6	N61° 41' 04" W	47.39
L7	N52° 28' 16" W	47.39

Pond 1 / Common Area  
To Be Maintained By  
HOA - POA  
153839 s.f.  
3.53 Ac.



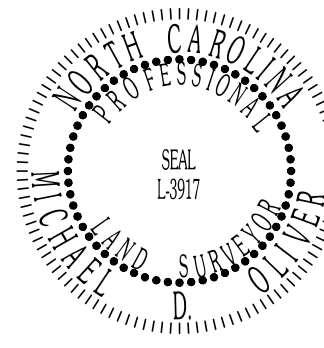
~VICINITY MAP N.T.S.~

ID: 2250003604  
PIN: 102602752692  
Current Owner  
Crow Creek Golf  
Group, LLC  
D.B. 4231 PG. 900  
P.B. 115 PG.74

CURVE #	LENGTH	RADIUS	DELTA	CHORD
C1	29.73'	60.00'	28° 23' 16"	S 61° 33' 37" E 29.42'
C2	34.76'	60.00'	33° 11' 24"	S 30° 46' 17" E 34.27'
C3	22.84'	10.00'	130° 51' 08"	N 51° 14' 59" E 18.19'
C4	39.27'	25.00'	90° 00' 00"	N 59° 10' 35" W 35.36'
C5	39.27'	25.00'	90° 00' 00"	N 30° 49' 25" E 35.36'
C6	44.28'	700.00'	3° 37' 28"	N 77° 38' 09" E 44.27'
C7	36.76'	700.00'	3° 00' 32"	N 80° 57' 09" E 36.76'
C8	16.39'	700.00'	1° 20' 28"	N 83° 07' 39" E 16.39'
C9	64.98'	125.00'	29° 47' 06"	S 81° 18' 34" E 64.25'
C10	44.31'	125.00'	20° 18' 30"	S 56° 15' 46" E 44.07'
C11	9.04'	175.00'	2° 57' 39"	S 47° 35' 20" E 9.04'
C12	52.79'	175.00'	17° 17' 07"	S 57° 42' 43" E 52.59'
C13	52.36'	175.00'	17° 08' 37"	S 74° 55' 35" E 52.17'
C14	38.80'	175.00'	12° 42' 13"	S 89° 51' 00" E 38.72'
C15	40.19'	750.00'	3° 04' 14"	N 82° 15' 46" E 40.19'
C16	19.92'	750.00'	1° 31' 17"	N 79° 58' 01" E 19.92'
C17	44.28'	750.00'	3° 22' 57"	N 77° 30' 53" E 44.27'

ID: 2250003626  
PIN: 102604834205  
Current Owner  
Crow Creek Property  
Owners Association, Inc.  
D.B. 4128 PG. 886  
P.B. 110 PG.73

Point of Commencement  
P.O.C NGS DATA SHEET  
DESIGNATION - WILSON  
PID - A14913  
STATE/COUNTY - NC/BRUNSWICK  
COMBINED SCALE FACTOR: 1.00014162



**CERTIFICATE OF SURVEY AND ACCURACY**  
I, Michael D. Oliver, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 2807, page 698, etc.); that the ratio of precision as calculated is 1:10,000; that this plat was prepared in accordance with G.S. 47-30 as amended and that it is true and correct to the best of my knowledge and belief.  
I further certify that this survey creates a subdivision of land within the area of a county or municipality that has an ordinance that regulates parcels of land.  
Witness my original signature, registration number and seal this 11th day of June A.D., 2020

Michael D. Oliver, PLS  
Registration Number L-3917

TRAC A1  
ID: 225000402  
Current Owner  
Henry D. & Amelia L. Bennett  
D.B. 2807 PG. 698

Existing & Non-Exclusive  
Perpetual Easement and Right-of-Way  
As Shown in: D.B. 1204, 1155  
D.B. 3024 PG. 658  
M.C. 69 PG. 69  
M.C. 19 PG. 370

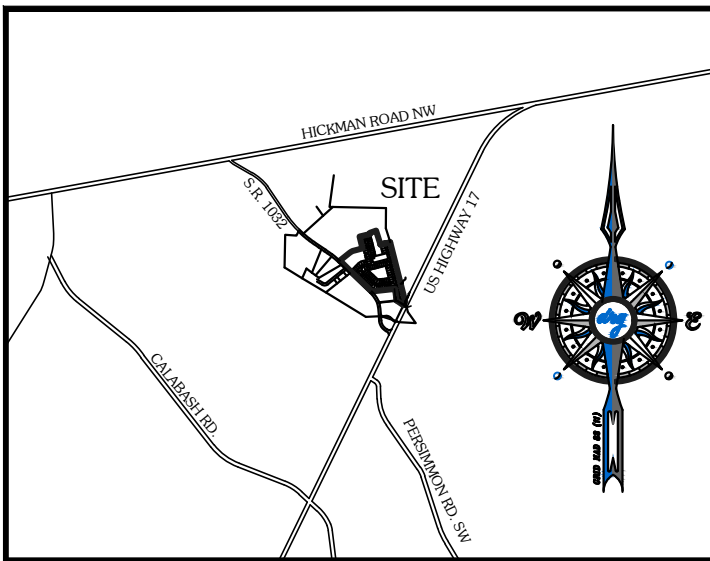
**PRELIMINARY PLAT OF SHINGLETREE  
PARCEL A TRACT-1 (113 LOT SUBDIVISION)**  
TOWN OF CAROLINA SHORES  
SHALLOTTE TOWNSHIP  
BRUNSWICK COUNTY - NORTH CAROLINA  
PREPARED FOR  
PULTE HOME COMPANY, LLC

Development Resource Group of the Carolinas, PLLC  
1101 Johnson Avenue, Suite 300A  
Myrtle Beach, SC 29577  
Telephone: 843.839.3350  
www.drgpllc.com

SHEET 1 OF 4

DATE: 06-25-2020 SCALE: 1"=60' 19.138

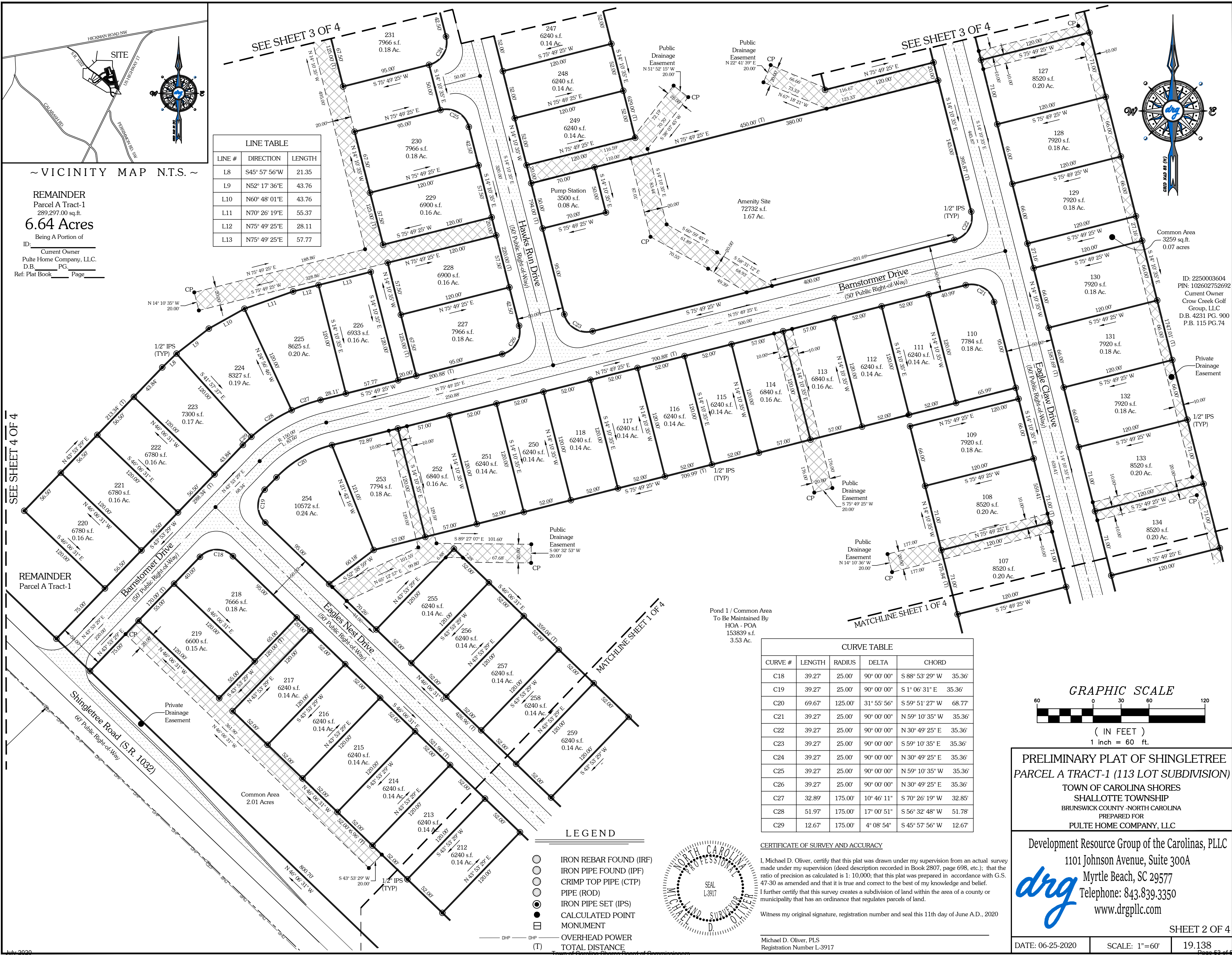
DWG NAME: P:\19138 - PULTE - SHINGLETREE\SURVEY\CAD DRAWINGS\19138 2020-06-22 SHINGLETREE PRELIM SUB PLAT.DWG



~VICINITY MAP N.T.S.~

REMAINDER  
Parcel A Tract-1  
289,297.00 sq.ft.  
**6.64 Acres**  
Being A Portion of  
ID: \_\_\_\_\_  
Current Owner  
Pulte Home Company, LLC  
D.B. \_\_\_\_\_ PG. \_\_\_\_\_  
Ref. Plat Book \_\_\_\_\_ Page \_\_\_\_\_

LINE #	DIRECTION	LENGTH
L8	S45° 57' 56"W	21.35
L9	N52° 17' 36"E	43.76
L10	N60° 48' 01"E	43.76
L11	N70° 26' 19"E	55.37
L12	N75° 49' 25"E	28.11
L13	N75° 49' 25"E	57.77



SEE SHEET 3 OF 4

SEE SHEET 3 OF 4

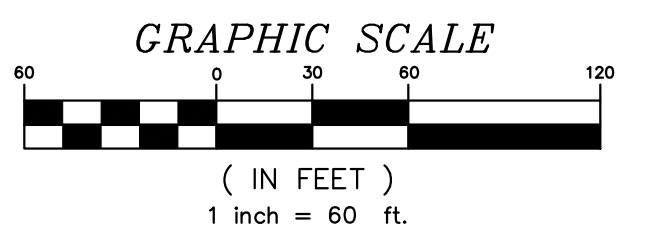
SEE SHEET 4 OF 4

MATCHLINE SHEET 1 OF 4

MATCHLINE SHEET 1 OF 4

Pond 1 / Common Area  
To Be Maintained By  
HOA - POA  
153839 s.f.  
3.53 Ac.

CURVE #	LENGTH	RADIUS	DELTA	CHORD
C18	39.27	25.00	90° 00' 00"	S 88° 53' 29" W 35.36'
C19	39.27	25.00	90° 00' 00"	S 1° 06' 31" E 35.36'
C20	69.67	125.00	31° 55' 56"	S 59° 51' 27" W 68.77'
C21	39.27	25.00	90° 00' 00"	N 59° 10' 35" W 35.36'
C22	39.27	25.00	90° 00' 00"	N 30° 49' 25" E 35.36'
C23	39.27	25.00	90° 00' 00"	S 59° 10' 35" E 35.36'
C24	39.27	25.00	90° 00' 00"	N 30° 49' 25" E 35.36'
C25	39.27	25.00	90° 00' 00"	N 59° 10' 35" W 35.36'
C26	39.27	25.00	90° 00' 00"	N 30° 49' 25" E 35.36'
C27	32.89	175.00	10° 46' 11"	S 70° 26' 19" W 32.85'
C28	51.97	175.00	17° 00' 51"	S 56° 32' 48" W 51.78'
C29	12.67	175.00	4° 08' 54"	S 45° 57' 56" W 12.67'

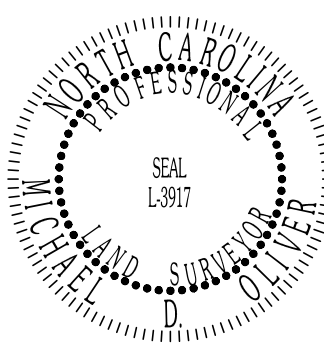


PRELIMINARY PLAT OF SHINGLETREE  
PARCEL A TRACT-1 (113 LOT SUBDIVISION)  
TOWN OF CAROLINA SHORES  
SHALLOTTE TOWNSHIP  
BRUNSWICK COUNTY - NORTH CAROLINA  
PREPARED FOR  
PULTE HOME COMPANY, LLC

Development Resource Group of the Carolinas, PLLC  
1101 Johnson Avenue, Suite 300A  
Myrtle Beach, SC 29577  
Telephone: 843.839.3350  
www.drgpllc.com

LEGEND

- IRON REBAR FOUND (IRF)
- IRON PIPE FOUND (IPF)
- CRIMP TOP PIPE (CTP)
- PIPE (ROD)
- IRON PIPE SET (IPS)
- CALCULATED POINT
- MONUMENT
- OVERHEAD POWER
- (T) TOTAL DISTANCE



CERTIFICATE OF SURVEY AND ACCURACY

I, Michael D. Oliver, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 2807, page 698, etc.); that the ratio of precision as calculated is 1: 10,000; that this plat was prepared in accordance with G.S. 47-30 as amended and that it is true and correct to the best of my knowledge and belief. I further certify that this survey creates a subdivision of land within the area of a county or municipality that has an ordinance that regulates parcels of land.

Witness my original signature, registration number and seal this 11th day of June A.D., 2020

Michael D. Oliver, PLS  
Registration Number L-3917

ID: 2250003604  
PIN: 102602752692  
Current Owner  
Crow Creek Golf  
Group, LLC  
D.B. 4231 PG. 900  
P.B. 115 PG. 74

Private  
Drainage  
Easement

1/2" IPS  
(TYP)

Public  
Drainage  
Easement

Public  
Drainage  
Easement

Public  
Drainage  
Easement

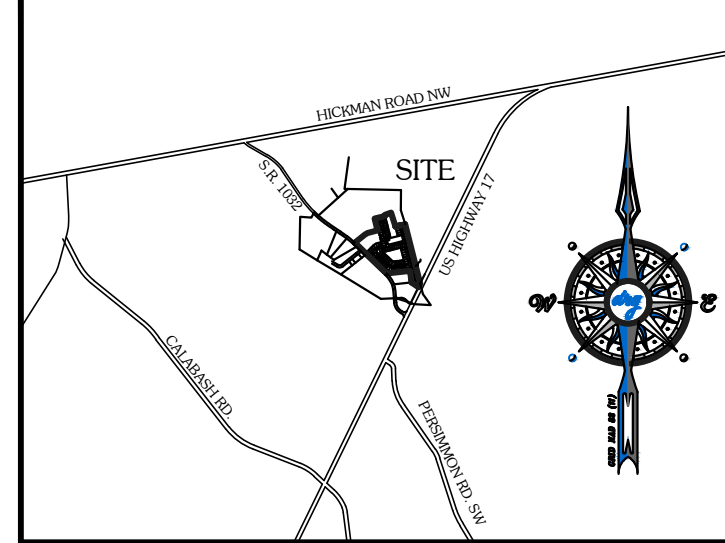
Public  
Drainage  
Easement

Public  
Drainage  
Easement

Public  
Drainage  
Easement

Public  
Drainage  
Easement

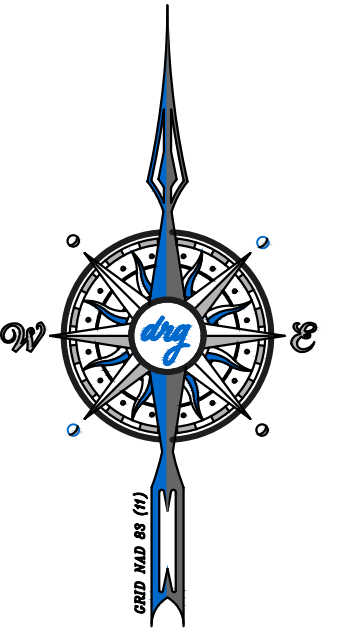
Public  
Drainage  
Easement



~VICINITY MAP N.T.S.~

PARCEL A TRACT-2  
2,278,624 sq.ft.  
**52.31 Acres**  
ID: \_\_\_\_\_  
Current Owner  
Henry D. & Amelia L. Bennett  
D.B. \_\_\_\_\_ PG. \_\_\_\_\_

2" Iron Pipe Found  
N:64893.76  
E:2127784.46



ID: 2250003604  
PIN: 102602752692  
Current Owner  
Crow Creek Golf  
Group, LLC  
D.B. 4231 PG. 900  
P.B. 115 PG. 74

PARCEL A TRACT-2  
2,278,624 sq.ft.  
**52.31 Acres**  
ID: \_\_\_\_\_  
Current Owner  
Henry D. & Amelia L. Bennett  
D.B. \_\_\_\_\_ PG. \_\_\_\_\_

DWG NAME: P:\19138 - PULTE - SHINGLETREE SURVEY CAD DRAWINGS\19138 2020-06-22 SHINGLETREE PRELIM SUB PLAT.DWG

SEE SHEET 4 OF 4

PARCEL A TRACT-2  
2,278,624 sq.ft.  
**52.31 Acres**  
ID: \_\_\_\_\_  
Current Owner  
Henry D. & Amelia L. Bennett  
D.B. \_\_\_\_\_ PG. \_\_\_\_\_

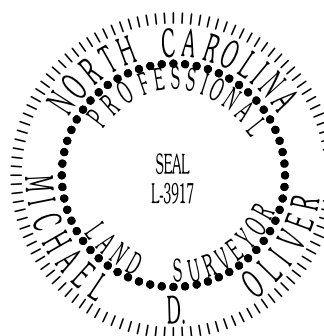
REMAINDER  
Parcel A Tract-1  
289,297.00 sq.ft.  
**6.64 Acres**  
Being A Portion of  
ID: \_\_\_\_\_  
Current Owner  
Pulte Home Company, LLC  
D.B. \_\_\_\_\_ PG. \_\_\_\_\_  
Ref: Plat Book \_\_\_\_\_ Page \_\_\_\_\_

**CERTIFICATE OF SURVEY AND ACCURACY**

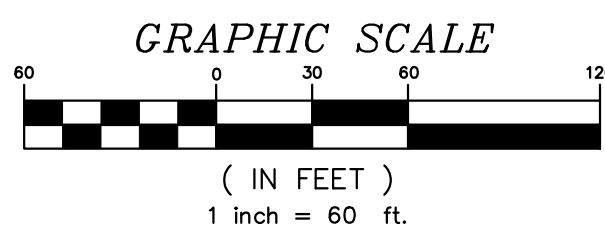
I, Michael D. Oliver, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 2807, page 698, etc.); that the ratio of precision as calculated is 1: 10,000; that this plat was prepared in accordance with G.S. 47-30 as amended and that it is true and correct to the best of my knowledge and belief.  
I further certify that this survey creates a subdivision of land within the area of a county or municipality that has an ordinance that regulates parcels of land.

Witness my original signature, registration number and seal this 11th day of June A.D., 2020

Michael D. Oliver, PLS  
Registration Number L-3917



CURVE #	LENGTH	RADIUS	DELTA	CHORD
C24	39.27	25.00'	90° 00' 00"	N 30° 49' 25" E 35.36'
C30	39.27	25.00'	90° 00' 00"	N 59° 10' 35" W 35.36'
C31	39.27	25.00'	90° 00' 00"	N 30° 49' 25" E 35.36'



**LEGEND**

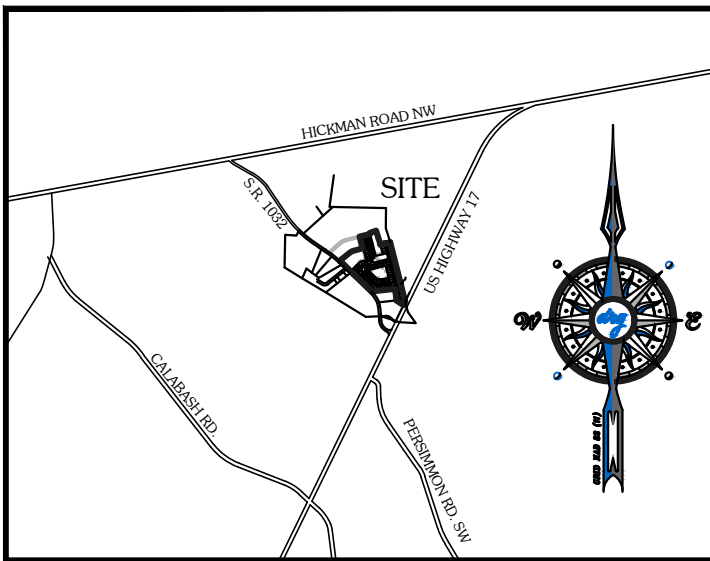
- IRON REBAR FOUND (IRF)
- IRON PIPE FOUND (IPF)
- CRIMP TOP PIPE (CTP)
- PIPE (ROD)
- IRON PIPE SET (IPS)
- CALCULATED POINT
- MONUMENT
- OHP — OVERHEAD POWER
- (T) TOTAL DISTANCE

PRELIMINARY PLAT OF SHINGLETREE  
PARCEL A TRACT-1 (113 LOT SUBDIVISION)  
TOWN OF CAROLINA SHORES  
SHALLOTTE TOWNSHIP  
BRUNSWICK COUNTY - NORTH CAROLINA  
PREPARED FOR  
PULTE HOME COMPANY, LLC

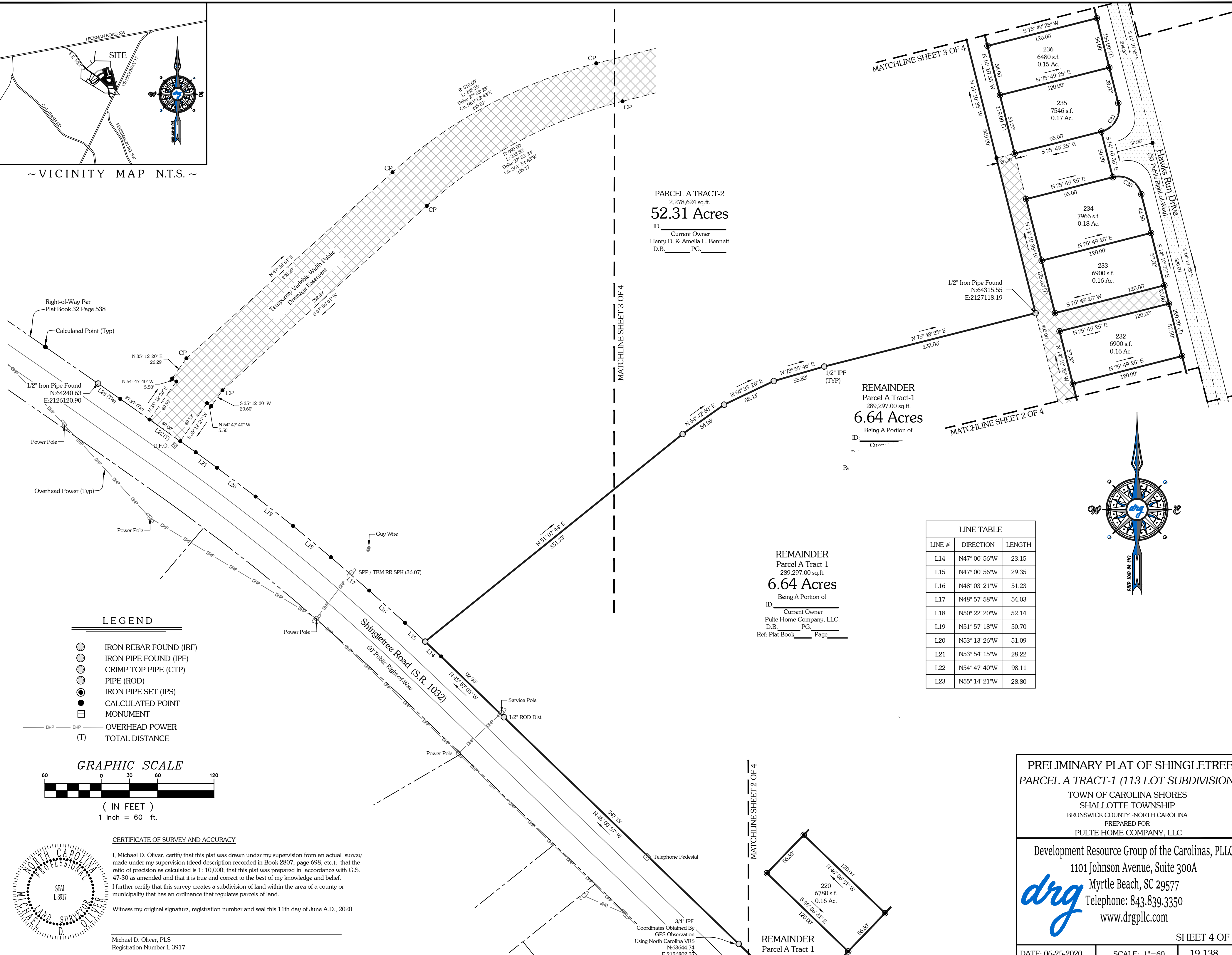
Development Resource Group of the Carolinas, PLLC  
1101 Johnson Avenue, Suite 300A  
Myrtle Beach, SC 29577  
Telephone: 843.839.3350  
www.drgpllc.com

DATE: 06-25-2020      SCALE: 1"=60'      19.138  
SHEET 3 OF 4

DWG NAME: P:\19138 - PULTE - SHINGLETREE\SURVEY\CAD DRAWINGS\19138 2020-06-22 SHINGLETREE PRELIM SUB PLAT.DWG



~VICINITY MAP N.T.S.~

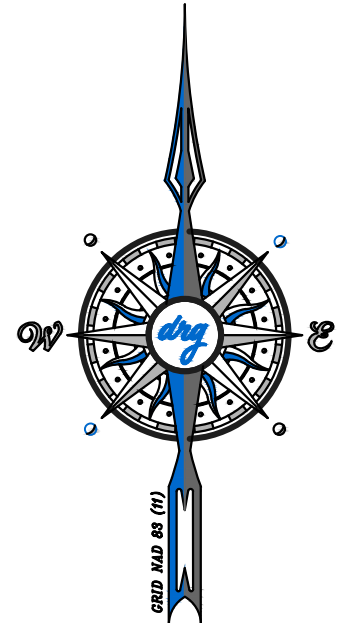


**PARCEL A TRACT-2**  
2,278,624 sq.ft.  
**52.31 Acres**  
ID: \_\_\_\_\_  
Current Owner  
Henry D. & Amelia L. Bennett  
D.B. \_\_\_\_\_ PG. \_\_\_\_\_

**REMAINDER**  
Parcel A Tract-1  
289,297.00 sq.ft.  
**6.64 Acres**  
ID: \_\_\_\_\_  
Being A Portion of \_\_\_\_\_  
Current Owner \_\_\_\_\_  
Ref: Plat Book \_\_\_\_\_ Page \_\_\_\_\_

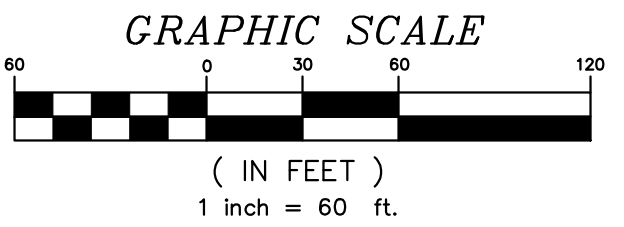
**REMAINDER**  
Parcel A Tract-1  
289,297.00 sq.ft.  
**6.64 Acres**  
ID: \_\_\_\_\_  
Being A Portion of \_\_\_\_\_  
Current Owner  
Pulte Home Company, LLC.  
D.B. \_\_\_\_\_ PG. \_\_\_\_\_  
Ref: Plat Book \_\_\_\_\_ Page \_\_\_\_\_

LINE #	DIRECTION	LENGTH
L14	N47° 00' 56"W	23.15
L15	N47° 00' 56"W	29.35
L16	N48° 03' 21"W	51.23
L17	N48° 57' 58"W	54.03
L18	N50° 22' 20"W	52.14
L19	N51° 57' 18"W	50.70
L20	N53° 13' 26"W	51.09
L21	N53° 54' 15"W	28.22
L22	N54° 47' 40"W	98.11
L23	N55° 14' 21"W	28.80



**LEGEND**

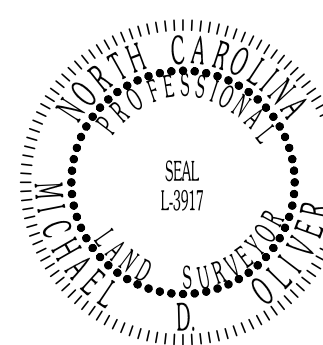
- IRON REBAR FOUND (IRF)
- IRON PIPE FOUND (IPF)
- CRIMP TOP PIPE (CTP)
- PIPE (ROD)
- IRON PIPE SET (IPS)
- CALCULATED POINT
- MONUMENT
- DHP- OVERHEAD POWER
- (T) TOTAL DISTANCE



**CERTIFICATE OF SURVEY AND ACCURACY**

I, Michael D. Oliver, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 2807, page 698, etc.); that the ratio of precision as calculated is 1: 10,000; that this plat was prepared in accordance with G.S. 47-30 as amended and that it is true and correct to the best of my knowledge and belief.  
I further certify that this survey creates a subdivision of land within the area of a county or municipality that has an ordinance that regulates parcels of land.

Witness my original signature, registration number and seal this 11th day of June A.D., 2020



Michael D. Oliver, PLS  
Registration Number L-3917

**PRELIMINARY PLAT OF SHINGLETREE**  
**PARCEL A TRACT-1 (113 LOT SUBDIVISION)**  
TOWN OF CAROLINA SHORES  
SHALLOTTE TOWNSHIP  
BRUNSWICK COUNTY - NORTH CAROLINA  
PREPARED FOR  
PULTE HOME COMPANY, LLC

Development Resource Group of the Carolinas, PLLC  
1101 Johnson Avenue, Suite 300A  
Myrtle Beach, SC 29577  
Telephone: 843.839.3350  
www.drgpllc.com

DATE: 06-25-2020      SCALE: 1"=60      19.138

Town of Carolina Shores Board of Commissioners  
Agenda Item Summarization & Narrative

---

Item: Public Comment

Contact: Ms. Joyce Dunn, Mayor

Location: Public Comment  
“Public Comment”

Follow-up: None

Requested Action: Allow time for public comment.

Budgetary Impact: None

Narrative:

This item presents for the Board’s consideration those citizens that have comments pursuant to GS 160-81.1.

§ 160A-81.1. Public comment period during regular meetings.

The council shall provide at least one period for public comment per month at a regular meeting of the council. The council may adopt reasonable rules governing the conduct of the public comment period, including, but not limited to, rules (i) fixing the maximum time allotted to each speaker, (ii) providing for the designation of spokesmen for groups of persons supporting or opposing the same positions, (iii) providing for the selection of delegates from groups of persons supporting or opposing the same positions when the number of persons wishing to attend the hearing exceeds the capacity of the hall, and (iv) providing for the maintenance of order and decorum in the conduct of the hearing. The council is not required to provide a public comment period under this section if no regular meeting is held during the month. (2005-170, s. 3.)

Time Limit: 5 minutes

Town of Carolina Shores Board of Commissioners  
Agenda Item Summarization & Narrative

---

Item: Mayor and Board of Commissioners Comments

Contact: Ms. Joyce Dunn, Mayor

Location: Mayor and Board of Commissioners Comments  
"Mayor and Board of Commissioners Comments"

Follow-up: None

Requested Action: Allow time for Mayor and Board comment.

Budgetary Impact: None

Narrative:  
This item presents a time for Mayor and Board's discussion.

Town of Carolina Shores Board of Commissioners  
Agenda Item Summarization & Narrative

---

Item: Closed Session

Contact: Ms. Joyce Dunn, Mayor

Location: Closed Session  
[As specified on the closed session notice and agenda]

Follow-up: None

Requested Action: Enter into closed session pursuant to the notice and agenda

Budgetary Impact: None

Narrative:

Pursuant to GS 143-318.11 Closed Sessions

**§ 143-318.11. Closed sessions.**

(a) Permitted Purposes. – It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

- (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.
- (2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.
- (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- (4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the

public body in negotiations. The action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

- (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.
- (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
- (7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- (8) To formulate plans by a local board of education relating to emergency response to incidents of school violence.
- (9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.

(b) Repealed by Session Laws 1991, c. 694, s. 4.

(c) Calling a Closed Session. – A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

(d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2.)