

TOWN OF CAROLINA SHORES
Planning and Zoning Board
Meeting Minutes
February 28, 2011
3:00 p.m.

At 3:00 p.m. Chairman, Mike Hargett called the February 28, 2011 Planning & Zoning Board Meeting to order. The Pledge of Allegiance was recited.

The following members attended: Ron Capps, Ruth Martin, Ellen Pecina and John E. Manning. Also present: Mayor Selby, Mike Hargett, Chairman, Commissioner Przywara, Liaison Nicole Marks, Deputy Town Clerk and Chuck Riggins, Building Inspector.

Absent: Kathryn Powell and Daniel O' Reilly

Oath of Office

Mayor Selby swore in Mr. John E. Manning and Mrs. Ellen Pecina as members of the Planning and Zoning Board.

Workshop Minutes

MEMBER MARTIN MADE A MOTION TO TABLE THE APPROVAL OF THE AUGUST 18, 2010 WORKSHOP MINUTES, THE AUGUST 23, 2010 MEETING MINUTES, THE OCTOBER 20, 2010 WORKSHOP MINUTES, THE NOVEMBER 17, 2010 WORKSHOP MEETING MINUTES AND THE AUGUST 23, 2010 MEETING MINUTES. MEMBER CAPPs SECONDED THE MOTION. CHAIRMAN HARGETT ASKED IF THERE WERE ANY DISCUSSION. CHAIRMAN HARGETT CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Old Business

The Planning and Zoning Board reviewed the outline that was provided by Shanelle Bullock, Community Development Planner. Chairman Hargett stated that Nicole Marks, Deputy Town Clerk had emailed the Planning and Zoning members a group email that consisted of each email address and to include himself, Chuck Riggins, Building Inspector and Nicole Marks, Deputy Town Clerk with comments on the review of the UDO and to be mindful of polling. Mr. Hargett stated that Shanelle Bullock had completed and emailed the Subdivision Regulations but they have not been emailed out to the Board. It was agreeable by the Board to allow Mr. Hargett and Mr. Riggins to review the Subdivision Regulations document before it is sent out to the Board. Mr. Hargett stated that Shanelle Bullock has completed the original contract and it is still being discussed at a staff level as to what role Ms. Bullock will play in the UDO process going forward. Mr. Hargett stated that for the next workshop he would like to have the Agenda outline the process of moving forward with the UDO. Mr. Hargett recommended the Board to review the entire document individually so then it can be discussed as a group and no matter how they proceed forward, it's important that the Board understands the document. In conclusion, Mr. Hargett asked the Board if it was agreeable to begin the review process of the document from the beginning and it was agreed by the Board to do so.

New Business

None

Public Comments

None

MEMBER PECINA MADE A MOTION TO ADJOURN THE FEBRUARY 28, 2011 MEETING. MEMBER CAPPS SECONDED THE MOTION. CHAIRMAN HARGETT CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Chairman Mike Hargett

Submitted by:
Nicole L. Marks, Deputy Town Clerk

