

**TOWN OF CAROLINA SHORES**  
**Planning Board**  
**Meeting Minutes**  
**September 28, 2015**  
**3:00 p.m.**

At 3:00 p.m., Chairman Mark Brown called the September 28, 2015 Planning Board Meeting to order. The Pledge of Allegiance was recited and a moment of silence was observed. The following members attended: Ruth Ann Campbell-Grothe, Dan O'Reilly, Gregory Hapner and Alternate Member Beverly Mayhew. Also present: Jon Mendenhall; Town Administrator and Joseph Przywara, Liaison.

Absent: Members Kathryn Powell and Normand Neligon and Nicole Marks, Town Clerk.

Alternates in Public Attendance: None

**Approval of Minutes:**

Minutes will be delayed until October, 2015.

**Administrative Reports:**

Mr. Mendenhall reviewed the development activity below:

The Farm at Brunswick – There is building in Phase 7 and 11.

Calabash Lakes – Phase 1 C is on the Board of Commissioners agenda for October and awaiting Preliminary Plat for Phase 3 C.

Lighthouse Cove – Building continues.

Medical Center – Medical building is roughed in. The Town is expecting plans for a retail establishment on 1 of 3 out-parcels any day now and will probably be a major site plan review per 91.65 of the Code of Ordinances.

Beach Window and Door – Planning to demolish vacant single-family house and proceed with clearing and grubbing.

Looking Forward – Retail site plan, preliminary plat for Calabash Lakes Phase 3 and minutes from the Board of Adjustment case.

Mrs. Bynum's House – The Planning Board asked for an update on this project. Staff will investigate.

**New Business:**

Chairman Brown discussed the Board of Adjustment meeting schedule and there was discussion of having a Board of Adjustment meeting on October 21, 2015 at 10:30 but no vote was taken.

Minutes will be ready as soon as possible, ideally one week before next meeting.

**Public Comment:**

None

**Adjourn:**

MEMBER CAMPBELL-GROTHER MADE A MOTION TO ADJOURN THE SEPTEMBER 28, 2015 PLANNING BOARD MEETING. MEMBER O'REILLY SECONDED THE MOTION. CHAIRPERSON BROWN CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

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Chairperson Mark Brown

Submitted by:

Nicole L. Marks, Town Clerk

Per Mr. Mendenhall's meeting notes.