

**TOWN OF CAROLINA SHORES
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
April 7, 2011**

DRAFT

Mayor Stephen C. Selby called the April 7, 2011 meeting to order at 3:00 p.m. Mayor Selby gave the invocation and the Pledge of Allegiance was recited. Members present: Joseph Przywara, Walter Goodenough, John Russo, Joyce Dunn and Thomas Puls. Also present: Mike Hargett, Town Administrator, Nicole Marks, Deputy Town Clerk, Julie Munday, Finance Officer and Chuck Riggins, Building Inspector.

Absent: None

Approval of Agenda:

Commissioner Dunn wanted to make a motion to amend the agenda by adding two items. First, to add: immediately following the approval of the agenda that the Board approve the hiring of Attorney Melody Jolly to represent the Board of Commissioners on a Human Resource and personnel issue. Second, at the termination of the meeting following the Public Comment section in accordance with North Carolina General Statutes 143-318-11(a) subsection (a)(3) and (a)(6) go into Closed Session to discuss personnel matter.

Mayor Selby wanted to amend the Agenda, with the Board of Commissioners approval, Item IV. under Consent Agenda, that the Mayor appoint Ms. Mandy Pope, Lighthouse Cove representative to the HOA/POA Advisory Committee.

COMMISSIONER PRZYWARA MADE A MOTION TO APPROVE THE AGENDA AS AMENDED WITH THE THREE NEW ADDITIONS. COMMISSIONER DUNN SECONDED THE MOTION. MAYOR SELBY ASKED IF THERE WERE ANY DISCUSSION. MAYOR SELBY CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Public Comment on Agenda Items:

Gere Dale, 46 Calabash Drive: Mr. Dale wanted to go on public record for the Town in regards to the \$ 50,000.00 on the Consent Agenda to complete the UDO. Mr. Dale said fourteen months ago the Town had a viable Planning Board, we had an outstanding Assistant Town Administrator and they were working on putting together a UDO. Mr. Dale said he believes there was a written request made early last year for a leave of absence for that Assistant Town Administrator with a promise that the UDO would be completed by the end of last year and he believes that request was turned down by this Board. Mr. Dale said the point here is the UDO could've been completed last year and you wouldn't have to spend up to \$ 50,000.00 of taxpayer's money now to do something that could have easily been done last year except for poor management style and ineptitude.

Consent Agenda:

COMMISSIONER DUNN MADE A MOTION TO ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS.

- Approval – March 7, 2011 BOC Pre-Agenda Meeting Minutes
- Approval – March 10, 2011 BOC Regular Meeting Minutes
- Approval – March 10, BOC Special Called Meeting Minutes, Public Hearing on Recycling
- Approval – March 21, 2011 Special Called Meeting Minutes, Annual Retreat
- Approval – Annual Retreat Write-Up by Chris May
- Approval – Inclusion of \$50,000.00 in 2011-12 Budget for Planning Consultant to Complete UDO
- Approval – Appointment of Town Administrator as Deputy Finance Director
- Approval – Town Acceptance of Responsibility of Street Light Payments for Lighthouse Cove, From January 2011 to Present
- Approval – Resolution Regarding Bond Improvements at Calabash Lakes
- Approval – Donation of \$50.00 to Calabash Memorial Day Program
- Approval – Appointment of Ms. Mandy Pope, Lighthouse Cove to the HOA/POA Advisory Committee

COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR SELBY ASKED IF THERE WERE ANY DISCUSSION. MAYOR SELBY CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Town Administrator Report / Mr. Mike Hargett – On File at Town Hall

- Retreat Write-Up – Will get out to the public
- Calabash Lakes Bond – Attorney is authorized to move forward with the requirements. Mediation scheduled for April 27, 2011
- PA System – Installation scheduled for Monday, April 11, 2011
- Encroachment Agreement – Has been expedited and maintenance will be working with BEMC to get installed
- Contractors List – Was updated and reviewed and will need to be re-written
- Lighthouse Cove – Mr. Riggins, Building Inspector followed up with Lighthouse Cove and the issues there are under way to get resolved.

Financial Report – Ms. Julie Munday, Finance Officer – On File at Town Hall

- Lighthouse Cove – the street light bill will be paid from January, 2011 going forward. The Town will not be paying for the balance before that date
- Paving Contract – Has been signed and all other necessary paperwork has been turned in. Wayne to contact Mr. Bill Brennan
- General Fund – Listed on Financial Report

Communication Committee Report – Chairperson Dave McMahon said Commissioner Dunn had attended the Communication Committee meeting and they discussed creating a sense of community within the Town. The Serenity Park could help bring the community together. The committee came to the conclusion that it would be necessary to bring in a landscape architect or a master gardener to get some good ideas and part of that is the RFP. Installation of the PA system will be started on Monday, April 11, 2011. The Request for Services Form has been added on the website.

HOA/POA Committee Report – Chairperson Bill Brennan said in Beacon Townes negotiations on the bond to finish development and the roads is still on going and there has been no meeting yet with the developer. Carolina Shores had no issues. At The Farm, there has been no progress on the roads because of the water leak and the issue of spraying for mosquitoes came up. In Calabash Lakes, the issue of the bond is still on going. In the Village of Calabash, the paving is moving forward.

Tree Committee Report - Mr. George Mulcahey member of the Tree Committee gave the March, 2011 report. Mr. Mulcaey stated there were a total of 16 permits, number of trees approved 53, replaced 3, 2 denied and 0 appealed and there were five inspection days that month.

Commissioner Comments:

Commissioner Przywara – Thanked the Communication and HOA/POA Committees for all the fine work that they are doing. Commissioner Przywara said being the liaison of the Planning and Zoning Board; it was unanimous by the Planning and Zoning Board to hire an outside source for the UDO.

Commissioner Goodenough – Thanked the residents of Lighthouse Cove for joining the community.

Commissioner Dunn – Thanked the Committees for all their work.

Commissioner Russo – Advised people that pine straw should not be pushed up to the base of trees.

Public Comment:

Dave Pflaster, 23 Swamp Fox – Mr. Pflaster wanted to clarify that the Communications Committee wasn't restricting the RFP to just people outside the Town.

John Manning, 55 Carolina Shores Dr. - In regards to the approval of the Lighthouse Cove street light payments, Mr. Manning questioned how long that would be.

Gere Dale, 46 Calabash Dr. – Mr. dale said in regards to the golf course vehicles, maintenance and golf carts are unlicensed and on the roads and it's a safety hazard. Mr. Dale feels that the golf course should be put on notice. Mr. Dale also made reference to their taxes not being paid.

Mr. Dale also made an announcement that at the Shallotte Middle School on Saturday, April 16 they will be collecting old electronics paint cans and clothing for the County Annual pick –up.

COMMISSIONER DUNN MADE A MOTION TO HIRE ATTORNEY MELODY JOLLY TO REPRESENT THE HUMAN RESOURCES ISSUES. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR SELBY ASKED IF THERE WERE ANY DISCUSSION. MAYOR SELBY CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER DUNN MADE A MOTION TO GO INTO CLOSED SESSION ACCORDING TO N.C.G.S. 143-318-11(a) SUBSECTIONS (a)(3) and (a)(6) TO DISCUSS A PERSONNEL MATTER. COMMISSIONER PULS SECONDED THE MOTION. MAYOR SELBY ASKED IF THERE WERE ANY DISCUSSION. MAYOR SELBY CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER PULS MADE A MOTION TO OPEN THE REGULAR MEETING BACK INTO SESSION. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR SELBY ASKED IF THERE WERE ANY DISCUSSION. Mayor Selby stated that no action was taken. MAYOR SELBY CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER RUSSO MADE A MOTION TO ADJOURN THE APRIL 7, 2011 BOARD OF COMMISSIONERS MEETING. COMMISSIONER GOODENOUGH SECONDED THE MOTION. MAYOR SELBY CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Stephen C. Selby, Mayor

Submitted by:
Nicole Marks
Deputy Town Clerk