

**TOWN OF CAROLINA SHORES
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
December 5, 2013
2:00 p.m.**

Mayor Walter B. Goodenough called the December 5, 2013 meeting to order at 2:00 p.m. The Pledge of Allegiance was recited and there was a moment of silence. Commissioners present: John Russo, Bill Brennan, and Greg Davis. Also present: Julie Munday; Interim Town Administrator and Finance Director, Nicole Marks; Town Clerk, and Chuck Riggins, Building Inspector.

Absent: Commissioners Joseph Przywara and Joyce Dunn

Commissioner Oath of Office:

Mayor Goodenough swore in Greg Davis as Commissioner.

Mayor Goodenough swore in John E. Manning as Commissioner.

COMMISSIONER BRENNAN MADE A MOTION TO TAKE A FIFTEEN MINUTE RECESS. COMMISSIONER MANNING SECONDED THE MOTION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER DAVIS MADE A MOTION TO GO BACK INTO REGULAR SESSION. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Approval of the December 5, 2013 Agenda:

COMMISSIONER MANNING MADE A MOTION TO APPROVE THE DECEMBER 5, 2013 MEETING AGENDA. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Town Administrator Report:

- Carolina Shores Dr. – The punch list is still being addressed and the Niblick Court job is almost finished.
- Town Administrator Position – Phone interviews have been set up for next week.
- Cape Fear Council of Government – Board appointed Commissioner Manning as the liaison for CFCOG

- Sales Tax Distribution Letter – A copy of letter is in the packet. This letter is to go out as soon as possible via email and regular mail to the residents of the Town of Carolina Shores.
- Beacon Townes – The Beacon Townes subdivision has asked for a release of their original bond when the development first began and the bond is released when the streets are finished. Chuck Riggins, Building Inspector said the Town has not received final paperwork regarding the streets.

COMMISSIONER BRENNAN MADE A MOTION TO RELEASE THE BEACON TOWNES SUBDIVISION BOND. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER DAVIS MADE A MOTION TO APPOINT COMMISSIONER MANNING AS THE CAPE FEAR COUNCIL OF GOVERNMENT LIAISON. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Public Comment on Agenda Items Only:

Gere Dale, 46 Calabash Dr. – Mr. Dale asked that the members of the Board speak into the microphones.

Consent Agenda:

COMMISSIONER RUSSO MADE A MOTION TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- November 4, 2013, BOC Pre-Agenda Meeting Minutes
- November 7, 2013 BOC Regular Meeting Minutes
- Revised Resolution Approving Transfer of \$12,700.00 from Carolina Shores Drive Project to the Public Works Department for Road Repairs
- Resolution Confirming Appointment of Kathryn Powell as Planning Board Member
- Resolution Approving Unsealing of Closed Session Meeting Minutes
- Resolution Approving the 2014 Meeting Schedules
- Resolution Approving Joyce Dunn as a Volunteer on the Search Committee

COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Resolution Authorizing the Purchase and Placement of “No Overnight Parking” Signs:

COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE RESOLUTION AUTHORIZING THE PURCHASE AND PLACEMENT OF “NO OVERNIGHT PARKING” SIGNS. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. There was discussion regarding the second paragraph of the Resolution. It was the consensus of the Board of Commissioners to remove the second paragraph of the above mentioned Resolution. Commissioner Davis revised his motion above. COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE RESOLUTION AUTHORIZING THE PURCHASE AND PLACEMENT OF “NO OVERNIGHT PARKING” SIGNS WITH THE REMOVAL OF THE SECOND PARAGRAPH. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

HOA/POA Committee Report:

No representative present and committee did not meet.

Mayor and Commissioner Comments:

Commissioner Manning – Commissioner Manning thanked everyone for their support. Commissioner Manning said hopefully the Board can accomplish as much as what has been accomplished in the past.

Commissioner Davis – Commissioner Davis apologized for missing the Board of Commissioners Workshop Meeting on Monday. Commissioner Davis welcomed Commissioner Manning to the Board and commended former Commissioner Joyce Dunn for all the work she did.

Commissioner Brennan – Commissioner Brennan re-welcomed Commissioner Davis and welcomed Commissioner Manning to the Board of Commissioners. Commissioner Brennan thanked former Commissioner Joyce Dunn for her work. Commissioner Brennan said he hopes the Board can continue on as they have been the past couple of years.

Commissioner Russo – Commissioner Russo welcomed Commissioner Davis back on the Board and welcomed Commissioner Manning to the Board of Commissioners. Commissioner Russo said he has worked with Commissioner Manning in the past and is pretty sure they can have the same work as in the past. Commissioner Russo discussed the collection of Toys for Tots and December 9, 2013 is the last pick up date for the toys.

Mayor Goodenough – Mayor Goodenough welcomed Commissioner Manning to the Board and welcomed back Commissioner Davis to the Board. Mayor Goodenough said they have accomplished a lot in the past four years.

Commissioner Przywara – None/absent

Public Comment:

Gere Dale, 46 Calabash Dr. – Mr. Dale said there is here say that the Carolina Shores Golf Course has made a comment and commitment that the two huge brush piles on the Golf Course will start being removed next Monday. Mr. Dale said he hopes that is a positive and accurate statement and the residents in the Town will be very pleased that those efforts begin. Mr. Dale said he has been on the Keep Brunswick County Beautiful Committee since April and they have lost three key members including the head of the organization since he has joined. Mr. Dale said it appears things are getting fairly desperate regarding membership. Mr. Dale said they agreed at the November meeting that members could start soliciting additional members for that committee.

Dave Pflaster, 3 Swamp Fox Dr. – Mr. Pflaster congratulated Commissioners Davis and Manning. Mr. Pflaster had a question on the Resolution regarding “No Overnight Parking”. Mr. Pflaster asked the Board if they approved a Resolution to not buy “No Overnight Parking” signs? Mr. Pflaster said with the way it was read, it sounded like the Board was not approving the purchase of “No Overnight Parking” signs.

Peter Gulliver, 13 Oakbark Court – Mr. Gulliver said he was speaking on behalf of the Carolina Shores POA and reminded the Board of Commissioners that the POA has a community e-mail system. Mr. Gulliver made mention of the POA e-mail system because of the Sales Tax letter the Board would like to e-mail and send to the residents in the Town. Mr. Gulliver said the POA has the most extensive and most wide reaching e-mail system for the community of the Carolina Shores Subdivision. Mr. Gulliver said the POA notified the Town several months ago with an updated e-mail address for the POA. Mr. Gulliver said the Board would get the most current e-mail list from the POA.

Joyce Dunn, 41 Gate 1 - Ms. Dunn said it has been a great four years and she has loved being a Commissioner and we have a great Town and wonderful staff. Ms. Dunn said they expect a lot out of Commissioner Manning. Ms. Dunn thanked the Mayor and Board of Commissioners.

COMMISSIONER BRENNAN MADE A MOTION TO APPOINT COMMISSIONER MANNING AS THE CALABASH EMS LIAISON REPRESENTATIVE. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mayor Goodenough thanked Ms. Dunn for her years of service on the Board of Commissioners. Mayor Goodenough said he appreciated her and enjoyed working with her for the past four years. Mayor Goodenough said walking with her was enjoyable and the past four years have gone by fast. Mayor Goodenough said the Town has accomplished a lot during that time. Mayor Goodenough wished everyone a happy holiday.

COMMISSIONER BRENNAN MADE A MOTION TO ADJOURN THE DECEMBER 5, 2013 BOARD OF COMMISSIONERS MEETING. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Walter B. Goodenough, Mayor

Submitted by:
Nicole Marks
Town Clerk