

**TOWN OF CAROLINA SHORES
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES**

**August 6, 2015
2:00 p.m.**

Mayor Walter B. Goodenough called the August 6, 2015 meeting to order at 2:08 p.m. The Pledge of Allegiance was recited and there was a moment of silence. Commissioners Present: Joseph Przywara, John E. Manning, Greg Davis, Bill Brennan and John Russo (arrived at 2:13 p.m.). Also Present: Jon Mendenhall and Nicole Marks, Town Clerk.

Absent: None

Agenda Adjustments:

None

Public Comments:

Mr. Peter Robertiello, 10 Fairway Ct. – Mr. Robertiello asked about the re-distribution of Sales Tax Revenues to other areas of the State.

Consent Agenda:

COMMISSIONER BRENNAN MADE A MOTION TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS.

- Approval of Minutes: July 6, 2015 and July 9, 2015

COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Administrative Reports:

Mr. Mendenhall said there are no updates to the administrative report given on Monday. Mr. Mendenhall said that in regards to the Resolution Opposing the Re-Distribution of Sales Tax Revenues that the Board approved Monday; Ms. Marks has sent the Resolution to the House Budget Committee, Senate Budget Committee and to the Governor's office. Mr. Mendenhall said we have been advised that the Senate has removed the sales tax redistribution as part of the budget, so that proposal is currently removed.

Commissioner Russo arrived at this time. (2:13 p.m.)

Public Hearings:

None

Old Business:

None

New Business:

None

Mayor and Board of Commissioners Comments:

Commissioner Manning – None

Commissioner Davis – None

Commissioner Przywara – Commissioner Przywara asked Mr. Mendenhall to give the Board a brief update on the recoating of the roads at The Farm. Commissioner Przywara said the Board has taken the initiative to allow Mr. Mendenhall to hire an individual to oversee the project and work with the contractor to get things corrected. Commissioner Przywara said they are doing some of it but apparently they are not doing a really good job. Mr. Mendenhall said we have hired Anthony Mantini and he is the Engineering Technician and works on-call as needed. Mr. Mendenhall said he has worked Monday, Wednesday and Thursday of this week and this is his first job so we are learning how to make improvements as we go along. Mr. Mendenhall said we are using the NCDOT Standard Instruction Manual. Mr. Mendenhall said they are using a daily inspector's report form so it captures all the different contract details. Mr. Mendenhall said it also provides a narrative as to what is going on, problems we see, safety and risk management control and traffic control. Mr. Mendenhall said on Monday, Mr. Mantini and the contractor started and there was a lot of precipitation that day and Tuesday so no real work was done other than to clean up and sweep up and blow off the roads. Mr. Mendenhall said today and Wednesday are really the only two days we were able to see any production. Mr. Mendenhall said they got started on Wednesday and there were a number of issues in the beginning of that process. Mr. Mendenhall said one problem was they were moving too fast and we asked them to slow down and the second item was this issue of previously sealed areas not being sealed and we have resolved that. Mr. Mendenhall said they won't have all the coats but they will have the top coats so they transition smoothly and there won't be a transition bump. Mr. Mendenhall said there's still this issue of moving too rapidly and he and Mr. Mantini discussed that earlier today. Mr. Mendenhall said Mr. Mantini is going to stay on the job a little bit more than we initially planned, there will be some cost to the Town but we want to make sure that they slow down, that they stay at a consistent application rate and they don't miss any spots. Mr. Mendenhall said in addition too that, we will create a punch list that identifies and records where these problem areas are so that we can go back on the punch list process and resolve the areas that are problematic before we pay out at the end of the job. Mr. Mendenhall said we are trying to be very proactive and also capture the problem areas. Mr. Mendenhall said day two of the operation seems to be going fairly well but we have had some bumps in the road. Mr. Mendenhall said the complaint rate is very low from the residents and it may be because we are not in full swing yet. Mr. Mendenhall said there are no red flags out there yet just standard construction management at this point. Mr. Mendenhall shared the original copies of the daily inspector reports. Commissioner Przywara said D.R. Horton had worked with the Homeowner's Association to get the information out and sent an email blast out to all the residents and they have been updating it. There was further discussion on this item.

Commissioner Russo – Commissioner Russo said to please excuse his lateness. Commissioner Russo said the Tree Advisory Committee is going to try and get the 40 Year Plan started again because of the loss of the Chairman. Commissioner Russo said he thinks he has two people from the ETJ who is interested in the committee. Commissioner Russo said he’s contacting the Extension Service again to get a representative to come down.

Commissioner Brennan – None

Mayor Goodenough – Mayor Goodenough said a certain individual had commented at the meeting on Monday that there were signs from the coffee shop being placed on Hwy. 17 over the weekend. Mayor Goodenough said let me just explain to the Board and whoever is sitting here and the Beacon that every Saturday and Sunday, he takes it upon himself and he drives to the South Carolina border and North bound on Hwy. 17 to make sure there are no signs placed on either side of the roadway or any in the middle and if there are, he takes pictures of them and he sends them immediately to our Code Compliance Officer, who then goes out on Saturday and takes them down. Mayor Goodenough said Mr. Dale had said there signs out there from the coffee shop on Saturday but there were no signs up anywhere, trust me. Commissioner Przywara said there are signs out there and Mayor Goodenough said but they are not the Town’s jurisdiction and the Board said we have no control over it and Mayor Goodenough said it’s been that way for months. Mayor Goodenough said the other thing he commented on was the duck pond out there that he is not happy with; all I can say is maybe it is something he should’ve taken care of when he was Commissioner. Mayor Goodenough said one more item is that we just put an ad in the paper for three more employees for another person up front, maintenance person and a groundskeeper and he believes one of the issues the Town has is salary. There was further discussion on salaries and starting salaries and being competitive.

COMMISSIONER DAVIS MADE A MOTION TO INCREASE THE SALARY OF OUR FULL-TIME OFFICE ASSISTANT \$3.00 PER HOUR BEGINNING NEXT PAY PERIOD. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Closed Session:

None

Adjourn:

COMMISSIONER BRENNAN MADE A MOTION TO ADJOURN THE AUGUST 6, 2015 BOARD OF COMMISSIONERS MEETING. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Walter B. Goodenough, Mayor

Submitted by:
Nicole Marks
Town Clerk