

**TOWN OF CAROLINA SHORES  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
April 4, 2013  
2:00 p.m.**

Mayor Walter B. Goodenough called the April 4, 2013 meeting to order at 2:00 p.m. The Pledge of Allegiance was recited and there was a moment of silence. Commissioners present: Joseph Przywara, John Russo, Bill Brennan, Joyce Dunn and Greg Davis. Also present: Mike Hargett; Town Administrator, Nicole Marks; Town Clerk, Julie Munday; Finance Director and Chuck Riggins; Building Inspector.

Absent: None

**Approval of Agenda:**

COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE APRIL 4, 2013 MEETING AGENDA. COMMISSIONER DUNN SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Public Comment on Agenda Items:**

Gere Dale, 46 Calabash Dr. – Mr. Dale discussed the proposed Traffic ordinance. Mr. Dale said there are two items in the proposed Ordinance that bother him. Mr. Dale read the proposed section of the ordinance on mopeds not requiring a licensed driver and asked why? Mr. Dale said the second item is 71.01 Illegal Parking. Mr. Dale said that he is out walking at 8:00 am in the morning and two to three times a week sees cars parked on the town's right-of ways and assumes that they have been parked there overnight. Mr. Dale said overnight parking would require town enforcement and doesn't like to see any regulations or statues that the town is not intending on enforcing.

**Consent Agenda:**

COMMISSIONER BRENNAN MADE A MOTION TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- March 4, 2013, BOC Pre-Agenda Meeting Minutes
- March 7, 2013 BOC Regular Meeting Minutes
- Resolution Approving the Transfer of \$250.00 from Contingency to Calabash Fire Department for Sponsorship of the Memorial Day Program

COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Resolution Endorsing Gere Dale as a Member of the Keep Brunswick County Beautiful Committee:**

COMMISSIONER RUSSO MADE A MOTION TO APPROVE THE RESOLUTION ENDORSING GERE DALE AS A MEMBER OF THE KEEP BRUNSWICK COUNTY BEAUTIFUL COMMITTEE. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Resolution Authorizing Agreement with the Carolina Shores POA for Mowing Service in Roadway Areas:**

COMMISSIONER PRZYWARA MADE A MOTION TO APPROVE THE RESOLUTION AUTHORIZING AGREEMENT WITH THE CAROLINA SHORES POA FOR MOWING SERVICE IN ROADWAY AREAS. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. Commissioner Dunn said she wanted to be clear that she was left with two separate thoughts from the conversation the Board had the other day. The first is the Board is moving forward with the notion of transferring \$5,600 a year to the POA and they will use that money how they see fit on the various of lands that have been taking care of previously, is that correct? Mr. Hargett, Town Administrator said the \$5,600.00 is to reimburse the POA for the undertaking of mowing that the Town would have undertaken. Commissioner Dunn asked for the gates/medians and Mr. Hargett said and now Country Club too. Commissioner Dunn said that this is authorizing the go ahead to get our attorneys to get an agreement, is that correct. Mr. Hargett said yes and to also authorize the POA to begin the undertaking of the mowing. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Resolution Authorizing Agreement for Maintenance and Replacement of Street Signs in The Farm at Brunswick:**

COMMISSIONER DUNN MADE A MOTION TO APPROVE THE RESOLUTION AUTHORIZING AGREEMENT FOR MAINTENANCE AND REPLACEMENT OF STREET SIGNS IN THE FARM AT BRUNSWICK. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. Commissioner Brennan asked if the issue with the break away holes had been taken care of. Mike Hargett, Town Administrator said the developer has proposed to undertake the maintenance of the current signs in lieu of the Town replacing the signs. Mr. Hargett said this resolution authorizes us to work with the developer and/or the associations. Mr. Hargett said the developer has a skeleton of an agreement but it would have to be a more detailed agreement. Mr. Hargett said one of the items that would be included in that agreement would be that the posts would have to be brought into compliance with the standard that Commissioner Brennan mentioned. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Ordinance Adopting Revised Chapters 70, 71 and 72 of the Town Code Pertaining to Traffic, Parking and Speed Limit Regulations:**

COMMISSIONER BRENNAN MADE A MOTION TO ADOPT THE ORDINANCE ADOPTING REVISED CHAPTERS 70, 71 AND 72 OF THE TOWN CODE PERTAINING TO TRAFFIC, PARKING AND SPEED LIMIT REGULATIONS. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. Mike Hargett, Town Administrator said the changes that were discussed have been corrected in the Ordinance. Commissioner Dunn told Mr. Gere Dale that she shares his concern but the Town Code matches the State Code. Commissioner Przywara clarified that the POA can still enforce their rules. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER PRZYWARA MADE A MOTION TO WAIVE THE SECOND READING OF THE ORDINANCE ADOPTING REVISED CHAPTERS 70, 71 AND 72 OF THE TOWN CODE PERTAINING TO TRAFFIC, PARKING AND SPEED LIMIT REGULATIONS. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Town Administrator Report:**

- South Brunswick Island Center has been placed on hold for the Town's anniversary celebration

Commissioner Dunn said that she has gathered a team to brainstorm and come up with suggestions for the Board regarding the Town's anniversary celebration and what the framework would be. Commissioner Dunn said this would be a community meeting not a special meeting and it would be open to the public. Commissioner Dunn said that she would prepare a notice regarding the community meeting and send it out for everyone to share. Commissioner Dunn said the purpose of the meeting would be simply to brainstorm. Commissioner Russo suggested checking out the possibility of an event planner.

COMMISSIONER DUNN MADE A MOTION THAT WE CHOOSE SATURDAY, SEPTEMBER 21, 2013 FOR THE DATE OF OUR TOWN'S 15<sup>TH</sup> BIRTHDAY CELEBRATION AT THE BRUNSWICK COUNTY COMMUNITY COLLEGE SOUTH BRUNSWICK CAMPUS AND THE BOARD REQUESTS THAT STAFF RESERVE THIS ASAP. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER DUNN MADE A MOTION THAT A PUBLIC MEETING BE SCHEDULED FOR TUESDAY, APRIL 23, 2013 AT 3:00 P.M. AT TOWN HALL FOR THE PURPOSE OF INVITING CITIZEN INPUT INTO A CONCEPTUALIZATION OF WHAT THE EVENT SHOULD BE. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Finance Report:**

**TOWN OF CAROLINA SHORES  
FINANCE REPORT  
3<sup>rd</sup> Quarter 2012-2013**

**FUND BALANCE SUMMARY**

	<b>GENERAL FUND</b>	<b>CAPITAL FUND</b>
Checking Account	\$4,080,864	\$124,485

**BUDGET SUMMARY**

GENERAL FUND	<b>2012-2013 REVISED ADOPTED</b>	<b>ACTUAL AS OF 03-27-2013</b>	<b>PERCENT</b>
EXPENDITURES			
OPERATING	930,650	590,684	64%
TRANSFER CIP	341,898	341,898	100%
TOTAL...	1,272,548	932,582	73%
REVENUES			
PROPERTY TAX	367,000	371,250	101%
SALES TAX	500,000	398,536	80%
UTILITY FRANCHISE	120,000	137,679	115%
MISC.	285,548	222,847	95%
TOTAL...	1,272,548	1,130,312	89%

**CAPITAL IMPROVEMENTS FUND**

EXPENDITURES			
WATSON	300,898	273,903	91%
STORMWATER	100,300	16,455	16%
TOWN HALL	33,000	28,426	86%
TOTAL...	434,198	318,784	73%
REVENUES			
TRANSFER GF	341,898	341,898	100%
POWELL FUND	92,300	101,371	110%

TOTAL...	434,198	443,269	102%
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### **Communication Committee Report:**

Mr. Dave Pflaster said that the newsletter is complete and has been proofed and should be going out. Mr. Pflaster said that a generic letter was compiled for the Board's approval requesting that utility companies and emergency services provide any copies of materials they may have regarding storm procedures that the committee can use to share with the Town. Member Pflaster said there is nothing to report on Neighbors Helping Neighbors as they are still developing procedures. Mr. Pflaster said the committees would like to get information regarding storm procedures out to the public as soon as possible. Mr. Pflaster asked the Board to consider the generic letter and if approved have the Town Administrator get the letter out.

### **HOA/POA Committee Report:**

Mrs. Sharon Conway said Mike Hargett, Town Administrator gave, an update to the committee regarding the Town newsletter and a few changes that had been made. Mrs. Conway said Commissioners Dunn and Russo met with the committee to discuss committee goals. Mrs. Conway said that Commissioner Dunn said the Board is pleased with the work that the HOA/POA Committee is doing. Mrs. Conway said that Commissioner Dunn discussed the following three items with the committee: bringing up the numbers for recyclers, Neighbors Helping Neighbors and the Town of Carolina Shores 15<sup>th</sup> birthday celebration. Mrs. Conway said that Beacon Townes had concern that the blue reflectors had not placed back down. The community of Carolina Shores had no concerns to report. At The Farm, there is still a lot of concern about the replacement of street signs. At Calabash Lakes, the clubhouse looks very nice now that it's refurbished. There was no representative from Lighthouse Cove as hopefully the committee will be able to replace that representative. At the Village at Calabash, there was concern regarding the flooding during the heavy rain on Captains Court. Also, at the Village, there are a few problems with the culvert on Nautical and Clubview and would like to know exactly where the streetlights have been placed. Mrs. Conway gave an update on Neighbors Helping Neighbors.

### **Calabash EMS Liaison Report:**

Report placed in the Board of Commissioners Workshop meeting packet.

### **Commissioner Comments:**

Mayor Goodenough – Mayor Goodenough discussed information on the proposed Fire Service ad-valorem tax for Brunswick County. Mayor Goodenough said the Fire Departments will lose control over it and allow the Board of Education to take 36 or 37 % of the money out and use it for the school systems. Mayor Goodenough asked that a letter be sent to the Brunswick County Commissioners to keep it the way it is.

COMMISSIONER DUNN MADE A MOTION AUTHORIZING THE MAYOR TO SEND THE LETTER THAT MAYOR GOODENOUGH READ ALOUD. COMMISSIONER DAVIS SECONDED THE MOTION. Commissioner Przywara asked Mike Hargett, Town Administrator, to verify the agreement is correct before sending the letter. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mayor Goodenough discussed Mr. Sandy Howard's public comment from the Board of Commissioners workshop meeting regarding paving Thicketwood Road. Mayor Goodenough asked which side the County was installing sewer on. Commissioner Dunn said that she had an update regarding that issue. Commissioner Dunn said she received a call from Sandy Howard and he is still strongly in favor of it because it makes the lots buildable. Commissioner Dunn said that two things came out of that conversation. The first was at the end of the meeting he realized that there was a cost estimate for paving Thicketwood and he did not realize the cost estimate was that high and when he did the math it would cost each homeowner between \$4,000-\$5,000 to pave and he originally thought that number was a lot less. Due to the higher estimate, the Town would need to contact the homeowners to let them know the cost but Mr. Howard would still like the Board to consider it. Mr. Howard honestly didn't think the cost was that high. The second thing is that Thicketwood is open on one end and blocked on the other. It's now becoming an illegal dumpsite and a lover's lane. Commissioner Dunn said she told Mr. Howard that maybe an option could be for the Town to block both ends. Commissioner Russo said that in addition to paving costs the sewer tap fee is approximately \$10,000. Commissioner Dunn said that we need to be supportive, but we also need to be supportive of the Town's CIP.

Commissioner Dunn - None

Commissioner Davis – Commissioner Davis said that he is glad to see that the anniversary celebration is up and running and it can be done in a timely manner and he is looking forward to it.

Commissioner Przywara– Commissioner Przywara said he is awaiting the invitation of the grand opening of Calabash Lakes.

Commissioner Russo – Commissioner Russo congratulated Gere Dale for representing the area for Keep Brunswick County Beautiful. Commissioner Russo said that he is really going to be pushing recycling.

Commissioner Brennan – Commissioner Brennan said that when announcing events, it's important to include the locations.

**Public Comment:**

Gere Dale, 46 Calabash Dr. – Mr. Dale said that his recollection regarding Thicketwood Road was that the Town made the decision to block off the one end of that road and at the time to possibly block off the other end. Mr. Dale recollection of blocking off both ends was that it was a fire safety issue because the fire trucks couldn't get in there. Mr. Dale said the Board may want to investigate before they block off both ends of the road. Mr. Dale discussed in house

composting of the Town's yard waste. Mr. Dale read a memo that he wrote to the Board in December of 2009. The memo said that over 90% of the yard waste deposited at the Recycle Center could be composted on site and that it is a doable project. Mr. Dale said ½ acre would be sufficient to accommodate the Town's annual yard waste. Mr. Dale said he believes that the Town is spending somewhere in the area of \$40,000 a year on yard waste removal and it could even be higher. Mr. Dale said the number escalates every year. Mr. Dale said he would like the Board to please consider adding a couple of thousand dollars for a feasibility study, it wouldn't be difficult to put together. Mr. Dale said it could be a big savings for the town and usable material coming out of composting.

COMMISSIONER BRENNAN MADE A MOTION TO ADJOURN THE MARCH 7, 2013 BOARD OF COMMISSIONERS MEETING. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

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Walter B. Goodenough, Mayor

Submitted by:  
Nicole Marks  
Town Clerk