

**TOWN OF CAROLINA SHORES  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
March 7, 2013  
2:00 p.m.**

Mayor Walter B. Goodenough called the March 7, 2013 meeting to order at 2:00 p.m. The Pledge of Allegiance was recited and there was a moment of silence. Commissioners present: Joseph Przywara, John Russo, Bill Brennan, Joyce Dunn and Greg Davis. Also present: Mike Hargett; Town Administrator, Nicole Marks; Town Clerk, Julie Munday; Finance Director and Chuck Riggins; Building Inspector.

Absent: None

**Approval of Agenda:**

COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE MARCH 7, 2013 MEETING AGENDA. COMMISSIONER DUNN SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Public Comment on Agenda Items:**

Mike Riccitelli, 3 Pinewood Drive – Mr. Riccitelli wanted to comment on item number 10 on the agenda regarding maintenance responsibility on the drainage system. Mr. Riccitelli said that he hopes the Board considers not making it the home owner's responsibility to pay for repairs of drainage improvements if they were not put in properly. Mr. Riccitelli said he would like to see an amendment that refers to a date, because after 1998 the property owners would have gotten approval from the Town.

**Consent Agenda:**

COMMISSIONER BRENNAN MADE A MOTION TO ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS:

- January 28, 2013, BOC Special Called Meeting Minutes
- February 4, 2013, BOC Pre-Agenda Meeting Minutes
- February 7, 2013 BOC Regular Meeting Minutes
- Resolution Rescinding Motion to Allow the Communication and HOA/POA Advisory Committees to Meet Jointly
- Resolution Approving Appointments of Liaisons, Emergency Management Director and Budget Officer
- Resolution Approving the Memorandum of Understanding for Transportation Planning Services by the Grand Strand Area Transportation Study

- Resolution Approving United Way Senior Service Employee
- Resolution Approving the Timeframe of Municipal Records Disposition
- Resolution Approving Surety for Pavement Installation in Calabash Lakes Phase 1B

COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Public Hearing on Proposed Amendments to the Unified Development Ordinance Text and Zoning Map:**

COMMISSIONER PRZYWARA MADE A MOTION TO OPEN THE PUBLIC HEARING ON PROPOSED AMENDMENTS TO THE UNIFIED DEVELOPMENT ORDINANCE TEXT AND ZONING MAP. COMMISSIONER DUNN SECONDED THE MOTION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

As there was no public comments for the Public Hearing, Mayor Goodenough called for a motion to close the Public Hearing.

COMMISSIONER DAVIS MADE A MOTION TO CLOSE THE PUBLIC HEARING AND GO BACK INTO REGULAR SESSION. COMMISSIONER DUNN SECONDED THE MOTION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Ordinance Adopting Amendments to the UDO Text and Zoning Map:**

COMMISSIONER DUNN MADE A MOTION TO APPROVE THE ORDINANCE ADOPTING AMENDMENTS TO THE UDO TEXT AND ZONING MAP. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER BRENNAN MADE A MOTION TO WAIVE THE SECOND READING OF THE ORDINANCE ADOPTING AMENDMENTS TO THE UDO TEXT AND ZONING MAP. COMMISSIONER PRZYWARA SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Resolution Making Appointments to the Planning Board:**

COMMISSIONER DUNN MADE A MOTION TO APPROVE THE RESOLUTION MAKING APPOINTMENTS TO THE PLANNING BOARD. COMMISSIONER PRZYWARA SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Ordinance Adopting “95.40 Maintenance Responsibility for Storm Drainage System Facilities and Penalties for Failure to Maintain”:**

Mike Hargett, Town Administrator reviewed all changes that were included in the proposed Ordinance.

COMMISSIONER DUNN MADE A MOTION TO APPROVE THE ORDINANCE ADOPTING “95.40 MAINTENANCE RESPONSIBILITY FOR STORM DRAINAGE SYSTEM FACILITIES AND PENALTIES FOR FAILURE TO MAINTAIN” AS REVISED TODAY MARCH 7, 2013 AND DISCUSSED BY BOARD OF COMMISSIONERS. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

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**Town Administrator Report:**

- Phone call from Chuck Nance, Town Administrator at Calabash regarding 4<sup>th</sup> of July fireworks. It was the consensus of the Board to have Carolina Shores contribute financially and offer volunteers. The Board would like to also focus on the Town of Carolina Shores 15<sup>th</sup> year anniversary.
- The Public Works Department and others have been working on the overgrowth in the ditch in front of Food Lion. A private contractor is going to remove the overgrown vegetation which will be a big improvement. This should happen next week.
- Commissioners Dunn, Brennan and Russo have expressed interest in the tour of the landfill later this month.
- The entire Board will be attending the Cape Fear Council of Governments annual dinner.

**Communication Committee Report:**

Mr. Dave Pflaster gave the committee report. Mr. Pflaster said they discussed a project that they are working on called Neighbors Helping Neighbors which he will discuss at a later time. Mr. Pflaster said they are also working on the newsletter for the Town. Mr. Pflaster said the deadline to submit articles for the newsletter will be Monday, March 18, 2013.

### **HOA/POA Committee Report:**

Ms. Sharon Conway gave the HOA/POA Committee Report. Ms. Conway said that Jean Morelli from Beacon Townes was elected as Vice-Chairperson. Ms. Conway said that Beacon Townes reported that their roads are done and wanted to know when the blue reflectors would be put back down. There was nothing to report for Carolina Shores. Ms. Conway said at The Farm residents are still concerned with open burning and when the new street signs will be installed. Ms. Conway said The Farm has invited the other communities to a meeting with the Sheriff's Office. Ms. Conway said that Calabash Lakes reported the smell of sewage and a representative from Brunswick County is working on that issue. Ms. Conway said that Lighthouse Cove reported that the ditch in front of their community isn't draining properly and wanted to know if the Town could help. Ms. Conway said that the representative from Lighthouse Cove is going to be moving and they will look for a replacement. Ms. Conway said the Village at Calabash wanted an update on the streetlights as to how many there are and where they are being installed. Ms. Conway said that under Old Business they discussed Neighbors Helping Neighbors. Ms. Conway said that under New Business they discussed having their meeting every other month but it was the consensus of the committee to continue monthly meetings and table that item until May.

### **Tree Advisory Committee Report:**

Chuck Riggins, Building Inspector gave the February 2013 Tree Committee Report. Mr. Riggins said there were 19 permits, 47 trees, 47 approved, 0 denied, 0 appealed and 7 to be replaced and 4 inspection days.

### **Calabash EMS Liaison Report:**

Mr. Riccitelli said EMS did not meet last month and he will get the Town Clerk the information for her to distribute.

### **Commissioner Comments:**

Commissioner Brennan - Commissioner Brennan said that he noticed when he was driving down Highway 17 that the sewage plant road is open and they can now take materials out that way and the residents will be happy about that. Commissioner Brennan said that BEMC has installed several lights and he is very pleased. The Town and BEMC did a great job.

Commissioner Russo – Commissioner Russo said the Tree Advisory Committee is an advisory committee to the Board of Commissioners which is different than the volunteers that go out and help with the tree permits. Commissioner Russo said there is no update on the Golf Course. Commissioner Russo said that Arbor Day is coming up and would really like the public to come out for this event. There was discussion on honoring someone from the community at the Arbor Day Celebration.

Commissioner Przywara– Commissioner Przywara wanted to thank the Planning Board on their diligent work on the Unified Development Ordinance and they have done a great job.

Commissioner Davis – Commissioner Davis said he agrees and supports Commissioner Dunn’s recommendation that the Town should have a 15 year celebration and would be glad to be a part of it.

Commissioner Dunn – Commissioner Dunn said that she and Commissioner Russo met with the Communications Advisory Committee to discuss their goals and activities for this year and it was very productive. Commissioner Dunn said that the newsletter is moving right along and a goal for that is to expand the distribution network of that. One way would be to print extra copies to leave them where our residents go. Commissioner Dunn said they may come to the Board with an expanded budget for the newsletter. Commissioner Dunn said they are going to help her work on recycling next year to include information and participation of the public. Commissioner Dunn said another project the committee is working on is Neighbors Helping Neighbors which is in the beginning stages. Commissioner Dunn said an original goal of the committee was to get the Board of Commissioners meetings televised. At the time, ATMC couldn’t do it and the committee is going to experiment with it as Dave McMahon has the equipment. Commissioner Dunn said they are going to put something in the newsletter asking for someone with video experience to volunteer to work on this project. Commissioner Dunn said the last thing they discussed was the Town having a 15 year celebration that is manageable. Commissioner Dunn said that her recommendation is the Board agrees to do it and to immediately set a date. The date was set for Saturday, September 21, 2013. Commissioner Dunn, Davis and Brennan agreed to help with details along with some recruited volunteers. Nicole Marks, Town Clerk will check on the open meeting laws. Commissioner Dunn discussed Nextdoor.com.

Mayor Goodenough – Mayor Goodenough read a prepared comment by him regarding the Gates/Medians in the community of Carolina Shores.

Commissioner Dunn said she objected strongly to the comment Mayor Goodenough made. Commissioner Dunn said they have a way of governing in the town and that process of governing is their workshop. The Board agreed what they wanted to say and how they wanted to say it and it was inappropriate for the Mayor to speak in direct conflict of what the Board already discussed and agreed upon.

**Public Comment:**

Mike Riccitelli, 3 Pinewood Dr. – Mr. Riccitelli recommended putting an article in the town newsletter to make residents aware of the information on vegetation in the swales. Mr. Riccitelli said that in regard to the 15 year celebration, maybe the town could have a poster contest and a minimal prize could be offered to get the town excited about the celebration.

Dave Pflaster, 23 Swamp Fox Dr. - Mr. Pflaster said he is going to do a test on the website for audio and video taping and it will not be live to the public.

COMMISSIONER BRENNAN MADE A MOTION TO ADJOURN THE MARCH 7, 2013 BOARD OF COMMISSIONERS MEETING. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

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Walter B. Goodenough, Mayor

Submitted by:  
Nicole Marks  
Town Clerk