

**TOWN OF CAROLINA SHORES
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
January 10, 2013
2:00 p.m.**

Mayor Walter B. Goodenough called the January 10, 2013 meeting to order at 2:00 p.m. The Pledge of Allegiance was recited and there was a moment of silence. Commissioners present: Joseph Przywara, John Russo, Bill Brennan, Joyce Dunn and Greg Davis. Also present: Mike Hargett, Town Administrator, Nicole Marks; Town Clerk, Julie Munday; Finance Director and Chuck Riggins; Building Inspector.

Absent: None

Approval of Agenda:

COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE JANUARY 10, 2013 MEETING AGENDA. COMMISSIONER DUNN SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Public Comment on Agenda Items:

Gere Dale, 46 Calabash Dr. – Mr. Dale said in regards to the UDO refinements, he is pleased that the flag placement has been adjusted, however he has discussed signs being placed in the right-of-ways such as yard sale, real estate signs, etc. and feels they should be allowed and the Town could implement a policy allowing them to be placed out on Friday and removed Monday. Mr. Dale said that there was not much discussion of the 10 year Brunswick County Solid Waste Management Plan at the Board of Commissioners Workshop and read a section pertaining to the role of the Town regarding recycling. He suggested on several occasions on adopting the “Buy America Program”. Mr. Dale said he attended the Board retreat last year and he feels that if people take the time to come to the retreat, there should be a public comment section.

Consent Agenda:

COMMISSIONER BRENNAN MADE A MOTION TO ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS:

- December 3, 2012, BOC Pre-Agenda Meeting Minutes
- December 6, 2012, BOC Regular Meeting Minutes
- Resolution Accepting and Endorsing the Solid Waste Management Plan of 2022 for Brunswick County

- Resolution Approving a Special Called Meeting of the Town of Carolina Shores Board of Commissioners on January 28, 2013 for a Joint Meeting with the Planning Board
- Resolution Modifying Time and Location of the February 4, 2013 Board of Commissioners Workshop Meeting To Accommodate the Board’s Annual Retreat

COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Resolution Approving the Transfer of \$ 3,500.00 from Watson Paving to Town Hall Improvements for Parking Lot Repairs

COMMISSIONER BRENNAN MADE A MOTION TO APPROVE THE RESOLUTION APPROVING THE TRANSFER OF \$ 3,500.00 FROM WATSON PAVING TO TOWN HALL IMPROVEMENTS FOR PARKING LOT REPAIRS. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Resolution Approving Agreement with Holland Consulting Planners, Inc. for Services Related to the UDO Refinements

COMMISSIONER DUNN MADE A MOTION TO APPROVE THE RESOLUTION APPROVING THE AGREEMENT WITH HOLLAND CONSULTING PLANNERS, INC. FOR SERVICES RELATED TO THE UDO REFINEMENTS. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. Commissioner Przywara asked if the dollar amount of the agreement was listed in the Resolution. Mike Hargett, Town Administrator, said yes. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Town Administrator Report:

- Town staff will move forward on the items approved by the Board of Commissioners.
- Chris May from Cape Fear Council of Governments has confirmed his availability on February 4, 2013 for the Board Retreat. South Brunswick Island Center has been confirmed the use of their facility as the meeting place on February 4, 2013. Mr. Hargett asked the Board to forward any additional items to him that they would like to discuss at the retreat. An agenda will go out in advance.
- A letter has been drafted regarding the Public Hearing on the easements at the “Gates” in the community of Carolina Shores. The goal is to convey the information in the easiest format. Commissioner Dunn will work with Mike Hargett, Town Administrator, on a revision to the draft.

COMMISSIONER DUNN MADE A MOTION THAT THE BOARD CONSENT TO HOLDING A PUBLIC HEARING AT THE BOARD OF COMMISSIONERS FEBRUARY 7, 2013 MEETING FOR THE PURPOSE OF HEARING FROM THE RESIDENTS OF CAROLINA SHORES AS TO WHAT THEIR VIEWS ARE ON THE POSSIBLE SOLUTIONS TO THE QUESTION OF MAINTENANCE OF THE GATES LANDSCAPING AND OF THE MEDIAN LANDSCAPING THROUGHOUT THE COMMUNITY OF CAROLINA SHORES AND THE ENTRANCE WAY AND THAT THIS HEARING WOULD BE PROCEEDED BY AN INFORMATIONAL PACKET BEING SENT TO THE RESIDENTS THAT WOULD CONVEY IN VERY CLEAR TERMS AS TO WHAT THE OPTIONS ARE AND REQUEST THEIR PRESENCE AT THIS MEETING. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. Commissioner Russo asked when the retreat was. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

- Mike Hargett, Town Administrator, said he sent out a memo from NCLM on enforcement of the sweepstakes ban. The Town will continue to monitor this item.

Finance Report/Julie Munday – On File at Town Hall:

FINANCE REPORT
12-30-2012

FUND BALANCE SUMMARY

	GENERAL FUND	CAPITAL FUND
Checking Account	\$3,807,398	\$77,099

BUDGET SUMMARY

GENERAL FUND	2012-2013 REVISED ADOPTED	ACTUAL AS OF 12-30-2012	PERCENT
EXPENDITURES			
OPERATING	930,650	421,513	45%
TRANSFER CIP	341,898	341,898	100%
TOTAL...	1,272,548	755,411	59%
REVENUES			
PROPERTY TAX	367,000	239,234	65%
SALES TAX	500,000	249,072	50%
UTILITY FRANCHISE	120,000	44,464	37%
MISC.	285,548	172,120	95%

TOTAL...	1,272,548	704,899	55%
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CAPITAL IMPROVEMENTS FUND

EXPENDITURES

WATSON	300,898	268,353	90%
STORMWATER	100,300	15,205	16%
TOWN HALL	33,000	31,926	97%
TOTAL...	434,198	315,484	73%

REVENUES

TRANSFER GF	341,898	341,898	100%
POWELL FUND	92,300	50,685	50%
TOTAL...	434,198	392,583	90%

Joint Communication and HOA/POA Advisory Committees Report:

Dave Pflaster from the Communication and Sharon Conway from the HOA/POA Advisory Committees gave a joint meeting report. Mr. Pflaster said they discussed the newsletter and if anyone has any items to go in the newsletter, please get them to the committees. Mr. Pflaster said a motion was made to merge the two committees to meet jointly for up to six months with their first meeting in February. The committees discussed the idea of Neighbors Helping Neighbors and formed a sub-committee of four members, two members from each committee to meet on February 1, 2013 to discuss the concept and form a structure of Neighbors Helping Neighbors. If the Board agrees to the committees meeting jointly, the HOA/POA Advisory Committee meeting would be cancelled for January 30, 2013.

There was lengthy discussion on the Communication and HOA/POA Advisory Committees meeting jointly.

COMMISSIONER BRENNAN MADE A MOTION TO ALLOW THE COMMITTEES TO SELECT A JOINT COMMON TIME AND DATE AND ALLOW THEM TO COMMUNICATE TOGETHER TO TRY TO EXPEDITE THE NUMBER OF FUNCTIONS THAT ARE PERTINENT TO THE WELL BEING OF THE TOWN AND THAT THIS MERGER OCCURS FOR UP TO SIX MONTHS. COMMISSIONER DUNN SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED WITH COMMISSIONERS DUNN, PRZYWARA, RUSSO AND BRENNAN AS YES AND COMMISSIONER DAVIS AS NO.

Tree Advisory Committee Report:

Mr. George Mulcahy gave the December, 2012 Tree Committee Report. Mr. Mulcahy said there were 6 permits, 13 trees, 13 approved, 0 denied, 1 appeal and 6 inspection days. These numbers do not include the cemetery approval as the number of trees have not been determined.

Calabash EMS Liaison Report:

Mr. Riccitelli was unavailable to give report but information was given to the Board of Commissioners at their workshop meeting.

Commissioner Comments:

Mayor Goodenough – Mayor Goodenough said he drove around yesterday and today and all Sweepstakes businesses are closed in Carolina Shores and Calabash. Mayor Goodenough also discussed the proposed Resolution on Support of the Fix Gun Checks Act and Other Measures to Reduce Gun Violence. Mayor Goodenough asked the Board to think about this Resolution and asked that it be included on the agenda for February. Mayor Goodenough said he attends many meetings in Brunswick County so he may bring information back to the residents of Carolina Shores. Mayor Goodenough said the Fire Department has broke ground.

Commissioner Dunn – None

Commissioner Davis – Commissioner Davis said there is a Board of Commissioners meeting schedule conflict for July due to July 4th falling on a Thursday this year. The Board of Commissioners meeting is scheduled for July 5, 2013 which may be difficult for people to attend as this is a holiday weekend and a lot of people go away.

COMMISSIONER DAVIS MADE A MOTION TO CHANGE THE BOARD OF COMMISSIONERS JULY 5, 2013 MEETING TO WEDNESDAY, JULY 3, 2013 AT 2:00 PM. TO ACCOMMODATE A LONG WEEKEND DUE TO THE HOLIDAY. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Commissioner Przywara - None

Commissioner Russo – Commissioner Russo discussed the Marine Corps League’s \$500.00 scholarship.

Commissioner Brennan – Commissioner Brennan wanted to thank Mayor Goodenough for all of his time outside of Town Hall and all the time he takes attending other meetings to benefit the Town.

Public Comment:

George Mulcahy, 7 Pinewood Drive – Mr. Mulcahy asked why wouldn't the entire Town be notified of the Public Hearing as there could be a potential cost to the Town.

COMMISSIONER DUNN MADE A MOTION TO ADJOURN THE JANUARY 10, 2013 BOARD OF COMMISSIONERS MEETING. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR GOODENOUGH ASKED IF THERE WERE ANY FURTHER DISCUSSION. MAYOR GOODENOUGH CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Walter B. Goodenough, Mayor

Submitted by:
Nicole Marks
Town Clerk