

**TOWN OF CAROLINA SHORES  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
March 10, 2016  
2:00 p.m.**

Mayor Joyce Dunn called the March 10, 2016 meeting to order at 2:00 p.m. The Pledge of Allegiance was recited and there was a moment of silence. Commissioners Present: Mary Timothy, Gere Dale, John E. Manning, Greg Davis and Bill Brennan. Also Present: Jon Mendenhall, Town Administrator; Nicole Marks, Town Clerk and Town Attorney James E. Eldridge.

Absent: None

Others Absent: None

**Agenda Adjustments:**

None

**Public Comment:**

None

**Consent Agenda:**

COMMISSIONER MANNING MADE A MOTION TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS.

- Approval of Minutes: Regular Meeting January 28, 2016 and February 1, 4, 8, and 22, 2016; Closed Session Meeting February 4, 2016
- Boards and Committees – Appointments; Teddy Altreuter and Thomas DiPaolo
- Resolutions Honoring Residents for their Public Service (presentations to occur on March 18, 2016 at the annual Arbor Day Celebration)

COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Administrative Reports:**

Mr. Mendenhall said he has the following items:

SealMaster Demo Area: It was the consensus of the Board to have Mr. Mendenhall set-up a SealMaster Demo Area.

Resolution North Carolina Division of Emergency Management:

COMMISSIONER DAVIS MADE A MOTION TO ACCEPT THE RESOLUTION

DESIGNATION OF APPLICANT'S AGENT. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR DUNN ASKED IF THERE WERE ANY DISCUSSION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Interlocal Agreement Between the Town of Carolina Shores and Brunswick County: Mr. Mendenhall said this item will be discussed later on the agenda.

Press Release for Sunshine Week and Expanding Our Town Web Portal with New Email Listserve: Mr. Mendenhall said Sunshine Week will be held on March 17, 2016 from 2:00pm-3:00 pm. and is important for government transparency. Mr. Mendenhall said the hyperlink is set up for the web portal and has been tested by staff and seems to work and is ready to go.

Drainage Map: Mr. Mendenhall said the Drainage Map is online and we have had copies made and those are ready as well for anyone who is interested.

**Public Hearings:**

None

**Old Business:**

None

**New Business:**

Consideration of an Engineering Cost Proposal for Nautical Lane Capital Project to be Constructed in FY-17:

COMMISSIONER BRENNAN MADE A MOTION TO APPROVE THE CONSIDERATION OF AN ENGINEERING COST PROPOSAL FOR NAUTICAL LANE CAPITAL PROJECT TO BE CONSTRUCTED IN FY 17. COMMISSIONER TIMOTHY SECONDED THE MOTION. MAYOR DUNN ASKED IF THERE WERE ANY DISCUSSION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Consideration of Forming a Town sponsored Economic Development Commission:

COMMISSIONER MANNING MADE A MOTION TO APPROVE THE RESOLUTION CREATING AN ECONOMIC DEVELOPMENT COMMISSION. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR DUNN ASKED IF THERE WERE ANY DISCUSSION. Commissioner Dale said if I don't have a corrected copy, on the second page at the top there needs to be the word "with" added to read "to work with the Brunswick". COMMISSIONER DAVIS MADE A MOTION TO ACCEPT THE MODIFICATION WITH THE WORD "WITH" AND MODIFY THE ABOVE RESOLUTION. COMMISSIONER MANNING SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Consideration of Communications Plan Modifications:

COMMISSIONER DALE MADE A MOTION TO APPROVE THE CONSIDERATION OF COMMUNICATIONS PLAN MODIFICATIONS. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR DUNN ASKED IF THERE WERE ANY DISCUSSION. MAYOR

DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Discussion on Drainage and Stormwater:

Mr. Mendenhall said this was a carry over item from the Workshop and no discussion is needed.

Consideration of Calabash Fire Department Request for Appropriations for Fireworks from the Current Fiscal Year Budget (FY-16):

COMMISSIONER DAVIS MADE A MOTION TO DONATE \$5,000.00 TOWARDS THE FIREWORKS, CONTINGENT UPON THEM HAVING A PLACE TO HOLD IT AND TO COME OUT OF THIS YEAR'S BUDGET. COMMISSIONER MANNING SECONDED THE MOTION. MAYOR DUNN ASKED IF THERE WERE ANY DISCUSSION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Consideration of Amendments to the Emergency Operations Plan (EOP):

COMMISSIONER BRENNAN MADE A MOTION TO APPROVE THE CONSIDERATION OF AMENDMENTS TO THE EMERGENCY OPERATIONS PLAN (EOP). COMMISSIONER DALE SECONDED THE MOTION. MAYOR DUNN ASKED IF THERE WERE ANY DISCUSSION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Consideration of an Inter-Local Agreement with Brunswick County on Shared Revenues in a Portion of the Extra-Territorial Jurisdiction:

COMMISSIONER MANNING MADE A MOTION TO APPROVE THE CONSIDERATION OF AN INTER-LOCAL AGREEMENT WITH BRUNSWICK COUNTY ON SHARED REVENUES IN A PORTION OF THE EXTRA-TERRITORIAL JURISDICTION. COMMISSIONER TIMOTHY SECONDED THE MOTION. MAYOR DUNN ASKED IF THERE WERE ANY DISCUSSION. Commissioner Dale asked when you refer to one parcel, can you give the geometrics on that. Commissioner Davis said its Lots 127-149 of Phase 3. Attorney Eldridge said there will be a map attached on the executed agreement. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mileage for Tree Inspection Volunteers Temporarily Set to Prevailing IRS Rate:

COMMISSIONER MANNING MADE A MOTION TO APPROVE THE MILEAGE FOR TREE INSPECTION VOLUNTEERS TEMPORARILY SET TO PREVAILING IRS RATE AND IT IS ONE DRIVER, ONE VEHICLE FROM TOWN HALL TO AND FROM DESTINATION. COMMISSIONER DALE SECONDED THE MOTION. MAYOR DUNN ASKED IF THERE WERE ANY DISCUSSION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Public Comment:**

Walter Goodenough, 905 Palmer Drive – Mr. Goodenough said to say last months waste meeting was a waste would be an understatement. Mr. Goodenough said residents are still being misled by the Town's inability to improve the facility as far as the total cost to the Town residents. Mr. Goodenough said there is not enough room to make this facility any more efficient or safe.

Mr. Goodenough said the same questions and concerns were raised once again and voiced by a select group of residents about the facility that is archaic. Mr. Goodenough said some want the ability to have more vehicles in the facility at one time; some want more containers and some want larger containers. Mr. Goodenough said one person said the compactor should be moved, he was the only one that made any sense. Mr. Goodenough said it does need to be moved, moved off the town property and moved to POA property. Mr. Goodenough said after all, it was a POA run facility. Mr. Goodenough said another resident wanted to know why his tax money was being wasted on a study about the site, that's funny because he currently is paying taxes to the County for a service he refuses to use, curbside pick-up. Mr. Goodenough said once again there are those that believe that valet garbage removal from their vehicles is a must, well garbage service is provided to every other community in the Town once a week without fail, 2 individuals will drive-up to their homes in a big truck and take away the garbage, no fuss, no muss. Mr. Goodenough said and here is the best part, it is already being paid for, what a concept. Mr. Goodenough said what's next, coffee and doughnuts while you wait in line. Mr. Goodenough said there was also a resident that doesn't think the Town is spending enough on yard waste, this individual recommended again to have Town employees, take a Town vehicle on town time and drive up to Bolivia to pick up what can only be described as magic mulch. Mr. Goodenough said nobody other than he has ever requested this item, my question is, where would we store it, how would the town handle this material in a restricted area. Mr. Goodenough said have I mentioned this individual is a sitting Commissioner. Mr. Goodenough said studies show that 1500 vehicles currently visit that site and there is no room for anymore. Thank you.

Lynette Knowles, 20 Myrtlewood Drive - Ms. Knowles said I notice in your agenda items, there was no discussion on item number 8 on drainage and stormwater and can I just ask what is going on. Ms. Knowles said drainage is a big problem with the stormwater. Ms. Knowles said my question now is why were letters sent asking for permission to enter a property. Ms. Knowles said if it's such a big problem and we all know it is, why wasn't a letter sent notifying the people that you want to go on the property. Ms. Knowles said if a property owner says no to this, then does that not hold up getting a solution to the problem. Ms. Knowles said well I hope we can see something moving forward soon, cause as you know Mr. Manning I have another problem since February and I hope to see something happen soon. Ms. Knowles said I do understand that this was supposed to be the 1,000 year flood but there are still a lot of residents that are affected by regular rains. Ms. Knowles said it seems to me that the Parkway that goes through here, the middle section, those swales and those ditches always look very nice on the other side, the acreage side it looks like nothing is done over there. Thank you.

### **Mayor and Board of Commissioners Comments:**

Commissioner Dale – None

Commissioner Brennan – Commissioner Brennan said I have a couple of comments but nothing that really affects the Board here except in communications if you will. Commissioner Brennan said most of you that are ATMC customers, in the past 24-48 hours have had a major, major disruption to the service. Commissioner Brennan said there are emails disappearing, there are comments to emails disappearing, if you put a comment on and send it back, your comment has disappeared; all you see is the header. Commissioner Brennan said there are all kinds of problems and I don't know if there is anybody on this Board using ATMC that hasn't called ATMC with a problem but I spent about two hours on the phone, two separate issues. Commissioner Brennan said if you're depending on email, I don't know the next 72 hours; don't depend on it because it just isn't reliable right now. Commissioner Brennan said it was a major change and things happen so be forewarned, you may not be getting all your emails and all the

emails you send out may not be getting to there destination.

Commissioner Davis – None

Commissioner Timothy – Commissioner Timothy said the photography group is going to meet at noon on Sunday and if it is raining, they will postpone for a week. Commissioner Timothy said also for Arbor Day they may come and take pictures and would like to get great pictures of the kids and planting of the tree, I think it will be a fun day. Commissioner Timothy said the new fire engine will be here, we can touch it.

Commissioner Manning – Commissioner Manning said I'm just happy to see this meeting lasted a half hour; we went through a lot the other day. Commissioner Manning said just a reminder that clocks go ahead an hour this Saturday night. Commissioner Manning said we thank you for coming again and invite your friends to come to our meetings so they all know what is going on in the Town.

Mayor Dunn – Mayor Dunn said right before this meeting, she was at a meeting in Supply with the Mayors about off shore drilling. Mayor Dunn said the Mayors actually requested that they get speakers from different perspectives so they are not all hearing the same perspective. Mayor Dunn said it was a very interesting presentation. Mayor Dunn said she has the PowerPoint presentation so if anybody is interested in seeing it, she will leave it in her office for you to look at.

**Closed Session:**

COMMISSIONER MANNING MADE A MOTION TO GO INTO CLOSED SESSION PURSUANT TO N.C.G.S. 143-318.11 (a)(3) LEGAL TO CONSULT WITH THE TOWN ATTORNEY IN ORDER TO MAINTAIN THE ATTORNEY CLIENT PRIVILEGE AND TO DISCUSS THE TOWN OF CAROLINA SHORES AND WARD LITIGATION MATTER. COMMISSIONER TIMOTHY SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER DAVIS MADE A MOTION TO COME OUT OF CLOSED SESSION AND GO BACK INTO REGULAR SESSION. COMMISSIONER MANNING SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mayor Dunn reported that no votes were taken and no decisions were made in Closed Session.

**Adjourn:**

COMMISSIONER BRENNAN MADE A MOTION TO ADJOURN THE MARCH 10, 2016 BOARD OF COMMISSIONERS MEETING. COMMISSIONER MANNING SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

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Mayor

Submitted by:  
Nicole Marks, Town Clerk