

**TOWN OF CAROLINA SHORES
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES**

November 1, 2021

10:00 a.m.

Mayor Joyce Dunn called the November 1, 2021 meeting to order at 10:00 a.m. The Pledge of Allegiance was recited and there was a moment of silence. Commissioners present: Joseph J. Przywara, Greg Davis, Bill Brennan, Beverly Mayhew and Dee Gray. Also, present: Chad Hicks, Town Administrator; Lori Frye, Finance Director and Nicole Hewett, Assistant Town Administrator/Town Clerk.

Members Absent: None

Also Absent: None

Administrative Reports: Mr. Hicks gave the Administrator Report. (A copy of this report is on file.)

Mr. Hicks said the landscaping at East Park is completed. Mr. Hicks said Hughes & Hughes did a great job.

Mr. Hicks said Carmichael Construction Company has begun replacing the two culverts on Calabash Drive and we will wait until they are complete and then come back and do the paving.

Mr. Hicks said the speed signs that we discussed 3-4 months ago have been placed in The Farm, Calabash Lakes and the Carolina Shores neighborhood. Ms. Treglia to pull the data once a month for the Board to look at.

Mr. Hicks said the paving at The Village is coming along good.

Public Works Department: Report on file.

Mr. Edwards discussed the vehicles at Public Works. Mr. Edwards would like to purchase another truck. Mr. Edwards said they are around \$28,000.00 each. Commissioner Davis said one truck is already approved.

COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE SECOND PURCHASE OF A TRUCK FOR PUBLIC WORKS. COMMISSIONER PRZYWARA SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Public Safety Department: Report will be on file and will be emailed to the Board. Mrs. Treglia said she would like to propose to change the stickers at the Recycle Center. Mrs. Treglia said there are currently 3,828 stickers that have been issued. Mrs. Treglia said there could be a kick-off on December 6th. Mrs. Treglia said there will be a different sticker for trucks and cars. Mrs. Treglia said the sticker would be placed in the upper left-hand corner. Mrs. Treglia said she would like to have a doughnut truck there and give out stickers and doughnuts. Mrs. Treglia said we would do it on that Saturday just to kick it off. Commissioner Mayhew asked about having it on Saturday and having to pay overtime. Ms. Hewett said she and Lori would volunteer their time so it wouldn't

really cost the Town any money. The cut-off would be January 31, 2022. Ms. Hewett said we will notify the public.

It was the consensus of the Board to approve the changing of the Recycle Center stickers and the doughnut truck. It was also the consensus of the Board to only allow 3 stickers maximum.

Mrs. Treglia said she is working on animal complaints. Mrs. Treglia said in regards to the dogs, a letter of complaint and Civil Citation has been issued. There was discussion on getting a crate. Mr. Hicks said we are waiting for the new vehicle to come in so he can mount it permanently in the Ford Escape. Mrs. Treglia said there are some dogs that you just don't want to handle.

Finance Report: Report on file. Mrs. Frye gave the Finance Report.

Committee & Volunteer Group Reports:

Commissioner Mayhew, Parks Commission Liaison – Commissioner Mayhew said the park looks really nice. Commissioner Mayhew said when we originally met with Hughes & Hughes, we noticed the left-hand side was already covered with trees and shrubs. Commissioner Mayhew said so we concentrated on the right-hand side of the property. Commissioner Mayhew said between the time of looking at it and Hughes and Hughes planting, a resident took down trees on the right-hand side. Commissioner Mayhew said now all you see is the fence. Commissioner Mayhew said we already spent all of our tree money and Niki suggested waiting until after January 1, 2022 to plant more. Mrs. Larkin said she has pictures before and after the plantings and showed the Board. There was discussion on tree permits and the process. Mayor Dunn said former Commissioner John Russo was passionate about trees and Tree City USA and it would be nice to think of a way to honor him. Ms. Hewett said that is a great idea.

Mrs. Nancy Larkin (Parks Commission Member) asked if there is a certain tree diameter for the removal of the trees. Mrs. Larkin said our Parks Commission meeting is coming up on the 19th. Mrs. Larkin asked if we were finally going to open up the park. The Board said that would be something for the Parks to Commission to discuss. Mayor Dunn said we have to take into consideration the guidelines for Covid-19. Mrs. Larkin said we only meet every three months so you want us to discuss opening of the park. Mrs. Larkin asked what else we are waiting for the bathrooms, locks, maintenance and trash? Commissioner Davis said we really want to follow the recommendation of the Parks Commission and if you come up with a plan, you can bring it to the Board for the December meeting. The Board asked Mrs. Larkin to come back to them with a plan. Commissioner Mayhew said they are a great group of people and they can come up with a plan.

Commissioner Bill Brennan, GSATS Member – Commissioner Brennan said there was a meeting on the Carolina Bays Parkway. Commissioner Brennan said the Department of Transportation are currently operating on a state improvement plan. Commissioner Brennan said that plan is a long-range plan and has been put on hold. Commissioner Brennan said it was actually put on hold in 2019 due to lack of funds. Commissioner Brennan said since then, they cut back on a lot of stuff and now have the funds back where they want them to be, which is currently at \$2 billion in the bank. Commissioner Brennan said they money is there and is not on hold any longer for that reason. Commissioner Brennan said the reason it is still currently on hold is because of the fact the bids that have come in are 2 and 3 times the cost of the what it was originally scheduled for. Commissioner Brennan said they are now revising it to see how it can work out. Commissioner Brennan discussed the sheet he passed out to the Board. Commissioner Brennan said they have basically pulled Carolina Bays Parkway off the program. Commissioner Brennan said one of the problems is the continuous housing going up. There was discussion on the increased traffic at the Thomasboro Road intersection with the increased housing. There was discussion on Michigan

Turns.

Commissioner Bill Brennan, Cape Fear Council of Governments Representative - Commissioner Brennan said they had a meeting on October 8th basically talking about the (ARP) American Recovery Plan. Commissioner Brennan said it was a remote meeting and they don't always work they way the are supposed to. Commissioner Brennan said they went over some uses of the monies. Commissioner Brennan said sewer, water, stormwater and infrastructure. Commissioner Brennan said we should look into ARP monies for Town reimbursement on salaries.

Consent Agenda:

COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- BOC Special Called Meeting Minutes of August 13, 2020
- BOC Special Called Meeting Minutes of September 3, 2020
- BOC Regular Meeting Minutes of September 17, 2020
- BOC Regular Meeting Minutes of October 8, 2020
- BOC Special Called Meeting Minutes of December 15, 2020
- BOC Special Called Meeting Minutes of September 30, 2021
- BOC Regular Meeting Minutes of October 4, 2021

COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Old Business:

None

New Business:

Consideration of Contract with WK Dickson:

Mr. Hicks said WK Dickson is willing to go through the stormwater projects and prioritize them. Mr. Hicks said it's important to have a clean list to start from. Mr. Hicks said we have some major projects coming up. There was discussion on the contract.

COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE WK DICKSON CONTRACT IN THE AMOUNT OF \$25,000.00. COMMISSIONER MAYHEW SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

December Board of Commissioners Meeting Conflict:

Mr. Hicks said there is a scheduling conflict for the Board meeting in December. Mr. Hicks said we would like to reschedule the December meeting. There was discussion on this item.

COMMISSIONER DAVIS MADE A MOTION TO MOVE THE BOARD OF COMMISSIONERS DECEMBER MEETING TO DECEMBER 15, 2021 AT 10:00 A.M. FOR THE PURPOSE OF HOLDING THE REGULAR MEETING FOR THE ORGANIZATIONAL MEETING OF THE TOWN. COMMISSIONER GRAY SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Public Comment:

Mrs. Nancy Larkin, 39 Gate 6 – Mrs. Larkin said with the influx of the new communities, such as Lighthouse Cove and now there is Landmark at Lighthouse Cove, is that considered two communities? Mrs. Larkin said her next question is there a standard amount of Commissioners for the Town? Mrs. Larkin said with the new community, should there be another Commissioner as she is just curious? Mrs. Larkin said she was just wondering by adding more people to the community does that mean there should be another Commissioner? Mrs. Larkin discussed communication. Mrs. Larkin said there was a bulletin that came out to the residents on an email blast and you don't have it anymore and she is just curious as to why. Mrs. Larkin asked why meetings are not held at night. Mrs. Larkin said there is a lack of communication between the Town and the HOA's/POA's.

Mayor & Commissioner Comments:

Commissioner Mayhew - Commissioner Mayhew said she addressed the park. Commissioner Mayhew thanked Greg for attending the meeting today instead of staying home to celebrate his birthday.

Commissioner Davis – Commissioner Davis said he would like the Town to send letters to the HOA presidents inviting them to attend or one of their board members to attend each monthly meeting so they can be present when things are talked about and for them to go back to possibly talk about those issues. Commissioner Davis said he promised he would do that. Commissioner Davis said the other thing for the new Board is that we look into the HOA/POA Committee that we used to have and for a while it functioned great. Commissioner Davis said he and Commissioner Brennan were members of that and it worked wonderful. Commissioner Davis said lastly, he would like to thank Mayor Joyce Dunn. Commissioner Davis said there's a lot of years and good job.

Commissioner Brennan – Commissioner Brennan said Mr. and Mrs. Jim Meyer's just celebrated their 70th wedding anniversary. Commissioner Brennan said that is longevity.

Commissioner Gray – Commissioner Gray said he echo's Commissioner Davis's comments. Commissioner Gray said whatever we can do to have more communication. Commissioner Gray said if we had a committee that did not work, let's make sure it works this time.

Commissioner Przywara – None

Mayor Joyce Dunn – Mayor Dunn said she would just like to say good-bye. Mayor Dunn said this is her last official meeting. Mayor Dunn said she would like to congratulate the Carolina Shores CSPOA for stepping in and helping make the Meet the Candidates Night happen. Mayor Dunn said it was a very last-minute thing. Mayor Dunn said without their cooperation and support, it wouldn't have happened. Mayor Dunn said it has been a pleasure and it has been years with a lot of people in this room. Mayor Dunn said it has really been a pleasure and she is going to really miss working with you guys. Mayor Dunn said Niki and I are the two remaining from over ten years ago and I'm going to miss you a lot. Mayor Dunn said when she passes the work over to the next guy, she won't be leaning over your shoulder. Mayor Dunn said so you probably won't see me for the first couple of meetings but I will be back. Mayor Dunn said she will always be here to help and volunteer in any way she can. Mayor Dunn said thank you all and that's all she has.

Mr. Hicks said there was discussion on a judgment that was listed on a piece of property from 2018 for \$250.00 in the community of Carolina Shores. Mr. Hicks said he had the Town Attorney send a

letter to remove the judgement.

Closed Session:

None

Adjourn:

COMMISSIONER BRENNAN MADE A MOTION TO ADJOURN THE NOVEMBER 1, 2021 REGULAR MEETING AT 11:28 A.M. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mayor

Submitted by:

Nicole L. Hewett, Assistant Town Administrator/Town Clerk