

**TOWN OF CAROLINA SHORES  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES**

**September 9, 2024**

**10:00 a.m.**

Mayor Conte called the September 9, 2024, meeting to order at 10:00 a.m. The Pledge of Allegiance was recited and there was a moment of silence. Mayor Conte asked that we not forget about the fallen from 9/11 and the loved ones that suffered loss. Commissioners present: Greg Davis, Beverly Mayhew, Debbie Watts, Marlene Vandergrift, and Harry McClard. Also, present: Chad Hicks, Town Administrator; Nicole Hewett, Assistant Town Administrator/Town Clerk and Lori Frye, Finance Director.

Members Absent: None

Also Absent: None

**Administrative Reports:** Mr. Hicks gave the Town Administrator Report. (A copy of this report is on file.)

Mr. Hicks said Mrs. Frye has the audit ready to go and we are just waiting on a field visit from the auditors. Mr. Hicks said we reached out to NCDOT about the drainage on Highway 17 in front of Beacon Townes and also reached out to the Corp of Engineers about the culvert in Beacon Townes under Bulkhead that separates those wetland areas. Mr. Hicks said we would like to get in there and clean that out if the Corp will let us. Mr. Hicks said the contract for the paving is on the agenda today. Mr. Hicks said we are also working with East Coast Engineering on a list of about 17 /18 areas of concern from the last storm event.

**Building Inspections:** Report on file with Town Clerk.

**Public Works Department:** Report on file with the Town Clerk.

**Public Safety Department:** Report on file with the Town Clerk.

**Finance Report:** Mrs. Frye gave the Finance Report. A copy of this report is on file with the Town Clerk.

**Committee & Volunteer Group Reports:**

**Planning Board** – Commissioner Watts said the Planning Board did not meet.

**Parks Commission** – Commissioner Vandergrift said the Parks Commission met and discussed the concert in October and discussed the thought process for the sponsorship of concerts and other activities. Commissioner Vandergrift said there was a list of businesses within the town that could be approached. Commissioner Vandergrift said at that meeting, she spoke about the difference between calling it a sponsorship or a donation and there is a specific difference.

**Calabash Fire Department** – Commissioner Mayhew said the CFD meeting was held on August 20<sup>th</sup>. Commissioner Mayhew reviewed the slide presentation. Commissioner Mayhew said they had 142 calls from July and 36 of those were from the Town of Carolina Shores. Commissioner

Mayhew said EMS and Medical Assist seem to be high in each one of the zones. Commissioner Mayhew said even though we have had some growth, the call volume seems to be pretty much the same, actually a little under from the year before. Commissioner Mayhew talked about a splitter that caught fire and wasn't UL listed. Commissioner Mayhew said there were a lot of accidents on or near Hickman Road.

**Consent Agenda:**

COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE CONSENT AGENDA:

- BOC Regular Meeting Minutes of August 12, 2024

COMMISSIONER MCCLARD SECONDED THE MOTION. MAYOR CONTE CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Old Business:**

None

**New Business:**

Discussion and Action on Paving Contract:

COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE PAVING CONTRACT WITH SIMMONS CONTRACTING. COMMISSIONER WATTS SECONDED THE MOTION. MAYOR CONTE CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

It was the consensus of the Board, that the contingency is built into the budget.

2024 Halloween Resolution 24-5:

COMMISSIONER MCCLARD MADE A MOTION TO APPROVE THE 2024 HALLOWEEN RESOLUTION 24-5. COMMISSIONER MAYHEW SECONDED THE MOTION. MAYOR CONTE CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Update to Public Comment Resolution 24-6:

COMMISSIONER DAVIS MADE A MOTION TO APPROVE PUBLIC COMMENT RESOLUTION 24-6. COMMISSIONER WATTS SECONDED THE MOTION. MAYOR CONTE CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Discussion on Sponsorship for Concerts:

Mr. Hicks said the letter is included in the packet. Mr. Hicks said there are between 15-20 in our corporate limits. Commissioner Watts said there was some repetitiveness in the letter, and she has drafted a new letter and Mr. Hicks said that is no problem. Commissioner Watts said we need to make sure we are in compliance with our own sign ordinance. Commissioner Davis said he doesn't want any banners put up at the park and Mr. Hicks said that is fine.

Discussion of Playground Equipment at Park:

Mr. Hicks said this was a recommendation from the Parks Commission. There was discussion on this item. It was the consensus of the Board to table this item for future discussion and have specific details.

Discussion and Possible Action on Easement Agreement:

Mr. Hicks said this is an easement for Oakbark and there are a lot of properties in a flood zone. Mr. Hicks said if the property owners will give us an easement, we would like to have an easement to be able to get in there.

COMMISSIONER DAVIS MADE A MOTION TO APPROACH THE OWNER'S FOR AN EASEMENT. COMMISSIONER WATTS SECONDED THE MOTION. MAYOR CONTE CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Public Comment:

Bob Breen, 222 Pilothouse Place – Mr. Breen asked Mr. Hicks what the update was for the Army Corps of Engineers.

Mayor & Board of Commissioner Comments:

Commissioner Davis – None

Commissioner Mayhew – Commissioner Mayhew thanked everyone for coming.

Commissioner Vandergrift – Commissioner Vandergrift thanked the Board for recognizing 9/11 this upcoming week. Commissioner Vandergrift said when she lived in Pennsylvania, the company that she was working for at that time had 27 people lost in the Twin Towers. Commissioner Vandergrift said so let's not forget this coming Wednesday 9/11, the fallen and the loved ones that are here to pick up after.

Commissioner Watts – Commissioner Watts said we as a Board, need to look at the Cama Land Use Plan. Commissioner Watts said it was initiated in 2016 and adopted in 2018 and certified in 2019. Commissioner Watts said our world has changed since then.

Commissioner McClard – Commissioner McClard said he has nothing from a town standpoint but in regard to the Cert Program, they are finally getting it going. Commissioner McClard said several people have signed up and half of them are from Carolina Shores. Commissioner McClard said there have been 40 responses so far but that's not actual volunteers. Commissioner McClard said he is teaching the first basic training class starting in October. Commissioner McClard said the Brunswick County Board of Commissioners have done a very generous budget for this and he was impressed.

Mayor Conte – None

Closed Session:

None

**Adjourn:**

COMMISSIONER DAVIS MADE A MOTION TO ADJOURN THE BOARD OF COMMISSIONERS SEPTEMBER 9, 2024, REGULAR MEETING AT 10:39 A.M. COMMISSIONER MAYHEW SECONDED THE MOTION. MAYOR CONTE CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

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Mayor

Submitted by:

Nicole L. Hewett, Assistant Town Administrator/Town Clerk