

**TOWN OF CAROLINA SHORES
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES**

August 10, 2017

2:00 p.m.

Mayor Joyce Dunn called the August 10, 2017 meeting to order at 2:05 p.m. The Pledge of Allegiance was recited and there was a moment of silence. Commissioners present: John E. Manning, Gere Dale, Mary Timothy, Greg Davis and Bill Brennan. Also, present: Jon Mendenhall, Town Administrator; Julie Munday, Finance Director; James E. Eldridge, Town Attorney and Nicole Marks, Town Clerk.

Absent: None

Others Absent: None

Agenda Adjustments:

COMMISSIONER MANNING MADE A MOTION TO ADD A CLOSED SESSION PURSUANT TO N.C.G.S. 143-318.11(a)(3) LEGAL TO THE AGENDA. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Public Comment on Agenda Items:

None

Consent Agenda:

COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- Approval of Minutes: Regular Meetings July 10, 2017 and July 13, 2017
- Consideration of Roadway Acceptance – Medical/Commerce Park cul-de-sac

COMMISSIONER MANNING SECONDED THE MOTION. MAYOR DUNN ASKED IF THERE WERE ANY DISCUSSION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Administrative Reports:

American Flag – Mr. Mendenhall said he wanted to thank a resident of the Town of Carolina Shores who donated the new America Flag. Mr. Mendenhall said we have proudly put that on display and it is very nice. Mayor Dunn said it comes directly from the United States Congress.

Drainage Spot Improvement Program – Mr. Mendenhall said we had an update from engineering earlier today on the DSIP for 2018. Mr. Mendenhall said there are a total of seven projects and we are moving forward with getting design for those. Mr. Mendenhall said we feel like we will have to size several pipes and engineering is working on that. Mr. Mendenhall said there are only two projects that require easements. Mr. Mendenhall said we feel like we won't need an easement on Northwest Drive but we will need easements on four parcels on Bayberry. Mr. Mendenhall said there is a possibility that we can get the open ditch from Bayberry to the mainline canal which the

resident has been unwilling to give us previously; they have since indicated that if we send that paperwork again this year, we may be fortunate. Mr. Mendenhall said good things are happening on Bayberry and we are moving forward there. Mr. Mendenhall said the other area that we are going to need some easements on are on Palm Court, one on each side to replace that pipe. Mr. Mendenhall said we are moving very rapidly to have a lot of work done before hurricane season. Commissioner Dale said I know that pipe on Northwest Drive is going to run behind at least homes, is that all on non-private property. Mr. Mendenhall said there is a ten foot wide easement there and we have talked to the contractor and he feels like he can fit it in. Mr. Mendenhall said it will be a double barrel 30 inch HDPE pipe and it will be exceedingly tight, very difficult and not the easiest job in the world. Mr. Mendenhall said we are working on permitting Sunfield, doing the roadside ditches, along with asphalt. Mr. Mendenhall said that is going out for bid a second time because we had insufficient bids the first time and we did some changes to accommodate all the work that had to be done. Mr. Mendenhall said he feels like the Sunfield project will be on the Board of Commissioners October agenda for approval or shortly thereafter. Mr. Mendenhall said the stormwater ponds at Town Hall are in permitting now and there is a problem. Mr. Mendenhall said the site here is considered low-impact development and there are certain impervious requirements. Mr. Mendenhall said once you meet that threshold, there are major requirement complications that you have to request that may or may not be approved. Mr. Mendenhall said we are trying right now to get a permit to redo these ponds per the standard they were approved under and we are out of compliance. Mr. Mendenhall said to do any kind of concert venue, we are going to have to pull that permit and modify it and get back in line and asked the Board for direction. Mr. Mendenhall asked what direction the Board wanted to go. It was the consensus of the Board to do it right the first time and to pull the permit and start a redesign. Mr. Mendenhall said we talked about some flood prevention activity and to acquire some pumps to move around the Town. Mr. Mendenhall said we feel like renting two, six inch pumps and buying two, 3 inch pumps from surplus with a trailer to haul it, we could remove 18 million gallons of water out of Town before an event. Mr. Mendenhall said this would be FEMA reimbursable as a safety measure. There was further discussion on this item. It was the consensus of the Board, to spend \$15,000.00 on the purchase of the two, 3 inch pumps and two trailers to move them around from surplus and the rental of the pumps.

Finance Report – Ms. Munday gave the Finance Report. Ms. Munday said the first item she has is Budget Ordinance Amendment 18-2. Ms. Munday said Budget Ordinance Amendment 18-2 is for Public Safety – Contract Service with the Sheriff’s Office in the amount of \$30,000.00 and \$20,000.00 for the boom lift for the street department and the total amount is \$50,000.00.

COMMISSIONER MANNING MADE A MOTION TO APPROVE BUDGET ORDINANCE AMENDMENT 18-2 IN THE AMOUNT OF \$50,000.00. COMMISSIONER DALE SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Commissioner Brennan asked about the contract with the Sheriff’s Office and Mr. Mendenhall said there has been an amendment that the County will bill quarterly. Mr. Mendenhall said it has been sent to the County and then it will come back to the Board of Commissioners for their approval with the amendment.

Ms. Munday said the other item is the financial report. Ms. Munday said we have a budget of \$2,186,465.00. Ms. Munday said we have expenditures for the month of July of \$239,966.00 and revenues of \$34,994.00. Ms. Munday said the beginning balance July 1, 2017 was \$3,321,926.68 and the ending balance \$3,116,222.26.

Public Hearings:

None

Old Business:

None

New Business:

None

Public Comment:

Bill Altreuter, 14 Sand Dollar Ct. – Mr. Altreuter said he would just like to commend the Board and in particular the person in charge of the Recycle Center. Mr. Altreuter said the Recycle Center is running beautifully and the attendant is doing a great job. Mr. Altreuter said he has never seen it run so efficiently and he thinks the Board should be congratulated. Thank you.

Mayor and Board of Commissioners Comments:

Commissioner Davis – Commissioner Davis said he’s glad to see more people coming to meetings again. Thank you.

Commissioner Timothy – Commissioner Timothy said now that she is back from my vacation, we are jumping back into full force for the craft fair and car show on September 23, 2017.

Commissioner Timothy said it is open to everybody for crafters in the Town and ETJ.

Commissioner Timothy said there will be a lot of space this time, so we can bring in more vendors and same with the car show. Commissioner Timothy said it is at the college (South Brunswick Island Center) from 9:00 a.m.-3:00 p.m.

Commissioner Manning – Commissioner Manning said it’s enjoyable like he said at the workshop the other day, to look out and see people here and he thanked everyone again.

Mayor Dunn introduced Joseph Przywara and said he is running for Board of Commissioner.

Commissioner Dale – None

Commissioner Brennan – Commissioner Brennan said he would like the Board of Commissioners to be aware of all the activity on Heather Glen. Commissioner Brennan said they are looking to encroach perhaps through Carolina Shores North and that could present some problems, traffic on Highway 17. Commissioner Brennan said it could destroy our community because you are talking about a secondary exit there and you’re talking 1,000 homes. Commissioner Brennan said be aware and watch the headlines.

Mayor Dunn - None

Closed Session:

COMMISSIONER MANNING MADE A MOTION TO GO INTO CLOSED SESSION PURSUANT TO N.C.G.S.143-318.11(a)(3) LEGAL. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER BRENNAN MADE A MOTION TO COME OUT OF CLOSED SESSION AND GO BACK INTO REGULAR SESSION. COMMISSIONER DALE SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mayor Dunn said no decisions were made or votes taken.

Adjournment:

COMMISSIONER BRENNAN MADE A MOTION TO ADJOURN THE AUGUST 10, 2017 BOARD OF COMMISSIONERS MEETING. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mayor

Submitted by:
Nicole Marks, Town Clerk