

**TOWN OF CAROLINA SHORES  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES**

**August 2, 2021  
10:00 a.m.**

**DRAFT**

Mayor Joyce Dunn called the August 2, 2021 meeting to order at 10:00 a.m. The Pledge of Allegiance was recited and there was a moment of silence. Commissioners present: Joseph J. Przywara, Greg Davis, Bill Brennan, Beverly Mayhew and Dee Gray. Also, present: Chad Hicks, Town Administrator; Lori Frye, Finance Director; Nicole Hewett, Assistant Town Administrator/Town Clerk and Gail Treglia, Code Enforcement Officer.

Members Absent: None

Also Absent: None

**Presentation of Brunswick County Homeless Coalition:**

Mr. Joe Staton gave the Board a presentation on the Brunswick County Homeless Coalition and the needs of poverty and homelessness in Brunswick County.

**Administrative Reports:** Mr. Hicks gave the Administrator Report. (A copy of this report is on file.)

Mr. Hicks said we have a vacancy in Building Inspections for a Building Inspector and he hopes to have that filled quickly.

Mr. Hicks said in regards to East Park, Hughes & Hughes Nursery came out and did a planting plan. Mr. Hicks said the Parks Commission is working on a plan to bring back to the Board of Commissioners. Mr. Hicks said that BEMC have not installed the lights yet. Mr. Hicks said in regards to the locks for the park, the gentleman just came through and looked at Town Hall and will do them at the same time. Mr. Hicks said that will be starting soon.

Mr. Hicks discussed the road repairs. Mr. Hicks said he got two bids that the Board has already approved. Mr. Hicks said he has the budget amendment where we are going to use that ARP money to replace those two culverts on Calabash Drive. Mr. Hicks said they are \$100,000.00 each.

Mr. Hicks said the new staff members are doing great.

Mr. Hicks said in regards to the bids on the paving project, we are going to be short for what was budgeted and what we need. Mr. Hicks said he bid everything out that was on the list. Mr. Hicks said he would like to ask the Board if we can take the money out of the fund balance to get everything taken care of. Mr. Hicks said he would like to take out \$160,000.00 out of the fund balance. Mr. Hicks said that Thrush Court is pretty and asked the Board if they wanted him to bid it back out. There was discussion on this item. Mr. Hicks said he would like an extra \$360,000.00.

**Finance Report:** Mrs. Frye gave the Finance Report. (A copy of this report is on file).

Mr. Hicks said we wanted to discuss Covid. Mr. Hicks said effective today, inside office spaces and inside vehicles where employees are not alone, would require a mask to be worn because of this Delta variant and the uptick in cases. Mr. Hicks said it is awful. Mr. Hicks said the vaccine is available now, he wanted to talk to the Board about changing the policy we have now, to where if an employee gets exposed or gets Covid and they have to be out, if they don't show proof of vaccination, then they have to take their own sick or vacation time.

COMMISSIONER DAVIS MADE A MOTION THAT IF AN EMPLOYEE GETS EXPOSED OR GETS COVID AND THEY HAVE TO BE OUT, IF THEY DON'T SHOW PROOF OF VACCINATION, THEY WILL HAVE TO USE THEIR OWN SICK OR VACATION TIME. COMMISSIONER PRZYWARA SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mr. Hicks said we will just have to wait and see what happens and then make decisions if we want to go back to ZOOM meetings.

Commissioner Mayhew asked that all employees be notified of this new policy and that if they don't have sick or vacation time, it will be unpaid leave. Mr. Hicks said yes, all employees will be notified.

Ms. Hewett said from the beginning of Covid, the Board of Commissioners have been very gracious and generous when it has come to the employee's health and welfare and it's appreciated.

Mayor Dunn asked Ms. Treglia, the Code Enforcement Officer if she had anything to report. Ms. Treglia asked the Board if they are going to change the color of the Recycle Center sticker anytime soon. Ms. Treglia said there are a few issues going on right now. Mr. Hicks said he recommends waiting until the end of the year when it is not so busy and the new staff has time to adjust.

**Public Works Department:** A copy of the report is in the agenda packet. (A copy of this report is on file with the Town Clerk.)

**Public Safety Department:** Mr. Hicks said this report will be emailed to the Board of Commissioners.

**Committee & Volunteer Group Reports:**

Parks Commission – Commissioner Mayhew said that Mr. Hicks has covered everything. Ms. Mayhew said the Parks Commission is gathering information regarding a planting plan which they will then bring to the Board of Commissioners. Commissioner Mayhew said depending on what the cost is, we could break it out over a couple of years.

**Consent Agenda:**

None

**Old Business:**

None

**New Business:**

Consideration of PRD Plan on Shingletree Road:

There was discussion on this item.

COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE PRD PLAN ON SHINGLETREE ROAD. COMMISSIONER MAYHEW SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Consideration of Budget Amendment to Account for APR Funds:

COMMISSIONER DAVIS MADE A MOTION TO ACCEPT BUDGET ORDINANCE AMENDMENT 21-9 WITH AN ADDITION TO MOVE \$200,000.00 OUT OF FUND BALANCE INTO PAVING TO DO THE CAPITAL IMPROVEMENTS THAT WERE DISCUSSED EARLIER IN THE MEETING. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Public Comment:**

None

**Mayor & Commissioner Comments:**

Commissioner Davis – Commissioner Davis said he is sad to see Covid coming back. Commissioner Davis said he is the type of person that the more he hears about unvaccinated people, the madder he gets. Commissioner Davis said sorry if that offends someone but we need to get our people vaccinated so we can end this. Commissioner Davis said just like we rid ourselves of Polio and Small Pox, it was through vaccination. Commissioner Davis said we have to end this and going back into it, even if it's just affecting the unvaccinated, it just makes him really sad. Commissioner Davis said he is not a fan of mandating but we mandated Polio, we mandated Small Pox and eradicated both of those diseases in the United States. Commissioner Davis said he is frustrated that people won't get vaccinated but it just makes him mad. Commissioner Davis said he understands that we all have rights, but we don't have the right to injure another. Commissioner Davis said that's what it comes down to, don't have the right to injure another and being unvaccinated, you can potentially put someone at risk. Commissioner Davis said that is his comment, sorry.

Commissioner Davis said at the Planning Board meeting, Mr. Wood reported to the Planning Board that the roads are to be turned over in Calabash Lakes. Commissioner Davis asked why have they not been. Commissioner Davis said are we contacting D.R. Horton. Mr. Hick said yes, we have called them several times and we have begged them. Commissioner Davis asked Mr. Hicks to contact Brad Brundage. There was a small discussion on this item.

Commissioner Mayhew– Commissioner Mayhew said have we received any information on the FEMA money that was due to us. Mr. Hicks said it is held up with the state.

Commissioner Przywara – Commissioner Przywara said he mirrors what Commissioner Davis said about Covid. Commissioner Przywara said we reappointed Daniel O'Reilly and Marlene Vandergrift and appointed Daniel Conte to the Planning Board and it's good to see that our Planning Board members are staying with us. Mr. Hicks said they are a good group.

Commissioner Gray – Commissioner Gray said he mirrors what Commissioner Davis said about Covid. Commissioner Gray said he would like to see the Town take some initiative to see about vaccination clinics at this end of the county. Mr. Hicks said he can reach out to the county.

Commissioner Brennan – Commissioner Brennan said hurry up and fix the roads because you are going to have more to do.

Further Park Discussion - Commissioner Gray said we need to talk about what we are going to do with the park. It was the consensus of the Board of Commissioners to hold off on the grand opening of East Park until further notice. Commissioner Davis said we still need a sign put up.

Mayor Joyce Dunn – None

**Closed Session:**

It was the consensus of the Board of Commissioners that the scheduled Closed Session was not needed.

Mr. Hicks said he can discuss what he has in open session. Mr. Hicks said he has some applicants that have expressed interest in the Building Inspector position. Mr. Hicks said he would like to get somebody in here quick. Mr. Hicks said does the Board mind if we handle it the way we did with the Office Coordinator position and just bring it back to the full Board of Commissioners. Commissioner Przywara said after seeing the numbers on the report, we need to hire someone as soon as possible. It was the consensus of the Board of Commissioners, to have Mr. Hicks, Mr. Wood and Ms. Hewett to interview and bring a recommendation back to the full Board of Commissioners.

**Adjourn:**

COMMISSIONER BRENNAN MADE A MOTION TO ADJOURN THE BOARD OF COMMISSIONERS REGULAR MEETING OF AUGUST 2, 2021 AT 11:10 A.M. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

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Mayor

Submitted by:

Nicole L. Hewett, Assistant Town Administrator/Town Clerk