

**TOWN OF CAROLINA SHORES
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES**

**July 8, 2024
10:00 a.m.**

Mayor Conte called the July 8, 2024, meeting to order at 10:00 a.m. The Pledge of Allegiance was recited and there was a moment of silence. Commissioners present: Greg Davis, Beverly Mayhew, Debbie Watts, and Harry McClard. Also, present: Chad Hicks, Town Administrator; Nicole Hewett, Assistant Town Administrator/Town Clerk and Lori Frye, Finance Director.

Members Absent: Commissioner Marlene Vandergrift

Also Absent: None

Administrative Reports: Mr. Hicks gave the Town Administrator Report. (A copy of this report is on file.)

Mr. Hicks said we have started the fiscal year closeout and are getting ready for the audit. Mr. Hicks said he has the new contract for the audit on the agenda. Mr. Hicks said the Brunswick County Sheriff's Office is going to hold a safety in the home and situational awareness presentation at town hall on July 10, 2024, at 2:30pm. Mr. Hicks said the mosquito spraying is going along good and we haven't had any complaints. Mr. Hicks said Public Works has been working hard getting all the canals ready to be sure we can be as ready as we can be for this hurricane season.

Building Inspections: Report on file with Town Clerk.

Public Works Department: Report on file with the Town Clerk.

Public Safety Department: Report on file with the Town Clerk.

Finance Report: Mrs. Frye gave the Finance Report. A copy of this report is on file with the Town Clerk.

Committee & Volunteer Group Reports:

Planning Board – Commissioner Watts said the Planning Board met June 20, 2024, and was called to order by Ron Johnson. Commissioner Watts said there was discussion as to whether to keep Highway 17 as Highway Commercial with a possible amendment to change from Highway Commercial to Planned Residential Development. Commissioner Watts said Cottages at Carolina Shores was discussed. Commissioner Watts asked Mr. Hicks to elaborate. Mr. Hicks said the Cottages at Carolina Shores is a proposed PRD right beside Carolina Shores North. Mr. Hicks said the property is zoned Highway Commercial and there are 252 units proposed. Mr. Hicks said there are a couple of issues that they would have to work out with NCDOT before he brings it to the Board of Commissioners. Mr. Hicks said there was a long discussion regarding this proposal at the Planning Board meeting. Mr. Hicks said it was recommended by the Planning Board for approval with a 3-2 vote. Mr. Hicks said the Board of Commissioners will hear about this in the future.

Calabash Fire Department - Commissioner Mayhew reviewed the slide presentation of the Calabash Fire Department meeting that was held on June 18, 2024. Commissioner Mayhew said these are May calls. Commissioner Mayhew said EMS led the numbers on that. Commissioner Mayhew said for the first time in a long time, Carolina Shores had the lowest number of calls. Commissioner Mayhew said EMS were the major of the calls in all three zones. Commissioner Mayhew said there was mutual aid to Brunswick County and Horry County. Commissioner Mayhew said CFD was down in calls this month versus last year. Commissioner Mayhew said the Chief did change the training hours for April as they did the training at Marsh Harbor. Commissioner Mayhew said there were no photos this month.

Consent Agenda:

COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE CONSENT AGENDA:

- BOC Regular Meeting Minutes of June 10, 2024

COMMISSIONER WATTS SECONDED THE MOTION. MAYOR CONTE CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Old Business:

None

New Business:

Discussion and Action on Cloudpermitting Code Enforcement Software:

Mr. Hicks said they have a lot of good programs that a lot of our neighbor's use. Mr. Hicks said this would be a good program to have as we have had a lot more code enforcement calls lately and are escalating more. Mr. Hicks said it is \$2,500.00 per year with a \$500.00 setup fee and it would be used in-house by staff. There was discussion on this item.

COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE CONTRACT THE CLOUDPERMITTING SOFTWARE. COMMISSIONER MAYHEW SECONDED THE MOTION. MAYOR CONTE CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Discussion and Action on Proposed FY2024/2025 Audit Contract:

Mr. Hicks said this is the standard contract for the yearly audit and the prices are the same. There was small discussion on this item.

COMMISSIONER MAYHEW MADE A MOTION TO ACCEPT THE FY2024/2025 AUDIT CONTRACT. COMMISSIONER MCCLARD SECONDED THE MOTION. MAYOR CONTE CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mr. Hicks apologized and said it's for the audit for FY2023/2024. The correction is noted and the motion stands.

Consideration of Year End Budget Amendments Ordinance 24-3:

COMMISSIONER DAVIS MADE A MOTION TO APPROVE BUDGET AMENDMENT ORDINANCE 24-3. COMMISSIONER WATTS SECONDED THE MOTION. MAYOR CONTE CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Discussion on Pedestrian Lanes on Thomasboro Road:

Mr. Hicks said with all the development on Thomasboro Road, we have had quite a few residents ask about pedestrian lanes, bicycles, etc. to get people down Thomasboro Road and Calabash and back. Mr. Hicks said he can go to GSATS to see if there is any money for a study because a study will have to be done. Mr. Hicks said it is all NCDOT highway. There was discussion on pedestrian lanes on Thomasboro Road.

COMMISSIONER DAVIS MADE A MOTION TO HAVE MR. HICKS GO TO GSATS AND GET US ON THE LIST. COMMISSIONER WATTS SECONDED THE MOTION. MAYOR CONTE CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Public Comment:

Ray Alenckis, 995 Palmer Drive – Mr. Alenckis said he is here today representing The Village at Calabash POA organization. Mr. Alenckis said he wants to thank the Board of Commissioners and Public Works for the excellent job they are doing on the ditches in The Village and the entire town. Mr. Alenckis said every time we have a heavy rain or storm, the water is flowing beautifully. Mr. Alenckis said this is a big upgrade from what we had years ago when we had to worry about water overflowing on the roads and everything else. Mr. Alenckis said thank you for taking the initiative to solve this problem. Mr. Alenckis said it was brought to our attention that the town was possibly going to put a limit on the amount of dogs that residents would be allowed to have. Mr. Alenckis said we have a problem in The Village that was brought to our attention. Mr. Alenckis said there are 13 dogs in the backyard. Mr. Alenckis said we are working to try to resolve that problem, but we don't have the teeth. Mr. Alenckis asked the town for help and to look into this matter. Mr. Hicks spoke on this issue and said the town is involved and working to resolve the situation, along with help from the Brunswick County Sheriff's Office. Mr. Hicks said the Brunswick County Sheriff's Office has been absolutely wonderful in helping us with this.

Bill Steurnagel, 206 Pilothouse Place – Mr. Steurnagel said we had a problem in our community a couple years back with a family that had 5 dogs in their house. Mr. Steurnagel said there is a noise ordinance that addressed the noise coming from that house.

Mayor & Board of Commissioner Comments:

Commissioner Davis – None

Commissioner Mayhew – None

Commissioner Vandergrift – Absent

Commissioner Watts – None

Commissioner McClard - None

Mayor Conte – None

Closed Session:

None

Adjourn:

COMMISSIONER DAVIS MADE A MOTION TO ADJOURN THE BOARD OF COMMISSIONERS JULY 8, 2024, REGULAR MEETING. COMMISSIONER MAYHEW SECONDED THE MOTION. MAYOR CONTE CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mayor

Submitted by:

Nicole L. Hewett, Assistant Town Administrator/Town Clerk