

**TOWN OF CAROLINA SHORES
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES**

**April 5, 2021
10:00 a.m.**

Mayor Joyce Dunn called the April 5, 2021 meeting to order at 10:00 a.m. The Pledge of Allegiance was recited and there was a moment of silence. Commissioners present: Joseph J. Przywara, Greg Davis, Bill Brennan, Beverly Mayhew and Dee Gray. Also, present: Chad Hicks, Town Administrator; Julie Munday, Finance Director, Gail Treglia, Code Enforcement Officer and Nicole Hewett, Town Clerk.

Members Absent: None

Also Absent: None

Administrative Reports: Mr. Hicks gave the Administrator Report. (A copy of this report is on file.)

Mr. Hicks said he has a couple of items to discuss that are not on the report. Mr. Hicks said we have a full-time position that needs to be filled in Public Works. Mr. Hicks said they interviewed a great candidate and would like to hire the potential candidate as long as all background checks, etc. come back good.

COMMISSIONER DAVIS MADE A MOTION TO PROCEED WITH THE HIRING PROCESS OF THE PROPOSED CANDIDATE AS RECOMMENDED BY THE TOWN ADMINISTRATOR. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mr. Hicks said we had a lady come to Town Hall yesterday that works for the Novant Radiology Department and inquired about setting up a mobile mammogram unit here at Town Hall. It was the consensus of the Board of Commissioners to allow Novant to set up a mobile unit here at Town Hall.

Mr. Hicks asked the Board of Commissioners if they would like to cancel the Economic Development Commission meeting scheduled for May as there is no business. It was the consensus of the Board of Commissioners to cancel the EDC meeting for May.

Public Works Department: Report on file. Mr. Hicks said that Public Works will start the culvert and roadway project with the cracks in The Farm at Brunswick and will give some notice to the residents there. Mr. Hicks said that D.R. Horton has requested that the bond be released for Phase 15 at The Farm at Brunswick and East Coast is looking at that. Commissioner Davis asked if Mr. Hicks heard anything from D.R. Horton about turning the roads over at Calabash Lakes. Mr. Hicks said not a thing. Commissioner Davis said right now D.R. Horton says that the HOA owns the roads but there is no documentation to show that. It was the consensus of the Board of Commissioners to send D.R. Horton a letter, to Brad Brundage to clarify that the Town does not own the roads and to copy the attorney on the letter.

Public Safety Department: Report will be on file. Commissioner Davis thanked Gail Treglia for

the speed sign and said that it is working. Mrs. Treglia said she has the Sheriff's Office working there periodically. There was discussion on permanent speed signs and lane markings. It was the consensus of the Board of Commissioners to have Commissioner Przywara go back to the HOA at The Farm and check about doing lane markings. There was discussion on stop signs and getting the speeding reduced on Thomasboro Road.

Mr. Hicks said the General Assembly is still working on the local bill regarding the Mayor's term and it's in the Senate now.

Commissioner Przywara said NCLM had information on some proposed zoning changes and the Board needs to address that. There was discussion on annexation, building and stormwater. It was the consensus of the Board of Commissioners to have Mr. Hicks write a letter of opposition regarding House Bill 401 and to have Mayor Dunn sign it.

Finance Report: (a copy of this report is on file). Ms. Munday gave the report. Commissioner Brennan asked about the liability total on page 9. Ms. Munday said that is a Southern Software update and it started giving that total. Ms. Munday said she would call them. Ms. Munday gave a CD update. It was the consensus of the Board of Commissioners to leave the CD's where they are.

Committee & Volunteer Group Reports:

None

Consent Agenda:

None

Old Business:

None

New Business:

Appointments to the Parks Commission: Ms. Hewett said there are currently three vacancies on the Parks Commission. Ms. Hewett said The Farm at Brunswick, Beacon Townes and the community of Carolina Shores have vacancies. Ms. Hewett reviewed the applicant's names and information they submitted.

COMMISSIONER GRAY MADE A MOTION TO APPOINT MARLENE VANDERGRIFT FROM BEACON TOWNES TO THE PARKS COMMISSION. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

There was a small discussion on changing the Parks Commission Ordinance regarding having alternates and doing away with the subcommittees.

COMMISSIONER PRZYWARA MADE A MOTION TO APPOINT JEANNETTE D'ABBONDANZA FROM THE FARM AT BRUNSWICK TO THE PARKS COMMISSION. COMMISSIONER GRAY SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER DAVIS MADE A MOTION TO APPOINT NANCY LARKIN FROM THE COMMUNITY OF CAROLINA SHORES TO THE PARKS COMMISSION. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

There was discussion on the Parks Commission meeting schedule. Mr. Hicks said the Parks Commission members discussed at their last meeting that if they should need to meet more, they can call a Special Called Meeting. Commissioner Davis asked staff to work with the Parks Commission on spending the money set aside for Tree City USA. Mr. Hicks said it probably wouldn't be a problem to spend the whole \$10,000.00 on the park. The Parks Commission could look at trees for the park and a sign. Commissioner Davis said he would have no problem with that. There was discussion on doing a ribbon cutting at the park when Covid calms down. There was discussion on the back entrance to get into the park. Mr. Hicks said he would have Public Works check that out.

Discussion on Animal Control: Mayor Dunn said the issue on the table is that Brunswick County Animal Control are not willing to pick-up animals. There was lengthy discussion on this item. Mrs. Treglia suggested getting a focus group together and present the problem to them and come up with a solution. Mayor Dunn said we have to have a policy that states what level of service we can provide. Commissioner Davis said he hates to see us get into the animal control business. Mrs. Treglia said every town has a policy except for us. It was the consensus of the Board of Commissioners to have Mrs. Treglia organize a focus group and bring back information and recommendations to the Board of Commissioners.

Presentation of Proposed FY 2021/22 Budget: Mr. Hicks presented the Board of Commissioners with the FY21-22 budget and budget message. Mr. Hicks said the proposed budget meets all requirements of the North Carolina Budget and Fiscal Control Act. Mr. Hicks said the proposed budget does not include any property tax rate change. Mr. Hicks said there is an error on the budget message and the \$2,353,700.00 does not include the Powell Bill Funds of \$110,000.00 and he will have that corrected on the final budget for adoption. Ms. Munday said they were conservative with the Sales Tax Revenue. Commissioner Davis said except for the one year we took off because of Covid, we are on schedule with the Capital Improvement Plan. Mr. Hicks said we will be caught back up with the CIP. Commissioner Brennan would like to look at staff overall. Mr. Hicks said staff is working on that and looking at job titles, job descriptions and salaries. The 1st reading of the FY21-22 budget will be at the May Board meeting with the 2nd reading at the June Board meeting.

Public Comment:

None

Mayor & Commissioner Comments:

Commissioner Mayhew – None

Commissioner Gray– None

Commissioner Przywara – Commissioner Przywara said he has a concern. Commissioner Przywara said we just had another sewer line break in the town of Carolina Shores with about 175,000 gallons of sewage discharge. Commissioner Przywara said we need to talk to the County and talk about the capacity of that sewer pipe because we are getting so much development around here. Commissioner Przywara said he feels that pipe might not be adequate, but he could be completely wrong. Commissioner Przywara said we need to get some answers. Mayor Dunn said

maybe someone could come to the meeting and they could discuss the rate increases with water and sewer along with the plant. Mayor Dunn said she signed the letter that all the mayors signed.

Commissioner Brennan – Commissioner Brennan said his two items are concerning the potential money we are getting from the Federal government. Commissioner Brennan said some people, businesses in particular may need help sooner rather than later. Commissioner Brennan said he was thinking that maybe we could help them and do whatever we can to get them back into some sort of shape and communicate that with the business community. Commissioner Brennan said we could maybe do a letter of intent. It was the consensus of the Board, that idea would be very risky. Commissioner Brennan said one of his residents sent him some information on the campaign to save the Monarch Butterflies from extinction. Commissioner Brennan said these butterflies are in the same category as our bees. Commissioner Brennan said the butterflies are good pollinator’s and their population is dying off. Commissioner Brennan said some mayors of some larger cities have got together and planned to do some things to help out. Commissioner Brennan said something we can do is plant butterfly friendly plants. Commissioner Brennan said this goes along with other things we’re working on and would be easy to do. Commissioner Brennan said butterflies sleep in the air in the thermal current and can fly as high as airplanes.

Commissioner Davis – Commissioner Davis said we made a commitment to the residents of the community of Carolina Shores that we would not put a park on that land and that it would be green space. Commissioner Davis said that’s what they wanted, that’s what they demanded and that’s what we agreed to. Commissioner Davis said why couldn’t their garden club utilize that town property and put in a flower garden on that property. Commissioner Davis said beautify it and help the butterflies. Commissioner Davis said there would basically be no cost to the town. Commissioner Davis said when the people came in, he was adamant that they wanted nothing on that property and he thinks that’s where the Board needs to stay.

Mayor Joyce Dunn – None

Closed Session:

None

Adjourn:

COMMISSIONER BRENNAN MADE A MOTION TO ADJOURN THE APRIL 5, 2021 BOARD OF COMMISSIONERS MEETING AT 12:06 P.M. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mayor

Submitted by:
Nicole L. Hewett, Town Clerk