

**TOWN OF CAROLINA SHORES  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES**

**January 10, 2022**

**10:00 a.m.**

Mayor Pro Tem Greg Davis called the January 10, 2022 meeting to order at 10:00 a.m. The Pledge of Allegiance was recited and there was a moment of silence. Commissioners present: Bill Brennan, Beverly Mayhew and Debbie Watts. Also, present: Chad Hicks, Town Administrator; Lori Frye, Finance Director; Nicole Hewett, Assistant Town Administrator/Town Clerk; Sandy Wood, Inspections & Construction Superintendent and Gail Treglia, Code Enforcement Officer.

Members Absent: Mayor Joseph J. Przywara and Commissioner Dee Gray

Also Absent: None

**Administrative Reports:** Mr. Hicks gave the Administrator Report. (A copy of this report is on file.)

Mr. Hicks said that FEMA has approved reimbursement of \$742,000.00. Mr. Hicks said this is from Hurricane Florence. Mr. Hicks said this money is unrestricted and we can use it how we want to.

Mr. Hicks said in regards to the stimulus money, the ARA funds we received from COVID, the final rule that came out from treasury is that they are assuming ten million dollars and under they are considering as lost revenue. Mr. Hicks said we can use our 1.4 million on anything we want to. Mr. Hicks said we could pay back our general fund on all the paving that was done at the Village at Calabash. Mr. Hicks said we still have to track all the funds. It was the consensus of the Board to pay back what we can to the general fund.

**Public Works Department:** Report on file.

**Public Safety Department:** Report on file.

There was discussion on the speed sign/reports and on speeding.

Ms. Treglia asked if the Board of Commissioners were going to support having concerts in 2022. Ms. Treglia said we could have one in the spring and one in the fall. It was the consensus of the Board to continue and support the concerts for 2022.

Ms. Treglia said a lady approached her to see if the Board would support a craft fair/art show maybe sometime in the fall. It was the consensus of the Board to have the Parks Commission get involved with that and the concerts.

**Finance Report:** Report on file. Mrs. Frye gave the Finance Report.

**Committee & Volunteer Group Reports:**

None

**Consent Agenda:**

There was discussion on the process of approving minutes.

COMMISSIONER BRENNAN MADE A MOTION TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- Resolution R-22-1 Officers and Liaison Appointments
- Resolution R-22-2 Planning Board Appointment
- 2022 Arbor Day Proclamation
- Economic Development Commission Meeting Minutes of November 7, 2019
- Board of Commissioners Meeting Minutes of September 14, 2020
- Board of Commissioners Meeting Minutes of November 2, 2020
- Board of Commissioners Meeting Minutes of November 1, 2021

COMMISSIONER MAYHEW SECONDED THE MOTION. MAYOR PRO TEM DAVIS CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Old Business:**

None

**New Business:**

**Budget Retreat Discussion:**

Mr. Hicks asked the Board to be thinking about when they would like to have their Budget Retreat.

**Budget Ordinance Amendment 22-1 – Paving & Vehicles:**

Mr. Hicks said all these expenditures were approved by the Board of Commissioners.

COMMISSIONER BRENNAN MADE A MOTION TO APPROVE BUDGET ORDINANCE AMENDMENT 22-1 – PAVING AND VEHICLES. COMMISSIONER WATTS SECONDED THE MOTION. MAYOR PRO TEM DAVIS CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Public Comment:**

None

**Mayor & Commissioner Comments:**

Mayor Przywara – Absent

Commissioner Gray - Absent

Commissioner Brennan – Commissioner Brennan said he has been asked to see if the Town would be willing to put up a “No Outlet” sign at the intersection of Nautical Lane and Captains Court or just before Captains Court. Commissioner Brennan said that Captains Court is a long way down

and a lot of people go down there expecting to be able to get out at the other end and when they can't, they turn around and driving all over the people's laws and hitting mailboxes of the people in the cul-de-sac. Commissioner Brennan said that made him think of Thrush as there is no exit there. Commissioner Brennan said we are getting a lot of inspections done and he is glad to see Mr. Wood here. Commissioner Brennan said we are ok with the number of inspections we are doing. Mr. Wood said yes. Mr. Wood said we may have to roll some over to 48 hours. Commissioner Brennan said there is supposed to be some planting done in between the Carolina Cove extension and the back of The Village. Commissioner Brennan said they took out trees that they weren't supposed to take out and they were going to replace them and they have never replaced them and all those houses are built now. Mr. Hicks said we will get in contact with them. Mr. Wood said he has been in contact with them. Mr. Wood said he has been working with them for six months now. Commissioner Brennan said he has a comment on cybersecurity. Commissioner Brennan said it mentions that is one item we can spend money on. Commissioner Brennan said if they see our bank account, it makes us vulnerable. Mr. Hicks will contact ATMC and have them review it again.

Commissioner Watts – Commissioner Watts asked if we were able to get the dog crate that was going to be mounted in the Ford Escape. Commissioner Watts said she wants the animals protected. Commissioner Watts asked about the speaker system and asked if we need to replace them or do, they need to be serviced. Ms. Hewett will turn speaker system on about 30 minutes before the meeting. Commissioner Watts said she would like to commend the employees at the Recycle Center as they are doing a great job. Commissioner Watts said the Recycle Center is an asset for all residents of Carolina Shores.

Commissioner Mayhew – Commissioner Mayhew said on the Arbor Day Proclamation, it makes reference to the date of March 18<sup>th</sup>. Commissioner Mayhew asked what the plan, if any there was going to be for Arbor Day this year. It was the consensus of the Board to not hold Arbor Day at Town Hall due to Covid. Commissioner Mayhew asked about making up bags for the kids. It was the consensus of the Board to include all second-grade classes from Jessie Mae Monroe Elementary School. Commissioner Mayhew asked if the letters were sent to the HOA/POA presidents inviting them to the Board of Commissioners meeting and if so, was there any response. Mr. Hicks said that letters had not gone out but we would get them out.

**Closed Session:**

COMMISSIONER MAYHEW MADE A MOTION TO GO INTO CLOSED SESSION PURSUANT TO N.C.G.S. 143-318.11(a)(6). COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR PRO TEM DAVIS CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER MAYHEW MADE A MOTION TO COME OUT OF CLOSED SESSION AND GO BACK INTO REGULAR SESSION. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR PRO TEM DAVIS CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER MAYHEW MADE A MOTION TO ADVERTISE FOR THE POSITION OF OFFICE ASSISTANT. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR PRO TEM DAVIS CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

**Adjourn:**

COMMISSIONER BRENNAN MADE A MOTION TO ADOURN THE JANUARY 10, 2022 REGULAR MEETING AT 11:08 A.M. MAYOR PRO TEM DAVIS SECONDED THE MOTION. MAYOR PRO TEM DAVIS CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

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Mayor

Submitted by:

Nicole L. Hewett, Assistant Town Administrator/Town Clerk