

**TOWN OF CAROLINA SHORES
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES**

January 4, 2021

10:00 a.m.

**ZOOM
MEETING**

Mayor Joyce Dunn called the January 4, 2021 meeting to order at 10:10 a.m. The Pledge of Allegiance was recited and there was a moment of silence. Commissioners present: Joseph J. Przywara, Greg Davis, Bill Brennan, Beverly Mayhew and Dee Gray. Also, present: Chad Hicks, Town Administrator; and Nicole Hewett, Town Clerk.

Members Absent: None

Also Absent: Julie Munday, Finance Director

Public Hearing on Proposed Rezoning of Parcel 22500040 From AD to PRD:

COMMISSIONER DAVIS MADE A MOTION TO OPEN THE PUBLIC HEARING ON THE PROPOSED REZONING OF PARCEL NUMBER 22500040 FROM AD TO PRD. COMMISSIONER MAYHEW SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

As there were no public comments, Mayor Dunn asked for a motion to close the public hearing. Ms. Hewett said the public legally has 24 hours after the public hearing to make any public comments regarding this public hearing.

COMMISSIONER DAVIS MADE A MOTION TO CLOSE THE PUBLIC HEARING ON THE PROPOSED REZONING OF PARCEL NUMBER 22500040 FROM AD TO PRD AND GO BACK INTO REGULAR SESSION. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Administrative Reports: Mr. Hicks gave the Administrator Report. (A copy of this report is on file.)

Mr. Hicks said the culvert on Calabash Drive, we received bids and awarded that, and it should be complete by the end of the month. Mr. Hicks said we posted for the Building Inspection position. Mr. Hicks said Zone 3B was left off the Maintenance Zone Map. Commissioner Brennan said there are 18 streets from The Village that are missing from the list. Commissioner Brennan will work with Mr. Hicks on this. Commissioner Przywara thanked Mr. Hicks for getting the signage done at the park. Commissioner Przywara discussed some large cracks in the roads at The Farm at Brunswick. There was discussion about the gentleman on Northwest Drive between Gates 6 & 7 regarding the ditches between houses. Mayor Dunn said she would like to go out with Mr. Hicks and Mr. Edwards to look at these. Mayor Dunn said we need to reconvene the Parks Commission and have some type of planning meeting. Commissioner Mayhew said she would talk to Kathy Madola. Mayor Dunn said we need to fill the vacancies in the community of Carolina Shores, Beacon Townes and The Farm at Brunswick.

Finance Report: Mr. Hicks said that Ms. Munday is working with the auditor right now. (A copy of this report is on file with the Town Clerk). Commissioner Mayhew had a question on interest. Mr. Hicks will check with Ms. Munday and get back to her. Mr. Hicks said revenues look great.

Public Works Department: Report on file.

Public Safety Department: Report on file.

Committee & Volunteer Group Reports:

None

Consent Agenda:

None

Old Business:

None

New Business:

Discussion and Possible Action on Revised Job Descriptions/Pay for Public Works:

Mr. Hicks said we have looked at maintenance salaries in the area and around the state. There was discussion on this item. Mr. Hicks said he would like to keep them in the same pay grade as they are now which is Grade 13 but move them up based on seniority and what not and merit. There was discussion on merit raises for all employees and revenues that have come in. Commissioner Brennan said he doesn't know that we have appropriate job descriptions for the Maintenance Department. Commissioner Davis said the HR Committee should meet and come up with a package to present to the full Board of Commissioners. It was agreed for the HR Committee to hold a Special Called Meeting on Thursday, January 7, 2021 at 10:00 a.m.

Discussion of COVID-19: There was discussion on this item. It was the consensus of the Board to have the HR Committee discuss this as well and bring a recommendation back to the full Board of Commissioners.

Public Comment:

None

Mayor & Commissioner Comments:

Commissioner Brennan – Commissioner Brennan said he is very happy to see 2020 in the rearview mirror.

Commissioner Mayhew – Commissioner Mayhew wished everyone a Happy New Year. Commissioner Mayhew thanked Mr. Hicks for his donation to Lower Cape Fear Hospice on the Board's behalf, that was very nice and greatly appreciated. Thank you.

Commissioner Gray – Commissioner Gray thanked Mr. Hicks for the donation as well. Commissioner Gray said he is glad that 2020 is behind us and looks forward to 2021.

Commissioner Gray said Happy New Year to everyone.

Commissioner Davis – Commissioner Davis said Happy New Year. Commissioner Davis thanked Mr. Hicks and said go Buckeyes.

Commissioner Gray – Commissioner Gray welcomed Mr. Hicks. Commissioner Gray said the CFD is looking at a new 100-foot ladder truck. Commissioner Gray said the CFD had 126 calls and 41 of those calls were for Carolina Shores.

Commissioner Przywara – Commissioner Przywara said Happy New Year everybody. Commissioner Przywara said he is doing a lot of traveling these days with a laugh. Commissioner Przywara said he goes from the front door to the back. Commissioner Przywara said hopefully they can get the vaccine out quickly.

Mayor Joyce Dunn – Mayor Dunn said she echoes what everyone is else is saying. Mayor Dunn thanked Mr. Hicks for getting the budget in such good shape and we appreciate your work on that. Mayor Dunn asked Ms. Hewett to send out a Recycle Center Schedule for holidays.

Closed Session:

None

Recess:

COMMISSIONER GRAY MADE A MOTION TO RECESS THE BOARD OF COMMISSIONERS MEETING OF JANUARY 4, 2021 TO THURSDAY, JANUARY 7, 2021 AT 10:00 A.M. FOR THE PURPOSE OF COMPLETING THE REZONING VIA ZOOM. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UANNIMOUS VOTE.

Mayor

Submitted by:

Nicole L. Hewett, Town Clerk