

**TOWN OF CAROLINA SHORES
BOARD OF COMMISSIONERS
ORGANIZATIONAL & REGULAR MEETING MINUTES
December 10, 2015
2:00 p.m.**

Commissioners Present: John Russo, John E. Manning, Greg Davis and Bill Brennan.

Commissioners Absent: Joseph Przywara

Others Present: Jon Mendenhall, Town Administrator; Nicole Marks, Town Clerk; Julie Munday, Finance Director; Harold Kernodle, Building Inspector; Sara Hammonds, Office Assistant and James E. Eldridge, Town Attorney.

At 2:00 p.m., Mr. Mendenhall welcomed and thanked everyone for coming. Mr. Mendenhall said there is a quorum of the Board of Commissioners present with four members but as no presiding officer is present with the Mayor's resignation prior to this meeting and the Mayor Pro-Tem being out of Town pursuant to N.C.G.S. 160A-70, those members present shall elect a presiding officer to conduct the beginning portions of this meeting.

COMMISSIONER BRENNAN MADE A MOTION TO ELECT COMMISSIONER JOHN RUSSO AS TEMPORARY CHAIRMAN PURSUANT TO THE RESOLUTION BEFORE US. COMMISSIONER DAVIS SECONDED THE MOTION. A VOTE WAS CALLED AND MOTION CARRIED BY UNANIMOUS VOTE.

At this time, Mr. Mendenhall turned the meeting over to Commissioner Russo. Commissioner Russo welcomed everyone. Commissioner Russo said it was an honor to carry out his last duties. The Pledge of Allegiance was recited and there was a moment of silence. Commissioner Russo called the meeting to order.

Commissioner Russo said shortly you will take an oath (speaking to the elected officials), a pledge that you should not take lightly. Commissioner Russo said a pledge that you will work for the Town, the State and our Country. Commissioner Russo said you are being handed control of a viable Town with the ability of growth, you will have the ability to make it an anchor Town of this County with economic development and an incentive program for voluntary annexation. Commissioner Russo said we could be a focal point for Southwest Brunswick County. Commissioner Russo said Route 17 is right for commercial development, a chance to maintain or lower our Town taxes. Commissioner Russo said all of this is already in the works due to an administrator and a dedicated and professional staff with teamwork and mutual respect for each other. Commissioner Russo said I leave you with just saying, please do not stagnate this Town.

Oath of Office:

Nicole Marks, Town Clerk administered the Oath of Office to Joyce Dunn as Mayor.

Nicole Marks, Town Clerk administered the Oath of Office to Mary Timothy as Commissioner.

Nicole Marks, Town Clerk administered the Oath of Office to Gere Dale as Commissioner.

Nicole Marks, Town Clerk administered the Oath of Office to Bill Brennan as Commissioner.

At this time, the elected officials took their seats.

COMMISSIONER DAVIS MADE A MOTION TO RECESS FOR A SHORT RECEPTION WITH REFRESHMENTS. COMMISSIONER DALE SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER DAVIS MADE A MOTION TO GO BACK INTO REGULAR SESSION. COMMISSIONER MANNING SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mayor Dunn thanked everyone who came out for the meeting. Mayor Dunn said the Board appreciates your support and interest and we will do our best for you.

Organizational Appointments by the Board of Commissioners:

Mayor Pro-Tem:

COMMISSIONER TIMOTHY MADE A MOTION TO NOMINATE COMMISSIONER DALE AS MAYOR PRO-TEM. AS THERE WAS NO SECOND, MAYOR DUNN ASKED IF THERE WERE ANY OTHER NOMINATIONS.

COMMISSIONER BRENNAN MADE A MOTION TO NOMINATE COMMISSIONER MANNING AS MAYOR PRO-TEM. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR DUNN ASKED IF THERE WERE ANY OTHER NOMINATIONS, HEARING NO OTHER NOMINATIONS, MAYOR DUNN CALLED FOR A VOTE. MOTION CARRIED WITH COMMISSIONERS BRENNAN, DAVIS AND MANNING AS YES AND COMMISSIONERS DALE AND TIMOTHY AS NO.

Committees of the Board:

Human Resources Committee – Mayor Dunn said it is her understanding that this committee has been historically the Mayor and two Commissioners. Mayor Dunn said the two Commissioners that have been serving on this committee are Commissioner Brennan and Commissioner Davis and her recommendation would be to just go forward with that model.

COMMISSIONER MANNING MADE A MOTION TO KEEP THE TWO COMMISSIONERS ON THE HUMAN RESOURCES COMMITTEE THAT ARE ON THERE NOW. COMMISSIONER TIMOTHY SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Group Activities and Liaisons:

It was Mayor Dunn's recommendation that only one person be appointed to each Group Activity or Liaison and as time goes by, wait and see if an alternate is needed they can elect one.

Environmental Management Advisory Group (EMAG) – This group is the “Environment Liaison” for Keep Brunswick County Beautiful, Tree Advisory Committee, Stormwater Management and Recycling and Waste Management Initiatives. After brief discussion, it was the consensus of the Board that Stormwater Management should be a separate category.

COMMISSIONER DAVIS MADE A MOTION THAT GERE DALE BE APPOINTED AS THE ENVIRONMENTAL MANAGEMENT ADVISORY GROUP LIAISON. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Community Action and Preparedness Group (CAPG) – This group is the “Emergency Preparedness Liaison” for the Calabash Fire Department and Town EOC Support. After brief discussion, it was the consensus of the Board to remove Town EOC Support because Mr. Mendenhall would be the primary contact and Mayor Dunn would be the second contact.

COMMISSIONER DAVIS MADE A MOTION TO APPOINT COMMISSIONER DALE AS LIAISON FOR THE CALABASH FIRE DEPARTMENT. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Civic Health, Wellness, and Recreation Group (CHWRG) – This group is the “Community Activities Liaison” for Neighborhood Initiatives & Communications, Recreation and Special Events.

COMMISSIONER BRENNAN MADE A MOTION TO APPOINT COMMISSIONER TIMOTHY AS THE COMMUNITY ACTIVITIES LIAISON. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Business Promotion and Prosperity Group (BPPG) – This group is the “Development Liaison” for Liaison to the Planning Board and Chamber of Commerce Liaison.

COMMISSIONER DAVIS MADE A MOTION TO APPOINT COMMISSIONER BRENNAN AS THE LIAISON TO THE PLANNING BOARD. COMMISSIONER MANNING SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER BRENNAN MADE A MOTION TO APPOINT COMMISSIONER MANNING AS THE CHAMBER OF COMMERCE LIAISON. COMMISSIONER DALE SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

“Intergovernmental Liaison” – This includes: Cape Fear Council of Governments (CFCOG) Representative, GSATS Technical Advisory Committee (TAC) and Legislative Advocacy. After brief discussion, the Mayor automatically has appointment of TAC but Mr. Mendenhall said there needs to be an alternate appointed for the TAC. After brief discussion, it was the consensus of the Board to hold off on the Legislative Advocacy until the Board comes up with a specific need.

It was the consensus of the Board to have Commissioner Manning remain as the Cape Fear Council of Governments (CFCOG) Representative.

COMMISSIONER MANNING MADE A MOTION TO APPOINT COMMISSIONER BRENNAN AS ALTERNATE TO GSATS (TAC). COMMISSIONER TIMOTHY SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Temporary Arrangements – This item is to have two members serve on the South Brunswick Island’s Center Exploratory Committee.

COMMISSIONER BRENNAN MADE A MOTION THAT COMMISSIONER DAVIS AND COMMISSIONER TIMOTHY SERVE ON THE SOUTH BRUNSWICK ISLAND’S CENTER EXPLORATORY COMMITTEE. COMMISSIONER DALE SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Agenda Adjustments:

COMMISSIONER BRENNAN MADE A MOTION TO ADJUST THE AGENDA BY ADDING THE RESOLUTION POSSIBLY ISSUING GRANTS FOR NON-PROFIT COMMUNITY ORGANIZATIONS MOVED TO NEW BUSINESS, MOVE THE CLOSED SESSION TO THE END OF THE MEETING AND STORMWATER MANAGEMENT UNDER OLD BUSINESS. COMMISSIONER DALE SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Public Comment:

Robert Jacobson, 8 Canal Way Ct. - Mr. Jacobson said when he was here at the last meeting, he spoke about the finger ditches. Mr. Jacobson said the finger ditch between his property and Richie’s property; it’s all grown up for those of you who weren’t here. Mr. Jacobson said we’re trying to get the Town to come over and clean it up, cut the brush out of it and cut the trees out of it. Mr. Jacobson said when he left the meeting, he went over to the POA and got some maps, one which shows the ditch and he brought copies and gave them to Mr. Mendenhall and hopes he shared those maps with the Board. Mr. Jacobson said it shows the actual ditch was there and the survey was from 1998. Mr. Jacobson said the ditch is plugged up with leaves, brush and trees. Mr. Jacobson said there are mosquitoes and snakes. Mr. Jacobson said a couple of days after the meeting, some of your maintenance crew came over there and brought a backhoe and they looked at the ditch and they looked at the flapper and they adjusted the flapper. Mr. Jacobson said they came to talk to us and they said we would like to come back and bring our chainsaws. Mr. Jacobson said well they must have gone to somebody at the Town and that somebody told them not to come back. Mr. Jacobson said they have not been back and nothing has been done. Mr. Jacobson said he talked to Mr. Mendenhall about easements and Mr. Mendenhall said we will have to get a legal description, have it surveyed and we will have to do this and have to do that. Mr. Jacobson said his suggestion is a permission slip. Mr. Jacobson said just draw up a little document that gives the Town permission to come on his property and you can clean out that ditch that you dug that drains all the properties on Canal Way Court. Mr. Jacobson said the ditches are there, he believes he saw the Mayor down there on a golf cart yesterday, if he’s not mistaken. Mr. Jacobson said I don’t know Mayor if you went on the property but you certainly have my permission to go on the property to look at it. Mr. Jacobson said I suggest that you do not go back in the woods. Mr. Jacobson said what I would like you to do is just come to him with a permission slip and I will give you permission to come on there. Mr. Jacobson said you all have

plenty of money to do this with, you indicated at the meeting last time that you spent considerable money over there to get that Medical Building built on Persimmon. Mr. Jacobson said you can at least spend some money that can help somebody in Carolina Shores that needs a problem corrected. Mr. Jacobson said we just think that you owe it to the people on Canal Way Court. Mr. Jacobson said thank you for hearing me.

Joe Franklin, 26 Myrtlewood Dr. – Mr. Franklin said he has two things that he would like to bring to the Board's attention. Mr. Franklin said he gets around all of the communities quite a bit and sees a lot of open burning. Mr. Franklin said we live in an area with a lot of trees and if it gets out of hand, it's going to get out of hand quick and we will lose a lot of our homes. Mr. Franklin said he would like to see the Town have a regular Ordinance that bans open burning, something that somebody or the Fire Department can enforce. Mr. Franklin said when we have a named storm; I think it's highly unfair that the Town charges for building permits for these people to take care of their damages. Mr. Franklin said we need to wave the fee for a building permit. Mr. Franklin said he has heard from other people in the Town that they have had to pay exorbitant fees to repair their homes and that's not right.

Michael Modlin, 12 Brassie Drive – Mr. Modlin said a problem he sees is that the pea gravel is being lifted off our asphalt and accumulating on the curves and at the intersections and it's a safety issue at our intersections for our seniors who live here. Mr. Modlin said perhaps we could bring in a commercial vacuum once or twice a year to eliminate this problem. Mr. Modlin said at the intersection of Calabash and Brassie there is a sinkhole that seems to be getting bigger. Mr. Modlin said we need to take a look at our streetlights, maybe add a few throughout the Town, it's a dark Town. Thank you.

Lynette Knowles, 20 Myrtlewood Dr. – Ms. Knowles said she has been in touch with the Building Department and the Maintenance Department and Mr. Mendenhall has been out to her property himself and it was her understanding that there was going to be some work to start being done and none of that work has started. Ms. Knowles said she heard this work had been tabled until the new Board came on. Ms. Knowles said if anyone would like to come look at my property, please come over. Ms. Knowles said one of the things she sees is on the far end of Myrtlewood, there is a canal there and water always comes to the lowest point; seems like my lot is the lowest point on her end. Ms. Knowles said it's coming around the curve plus the berm back there, water has no where to go to, so anytime, give me a call and come over. Ms. Knowles left pictures for the Board. Ms. Knowles said you can go back to whoever passed the plot plan for that lot to be built on in 2005, I just became the owner in April and she thinks there was poor planning on that piece of property. Ms. Knowles said the problem is the berm back there and there is no where for the water to go. Ms. Knowles said the problem is both in the front and back of her yard, most of it is the water that comes around the curve, there is no drainage on our end of Myrtlewood whatsoever.

Bruce Patterson, 2 Pinewood Dr. – Mr. Patterson said he spoke with Mr. Mendenhall, we bought our house three and a half years ago, I came to these offices and expressed my concern about my ditch, how the properties on my left and right flow to me. Mr. Patterson said the map that you have in these offices shows that, that is not the plan and not how it was designed. Mr. Patterson said I was told at that time to clean out of my driveway pipe which I did, it is now about three quarters full again. Mr. Patterson said I'm going to continue to collect dirt from the other properties because it flows to him. Mr. Patterson said I would appreciate it if this Town would take a serious look at the ditches, in particular, I'd like them to look at my home because the properties are higher on each side of him and follow the plan that you had in your office.

Mr. Patterson said I appreciate your time, congratulations to all of the Board members, the Mayor and Mr. Mendenhall I appreciate your time. Thank you very much.

Consent Agenda:

COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS.

- Approval of Minutes: November 2, 2015 and November 5, 2015
- Resolution of Unsealing Previously Sealed Closed Session Minutes
- Official Calendars for Calendar Year 2016

COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Administrative Reports:

Town Administrator Report/Jon Mendenhall – On file at Town Hall:

This report serves as the report of administrative activities undertaken by the Town in the month of November and summarizes administrative, operational, and project updates for the reporting period. This report also summarizes and provides a brief narrative on items of business to be considered at the Regular Meeting of the Board.

Administrative

The month of November saw administrative work focusing on two areas: 1) implementation of flood recovery work approved by the Board, 2) preparing for a smooth transition of the sitting of a new Board in December. Recently elected or re-elected Board members are reminded that ethics training is required and that Town staff has been put on standby for briefings, tours, or introductions in order to smooth the transition process.

Five items will be brought to the Board's attention at the meeting on December 10, 2015:

1. Bids for Pinewood Dr. will be received on December 16, 2015, award is scheduled to be on the January 2016 agenda.
2. Proposals to investigate drainage complaints on Carolina Shores Dr and Calabash Dr. from East Coast Engineering.
3. Request to consider a town-wide drainage study to tie into the County's study of the Caw Caw District, a reminder that portions of the flood recovery package remain outstanding.
4. A reminder that facility improvements for lighting, security, and ease of use remain outstanding.
5. Christmas Party on December 11, 2015

Mr. Mendenhall said in addition to the above items, there is also a change order for all the Board members to look at. Mr. Mendenhall said this is a change order to look at the flood recovery work on the town owned drainage system and it's a two-part change order. Mr. Mendenhall said the first change order is to allow for a long reach excavator and a long reach excavator is needed in some of the areas which are listed. Mr. Mendenhall said the second part of the change order is

also something that was talked about but wasn't quantified. Mr. Mendenhall said there are substantial wash out on this front of Shingletree Canal, between the Acreage Estates and between Cedar Tree Development. Mr. Mendenhall said we have now been able to attach a cost to it which is \$18,000.00 for those wash out areas, they are substantial. Mr. Mendenhall said he wanted to bring this to the Board's attention.

Operational

Finance

Finance is working on on-boarding the new elected officials and is standing by for briefings should they be required.

Public Works

Maintenance

The November schedule experienced no delay. Flood recovery package as approved by the Board in November was implemented, Notices to Proceed along with signed proposals were sent to the contractor's for 1) canal/major ditch de-mucking, 2) road repair. Christmas lights are expected to be installed starting November 30, 2015 at which time the cutting schedule will commence for a period of three months into the winter to allow for road and drainage ways to be trimmed and cut back.

Inspections

Inspection volume remains high and considerable permit revenue has been collected. An inter-local agreement is being worked on with Sunset Beach and a draft is pending from the Town Attorney.

Public Safety

Code Compliance is working on a fall work program: 1) business registration, 2) "Community Building Blocks" a resident engagement speaking series.

Project

Drainage

Roadside Drainage Maintenance

1. Roadside Drainage – project concluded for year. It is recommended that the Board hold some public input meetings prior to recommencing in the spring.

Drainage-System Improvements

1. Town-wide drainage map is in final stages of edit.
2. Ownership problems have been identified on numerous outfall ditches and even major canals that are not under Town ownership (either County owned or private): a proposal has been made to bring them under Town ownership, improve them per engineering advice and to keep them in a state of continuous maintenance and upkeep. The Northwest Drive and Oakbark Court areas all are located next to these non-Town owned facilities.
3. Improvements to town facilities – there are several areas where pipes are failing that need additional attention; these items will require heavy equipment to repair.

Resurfacing

Annual Resurfacing Project

1. Pinewood Drive – project out to bid, bids are due December 16, 2015.

Incorporations via Reference

Inspections – please refer to the Inspections Report as provided.

Public Safety – please refer to the Calabash VFD Report as provided.

Public Hearings:

None

Old Business:

Discussion on List of Properties Not Owned by the Town of Carolina Shores but are Key to the Maintenance of Stormwater – There was discussion on this item regarding flooding, particularly on the back up of the Caw Caw. It was the consensus of the Board to instruct Mr. Mendenhall that this item is high priority and to gather information and make recommendations to the Board.

Stormwater Management – Mr. Dale said the new Board and Mayor and probably the old Board feel this is the top priority in this Town; to make sure what happened in October doesn't ever happen again, so long as we are able to do something about it. Mr. Dale said he feels the Board needs to have a meeting just on the issue of stormwater and identify all of the stormwater issues and prioritize them. Mr. Dale said the people that were flooded out should be the top priority as far as this Board is concerned. Mr. Dale said to appropriate whatever funds are necessary to move forward with that enthusiastic program because we don't know when the next big storm is going to occur. It was the consensus of the Board to have Mr. Mendenhall specify a date for a meeting on Stormwater at the January 4, 2016 meeting.

New Business:

Resolution Supporting Neighborhood Non-Profit Recreation Facility Expansion - Mr. Mendenhall said that the words resident control should be removed from the Resolution.

COMMISSIONER DAVIS MADE A MOTION TO APPROVE THE RESOLUTION SUPPORTING NEIGHBORHOOD NON-PROFIT RECREATION FACILITY EXPANSION WITH THE ADJUSTMENT OF HAVING THE WORDS RESIDENT CONTROL STRUCK FROM THE RESOLUTION. COMMISSIONER BRENNAN SECONDED THE MOTION. MAYOR DUNN ASKED IF THERE WERE ANY DISCUSSION. Commissioner Manning said is it primarily for those communities within our Town that have POA's or HOA's because some of them are not turned over to us, are we going to support them also. Commissioner Davis said we're still a POA/HOA; all six communities have an HOA. Commissioner Manning said but if an HOA is controlled by a corporation that owns the development, are we going to support that. Mayor Dunn said that was their goal in the language that is displayed because they thought it would be inappropriate to not be inclusive to the entire Town. Commissioner Manning said he was just asking. Commissioner Davis said in his community he knows that they are still under a Declarant rule but we are a HOA, the HOA does have ownership of the recreational facilities. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mayor and Board of Commissioners Comments:

Commissioner Manning – Commissioner Manning said thank you all for coming and we still have some food. Commissioner Manning said we welcome the new members to our Board including the Mayor and hopefully we can accomplish what everybody in the Town wants us to

accomplish within our term of office. Commissioner Manning said on behalf of himself and his family, he wants to wish everybody a very Merry Christmas and Happy New Year and a safe holiday, thank you.

Commissioner Davis – Commissioner Davis welcomed the new members and said hopefully they can have as much success as they have in the past. Commissioner Davis said Merry Christmas to everybody, Happy New Year and hopefully come January, we can solve what problems face us, I sure hope so.

Commissioner Timothy – Commissioner Timothy said I want to thank you for electing me and I swear I will do my very best. Commissioner Timothy said she wanted to share a story. Commissioner Timothy said she told her nephew that she got elected, he was so excited and said really, the only thing I know that a Commissioner does is call Batman.

Commissioner Brennan – Commissioner Brennan said I would like to thank you all for coming and I certainly hope that we can move forward as a Board, the way the old Board did. Commissioner Brennan said they had a reputation of working together and that was based on trust and mutual respect. Commissioner Brennan said John Russo touched on that earlier. Commissioner Brennan said I hope we can operate under those conditions. Commissioner Brennan said when we have a disagreement, we should not take it personally and I look forward to the next four years going that way, here's hoping we can do that.

Commissioner Dale – Commissioner Dale said he wanted to express some thoughts about the election. Commissioner Dale said naturally Mary, Joyce and I are elated to be your representatives but since I'm a numbers person, I want to throw out several numbers. Commissioner Dale said we have about 3,500 people in our Town, about 2,600 of those people were registered voters and less than a 1,000 people came out to vote. Commissioner Dale said we appreciate your support but he thinks from the Town's standpoint, we certainly need to get people more involved and more interested in what's going on with the Town. Commissioner Dale said but as far as his own commitment, I have made commitments to a number of you personally. Commissioner Dale said his primary focus is on Stormwater Management and on making the Recycle Center user friendly again, not that there aren't any other issues he's going to be involved with but those are his two primary commitments to everybody in this community. Commissioner Dale said he's looking forward to hopefully having Board support in both of those areas, thank you.

Mayor Dunn – Mayor Dunn said thank you very much for electing me. Mayor Dunn said she thinks she made it clear when she was running that her big concern is community involvement so that everyone is able to move forward more effectively when they know they have a voice. Mayor Dunn said I promise do my very best to hear your voices as often as we can and to involve you in discussion. Mayor Dunn said as we move along on the stormwater issue, we absolutely will have opportunities for public input and make sure you're aware of everything we're thinking about as we go. Mayor Dunn said so thank you for putting me here and I promise by the next meeting, I will have a cushion so you can see me.

Closed Session:

COMMISSIONER BRENNAN MADE A MOTION TO GO INTO CLOSED SESSION PURSUANT TO N.C.G.C. 143-318.11 (a)(3) LEGAL. COMMISSIONER DALE SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

COMMISSIONER DAVIS MADE A MOTION TO GO BACK INTO REGULAR SESSION. COMMISSIONER DALE SECONDED THE MOTION. MAYOR DUNN ASKED IF THERE WERE ANY DISCUSSION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mayor Dunn said no action was taken in Closed Session.

Adjourn:

COMMISSIONER BRENNAN MADE A MOTION TO ADJOURN THE DECEMBER 10, 2015 BOARD OF COMMISSIONERS ORGANIZATIONAL MEETING. COMMISSIONER DAVIS SECONDED THE MOTION. MAYOR DUNN CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Mayor Dunn

Submitted by:
Nicole Marks, Town Clerk