

**TOWN OF CAROLINA SHORES
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
February 10, 2011**

Mayor Stephen C. Selby called the February 10, 2011 meeting to order at 3:00 p.m. Mayor Selby gave the invocation and the Pledge of Allegiance was recited. Members present: Walter Goodenough, John Russo, Joyce Dunn and Thomas Puls. Also present: Nicole Marks, Deputy Town Clerk, Julie Munday, Interim Town Administrator/ Finance Officer and Chuck Riggins, Building Inspector.

Absent: Commissioner Joseph Przywara

Announcement: Mayor Selby announced there will be an informational Public Hearing regarding county wide recycling on Thursday, March 10, 2011 at 1:00 pm to be held at the Calabash Fire Department.

Amendment to the Consent Agenda: Bullet number eight (8) under the Consent Agenda which reads: "Approval – To send the four Preliminary Easements for Niblick, Topsail, 78 Persimmon and Oakbark to Ms. Aimee Drucker, Town Engineer" should be to Town Attorney, Holt Moore not Ms. Aimee Drucker, Town Engineer.

Public Comment on Agenda Items:

Bill Brennan, 818 Watson Ave: Mr. Brennan read a letter from Ann Sullivan, Director of the Board of the POA Village of Calabash. Ms. Sullivan's letter referred to letter regarding the ditches from Town Attorney, Holt Moore marked confidential and wanted to know if the Board would release and treat the letter as public information due to the fact that it pertains to ditches, not personnel matters and should be treated as such.

Gere Dale, 46 Calabash Drive: Mr. Dale referred to the appointments of the Planning and Zoning Board members on the Consent Agenda. Stated that one member was rejected by two prior Boards, he is also on the POA Board in Carolina Shores and that it was a past policy that it was a conflict of interest to be on both Boards. Also, Mr. Dale is pleased with the partnership between the Town and the new Satellite Campus and this is a positive step with the college. There are public advantages to this including courses for seniors and maybe in the future a senior center. Mr. Dale stated that he did not like the comment regarding parking for the college and bringing in large groups of people for classes that may be held at Town Hall and that is not a good neighbor policy. In regards to the county recycling program, Mr. Dale had a memo which he did not read to the Board and will be on file with Nicole Marks, Deputy Town Clerk. The Town should go to the County Commissioners and get a rebate for the Town.

Consent Agenda:

COMMISSIONER DUNN MADE A MOTION TO ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS.

- Approval – January 3, 2011 BOC Pre-Agenda Meeting Minutes
- Approval – January 6, 2011 BOC Regular Meeting Minutes
- Approval – To Appoint Mr. Michael Hargett as the new Town Administrator
- Approval – To Appoint Ms. Ellen Pecina, Mr. John E Manning, and Mr. Mark Brown as Members of the Planning and Zoning Board to Fill the Vacancies of Mr. James Parsch Whose Term Expires December, 2012 and Mr. James Mokrycki and Mr. Russ Sass Whose Terms Both Expired December, 2010
- Approval – To Continue With the Services of Ms. Shanelle Bullock, Community Development Planner to Review Entire UDO
- Approval - To Allow Three Recycling Stickers to Be Issued to Residents With Proper Identification of Residency and Vehicle Registration
- Approval – To Send the Topographic Survey from Norris & Ward on the Bennett Property to Town Engineer, Aimee Drucker
- Approval – To Send the Four Preliminary Easements for Niblick, Topsail, 78 Persimmon and Oakbark to Town Attorney, Holt Moore
- Approval – To Appoint Commissioner Walter Goodenough as the Liaison for the Town to the Calabash Fire Department

COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR SELBY ASKED IF THERE WERE ANY DISCUSSION. Commissioner Puls wanted to go on record as being opposed to bullet number four on the appointments of the Planning and Zoning Board members. MAYOR SELBY CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Aggregate Storage Bins – Discussion on bins for the Maintenance Department. Separate bins would allow for better handling of product and co-mingling of product. Ms. Munday stated that the maintenance department could do some of the work themselves and get the cost down to \$ 9,500.00.

COMMISSIONER RUSSO MADE A MOTION TO ALLOW MR. TOM DONLON, MAINTENACE SUPERVISOR TO PURCHASE THE SEPERATION BAYS. COMMISSIONER DUNN SECONDED THE MOTION. MAYOR SELBY ASKED IF THERE WERE ANY FURTHER DISCUSSION. Commissioner Puls asked where we are getting materials from. Commissioner Russo stated that other Town's have been doing this for years. Commissioner Goodenough asked if this price included slabs and Ms. Munday stated yes. MAYOR SELBY CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

Town Administrator Report / Ms. Julie Munday– On File at Town Hall

- Mr. Eli Smith – Employment Security System discussion
- Mr. Greg Brinkley and Mr. Steve Stone, County wide recycling, Public Hearing to be held March 10, 2011 at 1:00 pm at Calabash Fire Department
- Easements – Turned over to Ms. Drucker on detention pond
- Easements - For Niblick, Topsail, 78 Persimmon and Oakbark have been turned over to Town Attorney, Holt Moore
- Street Light Persimmon – Mayor Selby met with DOT and process has been started
- Calabash Lakes Bond – Landscaping is still questionable on the bond – Motion made:

COMMISSIONER DUNN MADE A MOTION TO REFER THE ISSUE OF LANDSCAPING ON THE BOND BACK TO THE TOWN ATTORNEY WITH INSTRUCTION THAT THEY SHOULD BE HELD ACCOUNTABLE FOR THE LANDSCAPING AND BUFFERING. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR SELBY ASKED IF THERE WERE ANY FURTHER DISCUSSION. MAYOR SELBY CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

- Calabash Lakes – Mr. Chuck Riggins, Building Inspector explained permit issues with the properties at Calabash Lakes and the costs associated with the permit fees – Motion made

COMMISSIONER DUNN MADE A MOTION TO AUTHORIZE MR. CHUCK RIGGINS, BUILDING INSPECTOR TO WORK WITH MS. JULIE MUNDAY, INTERIM TOWN ADMINISTRATOR TO DECIDE ON AN INDIVIDUAL BASIS WHAT THE PERMIT FEE REDUCTION WILL BE WITH A LIMIT OF SIXTY PERCENT. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR SELBY ASKED IF THERE WERE ANY FURTHER DISCUSSION. MAYOR SELBY CALLED FOR A VOTE AND MOTION CARRIED BY UNANIMOUS VOTE.

- Village of Calabash Ditches – Town Attorney, Holt Moore was contacted and this item is tabled until next month.
- Brunswick Community College - Each class held should be discussed on an individual basis
- Surplus Equipment – Sold, paid for and picked up
- Speeding in Town – Mayor Selby to call Brunswick County Sheriff's Department
- Permits
- Fire Department Report
- Retirement Celebration
- Road Striping – Commissioner Russo still investigating

Financial Report – Ms. Julie Munday, Finance Officer – On File at Town Hall

- General Fund Balance
- Earmarked Funds
- Total Expenses
- Total Revenue
- CD's
- Property Taxes
- Building Permit Revenue
-

Communication Committee Report – Chairperson McMahan stated that the updates are almost wrapped up for the articles on the Town. The release is out pertaining to the new Town Administrator. In regards to the PA System, Mrs. McMahan was possibly going to donate equipment that she has to the Town. It was determined that Mrs. McMahan's equipment was too large for the Chambers. Chairperson McMahan stated that after investigating the equipment that the Town already has, it works. The Communication Committee was in agreement that the Chambers do need new speakers. Motion made:

COMMISSIONER DUNN MADE A MOTION TO AUTHORIZE THE COMMUNICATION COMMITTEE TO BUY THE WIRELESS SPEAKERS AND INSTALL THEM. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR SELBY ASKED IF THERE WERE ANY FURTHER DISCUSSION. Chuck Riggins, Building Inspector said that the wireless speaker is fine, however there is a lot of difference in costs if wire has to be run or not. Mayor Selby asked if Commissioner Dunn if she wanted to amend her motion and she stated yes. COMMISSIONER DUNN MADE A MOTION TO AUTHORIZE THE COMMUNICATION COMMITTEE TO ARRANGE FOR THE PURCHASE AND INSTALLATION OF HARD WIRED SPEAKERS IN THE REAR OF THE ROOM. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR SELBY ASKED IF THERE WERE ANY FURTHER DISCUSSION. Commissioner Russo stated that he has two box speakers and would they work. Mr. Riggins stated they couldn't be mounted in the ceiling. MAYOR SELBY CALLED FOR A VOTE ON THE AMENDED MOTION AND MOTION CARRIED BY UNANIMOUS VOTE.

Chairperson McMahan discussed information on gazebo and discussed companies, cost and size. Chairperson McMahan stated that Member Ruby called Sunset Beach to check on their Town's gazebo. Chairperson McMahan stated the committee would like to investigate further other options for the gazebo. Mayor Selby stated that the Town should write up an ad and bid it out. The Board asked Chairperson McMahan to research electronic sign to get messages out to the residents.

HOA/POA Committee Report – Chairperson Bill Brennan stated there was discussion at their last meeting about the developer and Town finishing the roads over at Beacon Townes. The roads are not finished which present problems. Also, in Carolina Shores there is a resident who has erected a sign that is not very complimentary to the Board of Commissioners or the POA as the resident was fined for cutting down trees. This matter was to be turned over to the Town

Attorney. Chairperson Brennan discussed the matter of the resident that needs to have their lawn repaired and who is going to pay for it. The utility company will pay half but Horton is not willing to do that. The RV/gambling palace has turned into a slum and a terrible eyesore and Mayor Selby was going to investigate. Regarding Calabash Lakes, Wells Fargo stated the number one rated development they handle is Calabash Lakes. In the Village of Calabash, the ditches are still the topic. Chairperson Brennan stated the contract and check has been signed with Brunswick Trucking and cleaning out of the ditches should be completed by March 1, 2011. In terms of Lighthouse Cove, they have three houses sold and they committee is looking for a representative from that community. The last item was long term planning and funding for the Town. Mr. Brennan stated that there is the CIP of 2007 and the 2010 Board Retreat and would still like to review further.

Tree Committee Report - Mr. George Mulcahey member of the Tree Committee gave the January 2011 report. Mr. Mulcahey stated there were a total of eight permits, 17 approved, 0 denied and 0 appealed and there were four inspection days that month.

Commissioner Comments:

Commissioner Puls - None

Commissioner Russo - Wanted to remind everybody about the Arbor Day Celebration on March 18, 2011 at 1:00 pm and asked for any volunteers.

Commissioner Dunn – None

Commissioner Goodenough - None

Public Comment:

None

COMMISSIONER DUNN MADE A MOTION TO ADJOURN THE FEBRUARY 10, 2011 BOARD OF COMMISSIONERS MEETING. COMMISSIONER RUSSO SECONDED THE MOTION. MAYOR SELBY CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Stephen C. Selby, Mayor

Submitted by:
Nicole Marks
Deputy Town Clerk

